



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Decennial Meeting Minutes May 30, 2023

The Decennial Meeting was called to order at 4pm by Director Heitz. Those present for roll call were Commissioner R. Eads, M. Matthews, D. Skelly. Resident Members: M. Mullady, B. Spriggs. Others present: Dayna Heitz, Executive Director, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman & Patrick Miner. Not present: Commissioner D. Palmer, J. Frey.

Public Present: NA

Public Comment: NA

Introduction – Purpose and Schedule

Director Heitz went over the purpose and schedule for the Decennial Committee. Will provide information in the binders to study and review.

Review of Jurisdiction and Powers

Pulled the park district code to provide a place to start. Included Aroma Park township and Kankakee township and how we overlap with other municipalities. Provided a list of all 54 properties and the map. Included some maps of the trails.

Review of Programs and Powers

Presented most recent brochure. Will review internal services and outside services. There are other organizations that provide recreational programming that we could potentially offer but we don't want to compete. If there is an area we are missing, we can take suggestions on that.

Survey of Residents in Attendance

No additional residents are in attendance Attorney Freeman said even though the final report is lengthy, the IAPD has done a good job summarizing. Does provide a good template for what the report should include. No one actually knows what needs to be included but it covers all the basis of the statute.

Would like members to take a look at the ordinance list. The majority of the items are passed on to local police department so they can assist in enforcing the park rules. Efficiency in this

area is with the Local police department assisting in enforcement of rules additional security. We will include suggestions of additions, deletions, and updates to the ordinances.

Attorney Freeman said this is the first meeting of the committee. This is a “here is the info meeting”, then the 2nd meeting when you have had a chance to review it, we can go through this info then. There will be more information provided at the 2nd meeting that will be reviewed at the 3rd meeting, and so on. Commissioner Skelly asked if we could provide these 31 ordinances in a summarized version and the budget ordinance to review efficiency. Director Heitz stated this is on the agenda for the 2nd meeting and then can be reviewed at the 3rd meeting. Commissioner Skelly said maybe we shouldn’t have the director driving the bus? Would appreciate getting everything we are going to see up front, instead of you driving the bus on what we are talking about. Attorney Freeman said someone has to be the chair. IAPD said the professional staff is in the position to be the chair. Director Heitz requested we change the schedule of the 2nd meeting to September? Will send the ordinance list to the committee in pdf and the budget once tentative. Director Heitz said we were going to provide you with a list of agreements as well. The list of agreements will have a brief description. Director Heitz said we can provide board policy and manuals, general conduct, personnel policies, safety and risk management, and our annual reports for review. Commissioner Skelly asked if we can put it out to the community to get the residents to come to the meeting? Then at least we have tried. Commissioner Matthews talked about the mission statement and if the conservation of our resources portion is reflected in our programs. Commissioner Skelly asked about changing the agreement with the YMCA to see if they could provide an instructor in exchange for using our land. Attorney Freeman said this could be something we review and see if changes need to be made.

Other Business

N/A

ADJOURN MEETING

Motion to adjourn made by Commissioner Skelly, Seconded by Bill Spriggs. On voice vote, all Ayes. Meeting Adjourned at 5pm.

Respectfully submitted: Melissa Woodard