



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District

Board Meeting Minutes

April 24, 2023

The Board Meeting was called to order at 5:00 pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman & Patrick Miner, Ariana Padilla.

Public Present: Helen Spriggs, Mike Downey, Newly elected Commissioner James Frey

Pledge of Allegiance

Public Comment:

NA

COMMUNICATIONS

NA

CONSENT AGENDA

Consent agenda for Monday, April 23, 2023, consists of board meeting minutes (March 27, 2023), financials February 2023 and bills payable for March 2023.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve board meeting minutes (March 27, 2023) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve financials February 2023 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Director Heitz noted the bond memo. Upon roll call vote

the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Nay: D. Palmer

A motion to approve bills payable (March 2023) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

ELECTION RESULTS

Certify Canvas Results April 4, 2023

A motion to approve the canvas results from April 4, 2023 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

Recognition of Retiring Commissioner Bill Spriggs

Commissioner Eads presented Commissioner Spriggs with an award. Director Heitz read some history of Commissioner Spriggs tenure at KVPD. Commissioner Skelly thanked him for his service and Commissioner Spriggs said a few words.

Oath of Office

A motion to administer the oath of office was made by Commissioner Spriggs, seconded by Commissioner Matthews.

Attorney Freeman conducted the oath of office with James Frey. Commissioner Spriggs joined the audience and Commissioner Frey joined the board table.

Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

Election of Officers

A motion to elect officers was made by Commissioner Skelly, seconded by Commissioner Eads.

President - Commissioner Eads nominated himself. Commissioner Skelly nominated himself.

Roll call for Commissioner Eads the following Commissioners voted aye: R. Eads. Nay:

Commissioner Frey, Palmer, Matthews, Skelly. Roll call for Commissioner Skelly the following Commissioners voted aye: Frey, Palmer, Matthews, Skelly.

Vice President - Commissioner Skelly nominated Commissioner Palmer seconded by

Commissioner Frey. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

Secretary – Commissioner Skelly nominated Commissioner Eads. Commissioner Palmer nominated Commissioner Frey, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

Treasurer- Commissioner Eads nominated Commissioner Matthews, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

Commissioner – Commissioner Eads

Commissioners switched positions at the table.

Assignment of Committees

KCCVB – Commissioner Matthews nominated himself, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Historical Society – Commissioner Eads nominated himself, seconded by Palmer. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

SRA – Commissioner Eads nominated Commissioner Palmer, seconded by Commissioner Frey. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

KRS – Commissioners Eads nominated himself, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

Building Commission – Commissioner Palmer nominated himself, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: Commissioner Frey, Eads, Palmer, Matthews, Skelly.

OLD BUSINESS

Discussion of Civic Auditorium replacement furnaces and possible approval to replace furnaces

Discussion: Rick met with other companies. Still waiting on the quotes back. The quotes are coming in high so we would need to go out to bid. Commissioner Skelly asked what the original quote was. About \$30,000. Rick recommends fixing what we have now. Rick briefed new Commissioner Frey on the project.

A motion to approve replacement furnaces was made by Commissioner Skelly, seconded by Commissioner Matthews. Discussion: Commissioner Palmer would like to wait until we have the quotes. Commissioner Matthews thinks we should take the time. Commissioner Frey would like to see the price and see if we could get a better price long term. Tabled until May.

Motion to appoint residents to Decennial Committee on Local Government Efficiency Act

A motion to appoint residents to the Decennial Committee on Local Government Efficient Act was made by Commissioner Skelly, seconded by Commissioner Matthews. Discussion: Director Heitz provided a recap on the committee. We don't have much guidance on the committee yet

for the report. The committee consists of all board members, Melissa, Dayna, Lisa and minimum of 2 resident members. Would like Bill Spriggs, Joe Mantarian and Matt Mullady from the public. Do need to approve the committee. Would like to have this meeting before the board meeting of May 22nd. Commissioners are all in favor of those 3 names. A motion to invite those 3 to participate, Skelly, seconded by Frey. Upon roll call vote the following Commissioners voted aye: J. Frey, D. Palmer, M. Matthews, D. Skelly, R. Eads.

Discussion of parking lot for Steve Hunter

Rick met with KVCC today and we have come up with a cheaper design. Will be 7 pull-in spots 1 ADA spot. Don't know the price but will be significantly cheaper than original quote. Tabled until formal quote.

NEW BUSINESS

Discussion of walking path renovations, Gov. Small, Old Fair, Washington

Director Heitz said these are on the capital list. We do not have the ARPA funds and don't know when we will have them. Don't want to move forward until we know for sure we will be reimbursed.

Discussion of Beckman Park sidewalk project with City of Kankakee

Director Heitz said they have the funding and they will extend the sidewalk. We will have an easement agreement with the city and they will be responsible for maintaining the sidewalks.

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins:

Started the construction at River Road on Old Ball Diamond Road. Ran into a snag. The ground is softer than anticipated. Commissioner Skelly asked what happens if the price goes up and we can't afford it. They would finish it, but it might not last as long. We received the permit for the harbor project. Weather permitting, they might start early but not guaranteeing it. Playgrounds should be installed the first of May.

Superintendent of Business

Melissa Woodard: Dayna and I are working on the next budget. Lots of onboarding paperwork going out with hiring.

Superintendent of Recreation

Lisa Krenkel: Softball has started. Open gyms end this week. Offering kayaking 101 at the Splash. Ice show practice has started. Angie and Lisa will be with Dayna for Parks Day at the capital. We are planning for 100th anniversary committee for anyone who wants to be on it.

Executive Director

Dayna Heitz: Invitation from garden club. Working on the agreement for the dredging project. Commissioner Skelly thought we would be doing the project anyway so don't see the point in attaching money to it. Director Heitz said without it being in the IGA there is no guarantee we will get it. Attorney Freeman said if it's not in the IGA there is no guarantee. If it is, we would get the money because it's in the contract. If the board doesn't want to include that, it's up the board. Director Heitz said we depended on the money for the east wall. Commissioner Eads likes it in writing. Commissioner Palmer thinks it should be in writing. Commissioner Palmer asked about Covid money, have we gotten anything? Director Heitz said we received \$10,000 from the County. Presented to the City and council approved \$300,000 for City of Kankakee Parks, specific projects. Communicating with the city on the process and procedures. James Smith would like to host the children's lunches at Pioneer Park from 10:30am-2:30pm and rentals take precedence. Board is in agreement for this.

COMMITTEE REPORTS

KCCVB:

Commissioner Skelly: Nothing major going on. They have awarded some grants.

Historical Society

Commissioner Eads: no meeting this month.

SRA

Commissioner Eads/Palmer: Business as usual.

KRS

Commissioner Eads/Director Heitz: Dennis Barron will be having mini meetings to discuss the project and seeking support. New treasurer will start in June as Dayna's term is done.

Building Commission Report

Commissioner Palmer: Haven't met.

COMMISSIONERS FORUM

Commissioner Palmer is looking at the special event list. The Run for Autism group has driven in the grass to load and unload in the past. Ariana will get in contact with them regarding this. Arbor Day and Earth Day, don't see anything for those events. Lisa said we did something last year and it wasn't well attended. Didn't offer anything this year but will try again next year in the hopes to keep programs fresh. Commissioner Skelly hopes to get with Dayna and meet weekly and disperse that to the board. Attorney Freeman wanted to remind the board about not violating the open meeting act.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6pm by Commissioner Palmer, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting Minutes (March 27, 2023)
2. February 2023 Financials
3. Bills Payable March 2023
4. Election Canvas Results
5. Recognition of Retiring Commissioner Bill Spriggs
6. Oath of Office
7. Superintendent of Buildings & Grounds Report
8. Superintendent of Business Report
9. Superintendent of Recreation Report
10. Executive Director Report

Respectfully submitted: Melissa Woodard