



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District Board Meeting Minutes March 27, 2023**

The Board Meeting was called to order at pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman, Aaron Denton.

Public Present: NA

#### **Pledge of Allegiance**

#### **Public Comment:**

NA

#### **COMMUNICATIONS**

Jim Barkus – Presenting NIAA Award

Jim was unable to attend the meeting but he was the district representative at the Northern Illinois Anglers Association where they presented a plaque.

Commissioner Eads shared the Riverfront fundraising brochure.

#### **CONSENT AGENDA**

Consent agenda for Monday, March 27, 2023, consists of board meeting minutes (February 27, 2023), financials January 2023 and bills payable for February 2023.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve board meeting minutes (February 27, 2023) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

A motion to approve financials January 2023 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Commissioner Palmer said for Splash Valley and Ice Valley is doesn't list revenue and expenses. Director Heitz said we are still working on those reports. We will have separate reports forthcoming but showed where it is recorded in the current financials. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Nay: D. Palmer

A motion to approve bills payable (February 2023) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

### **OLD BUSINESS**

#### **Motion to approve Resolution #23-01 for Commissioners Terms 6 years to 4 years**

A motion to approve resolution #23-01 for Commissioner terms from 6 years to 4 years was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Commissioner Palmer shared a list of park districts that have gone from 6 years to 4 years. Commissioner Skelly confirmed the length of the current Commissioners and incoming Commissioner this May. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, R. Eads. Nay: D. Skelly.

### **NEW BUSINESS**

#### **Motion to approve 2 furnace replacements for the Civic Auditorium with Holohan Heating in the amount not to exceed \$29,950**

A motion to approve 2 furnace replacements for the Civic Auditorium with Holohan Heating in the amount not to exceed \$29,950 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Director Heitz said the cost actually comes closer to \$27,000 but we went higher in case there was something unforeseen. Commissioner Skelly asked if there is any way to convert 4 into 2? Would be interested in finding out how much it would cost to upgrade to 2. Could we have someone else rework the whole thing and do it right with ac? Director Heitz said we can go back to the drawing board and get some additional quotes. Commissioner Skelly said maybe we need to switch the ductwork to make it more convenient for people to work on it. Board would like additional quotes and motion is withdrawn.

#### **Motion to approve resolution #23-02 to establish a Decennial Committee on Local Government Efficiency**

A motion to approve resolution #23-02 to establish a Decennial Committee on Local Government Efficiency was made by Commissioner Spriggs, seconded by Commissioner Eads.

Discussion: Director Heitz said legislation passed that we are required to create this committee. Next board meeting we will appoint the members. Will analyze, review and compile a report and send it to the county on the District's efficiency. It will take a lot of staff resources and time. Attorney Freeman stated there is no guidance so far but committee has to be formed by June. This resolution would establish the committee. Statue says all the Commissioners and Executive Director and 2 residents to be on the committee. Then will have to start having meetings, first meeting must be by June 10<sup>th</sup>. Upon roll call vote the following Commissioners voted aye: B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads.

### **Discussion of parking lot for Steve Hunter Park**

Director Heitz said we got 3 plots back through the tax issue. We said we would make that a parking lot. Have received quotes. We now have to have an engineer and get city permit. Can't do just gravel like we did at the dog park. Gravel lot is not permitted by code. Commissioner Eads thinks we should apply for a grant. Director Heitz can look at IDOT for a grant. Commissioner Skelly suggested pull in parking instead of a lot.

## **STAFF REPORTS**

### **Superintendent of Buildings/Grounds**

**Rick Collins:** Fixed the curtains at the Civic. Installed the pickleball signs at Beckman. Started preparing at River Road for the season. The new LED lighting company has started installing the new lights. Walking signs at the Civic.

### **Superintendent of Business**

**Melissa Woodard:** Worked with L&A on training for the new system. Started hiring for Splash Valley and they are using the new onboarding process.

### **Superintendent of Recreation**

**Lisa Krenkel:** Had another open session of interviews for Splash Valley. We have under 30 guards right now. Senior trip in April to go to 4 Winds Casino. First movie of the season is coming up and staff are working on their summer programming. Director Heitz thanked Aaron for the 5k as we were short staffed and some additional staff stepped up and helped out.

**Aaron Denton:** Brickstone and Jimmy Jo's BBQ were sponsors this year. We may push the 5K to April and still have it a beer run. This fall we are going to have a fall festival with a color run. Aaron talked about the details of the event. Hope to get some sponsors for this event. Touch a Truck will be combined with Fall Festival this year. Director Heitz would like to ask the Commissioners to volunteer for this event. Commissioner Skelly will help coordinate the

mushball tournament and Commissioner Eads will be a sponsor. Commissioner Palmer asked Lisa about the deadline for the trip. Lisa said the deadline to register is later this week.

### **Executive Director**

**Dayna Heitz:** Met with Dr. Boyd at KCC and will begin on the fitness center agreement. The dredging project intergovernmental agreement has some changes. We would like a heads up and the county needs to name us as additional insured. They can request an extension but it's not automatic. Want us to be able to come in and inspect our property if we needed. The county is our financial custodian for whatever we receive. Still working on the agreement with the Union. Did receive the Aquatic Pool permit. Campground will be ready and host will be moving in after April 15. April 28 will be opening weekend. Meeting with the Colts football and Steve Hunter for the Jaycees.

### **COMMITTEE REPORTS**

#### **KCCVB:**

**Commissioner Skelly:** NA

#### **Historical Society**

**Commissioner Eads:** They have applied for a grant for the stone barn. Memberships for a lifetime member is available. Rhubarb Festival is coming up.

#### **SRA**

**Commissioner Eads/Palmer:** Budget was presented to the board. Made about \$3500 for the foundation bake sale. Mouse races will be at the Civic next year.

#### **KRS**

**Commissioner Eads/Director Heitz:** 2 grants were received for \$475,000 and the OSLAD grant was \$600,000 as well as some others.

#### **Building Commission Report**

**Commissioner Palmer:** NA

### **COMMISSIONERS FORUM**

Commissioner Skelly asked about the security of the building and asked if it was open to the public. Director Heitz said we have a doorbell and people ring it and come in. We are talking to maintenance about a renovation.

Commissioner Eads thanked the staff for making the board look good.

## **Executive Session**

### **ADJOURN MEETING**

A motion to adjourn the meeting was made at 6:19pm by Commissioner Skelly, seconded by Commissioner Eads. Upon voice vote, all ayes, motion carried.

### **OFFICIAL REPORTS:**

1. Board Meeting Minutes (February 27, 2023)
2. January 2022 Financials
3. Bills Payable February 2023
4. Resolution #23-01
5. 2 furnace replacements for Civic Auditorium from Holohan Heating
6. Resolution 23-02
7. Steve Hunter Parking Lot
8. Superintendent of Buildings & Grounds Report
9. Superintendent of Business Report
10. Superintendent of Recreation Report
11. Executive Director Report

Respectfully submitted: Melissa Woodard