



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District**

#### **Board Meeting Minutes**

**May 22, 2023**

The Board Meeting was called to order at 5pm by Commissioner Skelly. Those present for roll call (in person or by electronic means) were Commissioner R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman & Patrick Miner, Gisela Morales.

Public Present: Steve Hunter, Jeff Bonty

#### **Pledge of Allegiance**

**Public Comment:** Steve Hunter wanted to discuss the parking lot at the Steve Hunter Park. Wanted to voice his concern on the parking slots. 7 parking spots and 1 handicap is not enough. Commissioner Skelly had a conversation with Steve Hunter prior to the meeting and invited him to come to the board meeting. That's more spots than some other parks. We have 37 parks. Can't always get everything you want because it's not in the budget. Have to look at the park district as a whole. Your park has received a lot of improvements in the past. We are proud to put money in that park. Stand by our decision as a board to do this for the parking. They have been parking on the street, it's a neighborhood park.

#### **COMMUNICATIONS**

Received reimbursement for ladder program through PDRMA.

#### **Introduction of Summer Splash Valley Staff**

#### **CONSENT AGENDA**

Consent agenda for Monday, May 22 2023, consists of board meeting minutes (April 24, 2023), financials March 2023 and bills payable for April 2023.

A motion to approve board meeting minutes (April 24, 2023) was made by Commissioner Eads, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

A motion to approve financials March 2023 was made by Commissioner Matthews, seconded by Commissioner Eads. Director Heitz noted the bond memo. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Skelly. Nay: Palmer

A motion to approve bills payable (April 2023) was made by Commissioner Eads, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

## **OLD BUSINESS**

### **Motion to ratify change order for River Road improvement in the amount of \$45,438**

A motion to ratify change order for River Road improvement in the amount of \$45,438 was made by Commissioner Eads, seconded by Commissioner Skelly. Discussion: Director Heitz said the work has already been started as this was approved. Received 3 Commissioners approval. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

### **Motion to ratify approval for constructing a parking lot at Steve Hunter park with KVCC in the amount of \$18,529**

A motion to ratify approval for constructing a parking lot at Steve Hunter Park with KVCC in the amount of \$18,529 was made by Commissioner Matthews, seconded by Commissioner Eads. Discussion: Commissioner Frey asked about the differences for the new and old proposal. Director Heitz said the original proposal was \$45,000 without engineering and we would have had to go out to bid and have engineering. Commissioner Matthews said this could be done in phases if deemed necessary. Commissioner Skelly said it's a neighborhood park. Commissioner Palmer said a larger parking lot would become a gathering place instead of the park. Upon roll call vote the following Commissioners voted aye: R. Eads, M. Matthews, D. Palmer, D. Skelly. Abstain: J. Frey

### **Motion to approve D Construction change order for Beckman Harbor East wall not to exceed the amount of \$50,000 for PZ 27 temporary sheet pile**

A motion to approve D Construction change order for Beckman Harbor East wall not to exceed the amount of \$50,000 for PZ 27 temporary sheet pile was made by Commissioner Eads, seconded by Commissioner Skelly. Discussion: Director Heitz discussed the change order. They have to put in temporary pilings to work behind and put the pilings in due to the rock. Commissioner Skelly asked why that wasn't known when they put the bid. Director Heitz said borings didn't show it. The money will come from capital. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

**Discussion of Civic Auditorium replacement furnaces**

Director Heitz said we went back to the drawing board. Contacted Doug Bright and his mechanical engineer spent a couple hours with us. If we were to redo the full HVAC system, it will be approximately 1.25 million. That doesn't include the architecture and engineering. Brought up the park grant and wanted to check with Upland. It's too quick to put this together. If it's something the board wants to do, we can plan for it another year. \$29,500 would be to replace the 2 furnaces. Commissioner Frey would like to get some other people to look at it. Rick said it's been hard to get quotes because they all want engineers and architects to look at it. Commissioner Eads thinks we should go ahead with getting the 2 fixed. Then at least we have that locked in. Commissioner Palmer agrees. Can add to agenda next meeting. All Commissioners agree.

**Discussion of Decennial Committee on local government efficiency act meeting**

Director Heitz wanted to make sure everyone received the email and the meeting is Tuesday, May 30<sup>th</sup> at 4pm.

**Discussion of walking path renovations (Gov. Small, Old Fair, Washington)**

Director Heitz said we will be getting a quote for Gov. Small and should have that later by end of month. For walking path renovation, we will start with Gov. Small.

**Discussion of Beckman Park sidewalk project**

No update.

**NEW BUSINESS****Approval of Collective Bargaining Agreement Local #751 Laborer's International Union of North America**

A motion to approve the Collective Bargaining Agreement Local #751 Laborer's International Union of North America was made by Commissioner Frey, seconded by Commissioner Eads. Discussion: Director Heitz discussed changes from prior 3-year agreement. Added Juneteenth, increased the life insurance, added short term disability with a 3% increase. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

**Approve Board Meeting of July 24, 2023 reschedule to July 31, 2023**

A motion to approve July board meeting rescheduled to July 31 was made by Commissioner Eads, seconded by Commissioner Frey. Discussion: Director Heitz discussed the reason for the change. Upon roll call vote the following Commissioners voted aye: R. Eads, J. Frey, M. Matthews, D. Palmer, D. Skelly.

## **STAFF REPORTS**

### **Superintendent of Buildings/Grounds**

**Rick Collins:** Added about 6 new seasonal employees. Playgrounds have been completed at Washington, Bert Dear and Potawatomi. Pool is full and started. Commissioner Skelly said you guys have been amazing this year at keeping up with mowing and the parks. So far you have been on it.

### **Superintendent of Business**

**Melissa Woodard:** Went through employee manual with Splash Valley staff for bootcamp. Getting staff into the new system for payroll and clocking in. Meeting with different credit card processing companies.

### **Superintendent of Recreation**

**Lisa Krenkel:** Splash opens this week. Boot camp is this week. Attended the Rhubarb Fest. Trying to get food trucks for this weekend so we don't spread our staff too thin with Splash opening. Movie in the park happening this weekend too. Hope to get Splash patrons to attend.

### **Executive Director**

**Dayna Heitz:** Does the board want a ribbon cutting for playgrounds? Tuesdays work for Commissioners. 4-5pm.

## **COMMITTEE REPORTS**

### **KCCVB:**

**Commissioner Matthews:** No Update.

### **Historical Society**

**Commissioner Eads:** No Update.

### **SRA**

**Commissioner Frey/Palmer:** In discussion on refurbishing a Bradley Park.

### **KRS**

**Commissioner Eads:** Decided to hire a CPA. Looking to have a booth at the farmer's market. Will be starting to do riverfront tours. Looking to apply for 2 grants. Looking at boathouse study and hoping to push and get some progress. Want to do it historically correct.

## **Building Commission Report**

**Commissioner Palmer:** NA

### **COMMISSIONERS FORUM**

Commissioner Palmer said the pickleball courts are used all the time. Commissioner Skelly agrees and thinks maybe we should try and do something elsewhere.

Commissioner Palmer talked to Pam Bright at @ the SRA, can we explore a special swim date for them. She thought that would be something they like to do. Lisa said groups are able to come in from 11am-1pm this year.

Commissioner Eads asked how many more staff we want to hire for Splash? Lisa said we are ok right now but we could always use another 20+.

Commissioner Palmer asked if the Beckman Park backstop could be painted, it's rusty.

### **Executive Session**

N/A

### **ADJOURN MEETING**

A motion to adjourn the meeting was made at 6:36pm by Commissioner Eads, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

### **OFFICIAL REPORTS:**

1. Board Meeting Minutes (April 24, 2023)
2. March 2023 Financials
3. Bills Payable April 2023
4. River Road Improvement
5. Beckman Harbor East Wall
6. Civic Auditorium Replacement furnaces
7. Decennial Committee
8. Walking path renovations
9. Beckman Park sidewalk
10. Collective Bargaining Agreement
11. Board Meeting of July reschedule
12. Superintendent of Buildings & Grounds Report
13. Superintendent of Business Report
14. Superintendent of Recreation Report

## 15. Executive Director Report

Respectfully submitted: Melissa Woodard