



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes November 13, 2023

The Board Meeting was called to order at 5:18pm by Commissioner Skelly. Those present for roll call (in person or by electronic means) were commissioner R. Eads, J. Frey, D. Palmer (via Zoom), D. Skelly. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorneys David Freeman and Patrick Miner. Not present: M. Matthews

Public Present:

Jeff Bonty-Kankakee Daily Journal

Doug Krippel-River Valley Special Recreation Foundation

A motion to allow Commissioner Palmer to attend the meeting remotely due to illness was made by Commissioner Frey, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, D. Palmer, D. Skelly. Not present: M. Matthews.

Pledge of Allegiance

Public Comment:

Doug Krippel from the River Valley Special Recreation Foundation. Thank you to the KVPD for the mouse race. Everything went well, very generous and wonderful. Event was well attended and busy. SRA has a meeting tomorrow and Peggy may have preliminary numbers.

COMMUNICATIONS

NA

CONSENT AGENDA

Consent agenda for Monday, November 13, 2023, consists of board meeting minutes (October 23, 2023) and bills payable for October 2023.

A motion to receive consent agenda was made by Commissioner Frey, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, D. Palmer, D. Skelly. Not Present: M. Matthews

A motion to approve board meeting minutes of (October 23, 2023) was made by Commissioner Frey, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted are: R. Eads, J. Frey, D. Skelly. Not Present: M. Matthews Abstain: D. Palmer

A motion to approve bills payable (October 2023) was made by Commissioner Skelly, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, D. Palmer, D. Skelly Not Present: M. Matthews

OLD BUSINESS

Discussion of May 30th Decennial Committee Meeting-Postponed to January

NA

Discussion for Old Fair Park Walking Path -

Waiting on additional bids.

NEW BUSINESS

Approve Tax Levy 2023 (Action)

A motion to approve the tax levy 2023 was made by Commissioner Eads, seconded by Commissioner Skelly. Upon roll call vote the Following commissioners voted aye: R. Eads, J. Frey, D. Palmer, D. Skelly Not Present: M. Matthews

STAFF REPORTS

Superintendent of Building & Grounds

Rick Collins:

Old fire alarm at IVC has been updated and fixed. The concrete was poured on east wall, ladder installed, 10 trees planted, benches added at harbor. Will work with the Miller family to reinstall Sam Miller's memorial bench.

Superintendent of Business

Melissa Woodard:

No financials this month due to the date/timing of meeting, will receive October Financials in December. Have updated ARPA spread sheets.

Superintendent of Recreation

Lisa Krenkel:

Senior winter brochure and Winter/ Spring Brochure completed and will go live. Staff working on numerous upcoming special events. Invited Commissioners to attend Tree of Honor on December 7th.

Executive Director

Dayna Heitz: Farm agreement- hunting started Saturday one gentleman, a different one on Sunday. Bow hunting only. DNR and City of Kankakee police were informed with names and dates of hunters. Nuisance situation-unique situation for hunting allowed on property. River Regatta meeting this week or early next, will have more info then. SRA mouse race- great compliments from Peggy King. Celebration of life for Pam Bright on Sunday November 19th, 2-6pm at the RVSRA facility. PDRMA- changed the methodology for assessing risks for insurance 2024. We will have a 5% increase, will be continual for following years, high risk, workman comp and safety protocol. Financials-BCBS provider group, changing the type of insurance for a 1.5% increase, deductible change and out of pocket 80/20. Waiting for vision and dental quotes. Speer Financial completed bond November 19th. Congratulated the district on NSA national hall of fame. Aaron attended the conference in Florida, presentation link provided in board packet. Bob Freyman played a large part in KVPD being nominated.

Lisa and Dayna have met about zip code report. Lots of info and ideas going to send to all commissioners to review. The report talks about population, usage by zip code, passholder, etc. Audit reports 2022, 2023. Looking for direction for other communities to participate. Zip code report for daily admission began July 1. Kankakee Forgives assisted at Pine Park to clean graffiti and damage.

COMMITTEE REPORTS

KCCVB

Commissioner Matthews: Not Present

Historical Society

Commissioner Eads: Upcoming events and Fundraisers. Obtaining quotes for building restoration of Stone barn.

SRA

Commissioner Frey/Palmer:

Commissioner Frey Mouse Race was last weekend. Memorial Service is this weekend. Commissioner Palmer said the Mouse race was much improved with new location. Easier for mouse track to be moved into facility. Staff working with IMRF for audit. Reviewing posting for Executive Director Position.

KRS**Commissioner Eads:**

Meeting next Tuesday

Building Commission Report**Commissioner Palmer:**

no report

COMMISSIONERS FORUM

NA

EXECUTIVE SESSION

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:46pm by Commissioner Eads, Seconded by Commissioner Frey. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS

1. Board Meeting minutes (October 23, 2023)
2. Bills Payable October 2023
3. Decennial Committee
4. Old Fair, Washington Park walking path
5. Tax levy 2023
6. Superintendent of Buildings & Grounds Report
7. Superintendent of Business Report
8. Superintendent of Recreation Report
9. Executive Director Report