



**Kankakee Valley Park District
Committee of the Whole Meeting Minutes
May 9, 2022**

The Board Meeting was called to order at 5pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds (via zoom), Melissa Woodard, Superintendent of Business (Via Zoom), Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman and Patrick Miner.

Public Present: Rich Schultz, Jeff Bonty, Steve Eck, Bill Dean, Dave Grant

Public Comment:

Rich Schultz: Everyone knows the river is a great thing. Closing the ramp, we need to try to get the projects done separately. People will go somewhere else and not sure you will get them back. Needs to be a priority and we need to promote the area. Need to get the assets that people use the most. Appreciate Dayna's written response. Understand the process takes awhile. Need to find a way to keep the ramp open.

Steve Eck: Thank the board. Are architectural drawings being done? Concerned that we are waiting too long. Understand you are under financial issues. We need progress. Know we have lost the other wall. But let's get the ramp open. Get a drill and see what's there. We just want the ramp back.

Dave Grant: Going to be a parking situation as the summer goes on. If you can get the other 2 ramps going.

COMMUNICATIONS

In front of you is a Learn to Skate publication.

OLD BUSINESS

Harbor

Director Heitz: We are working on the west ramps with KVCC to put in the cement wedge. We did meet with Piggush. Should have by the end of May, for June board meeting, an update. It

will be presented to us in phases. He is aware of what we have to work with financially. He is exploring other avenues on our behalf. A full week is what's needed. They will put rebar in.

Dog Park Parking Lot

Director Heitz said this keeps getting postponed due to weather and now because of the ramp project. She has spoken to KVCC about the back lot at museum. The cement work at the Civic have lots of elevation and need ADA requirements. Will have to go out to bid. Commissioner Spriggs asked how to do the Civic instead? Director Heitz said money is already allocated to the Civic. It's in our capital project list for multiple things.

IVC Mechanical Repairs

Director Heitz said we are looking at June 15th for ship date. We need to have this done so we don't go down. It will be done overnight so it shouldn't affect daily operations. Programs do not start until later in afternoon.

Classroom Rental

Director Heitz said no update at this time. This is for the fall.

ARPA Funding

Director Heitz said we did receive \$10,000 from the county. This is for loss of revenue due to Covid. Will be coded to Recreation fund. Will be attending a meeting with the city regarding the ARPA funds. They would like to add some funding for some additional parks. The state budget has approved us for \$150,000. Commissioner Eads said the county and school district got millions and we got nothing. Director Heitz said Senator Joyce had a specific amount allocated for parks and that's the \$150,000 that we are getting. Commissioner Eads asked if there was an update on the community being designated as disadvantaged? No update at this time.

NEW BUSINESS

Tree Information & Inventory

Commissioner Palmer said it was a very good report. Still like to know dollar amounts. Trying to get a handle on how much money. Director Heitz said we are at \$80,000 for removal, stump grinding for this fiscal year. FY 21 had \$77,000, FY 20 had \$28,823, and FY 19 has \$66,048. This is for multiple park locations for each year. Commissioner Skelly asked if you have a number for in house removal? Director Heitz said we do very little in house. Commissioner Eads said it's hard to band aid the needs. Have to make do with what we have. Commissioner Palmer thinks we need to have a discussion on that and allocations. Director Heitz said we always put

together a capital budget, and operational. Commissioner Eads said it's difficult to take the money we have and we can only do the best we can with what we have.

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Turned on the water at every location. Repaired the deck at Bird. Started to mow parks. Changed basketball nets. Added a gate at the harbor to prevent people from entering. Commissioner Eads asked if new people are trained? Rick said yes, they have done training and each have a specific job. River Road was broken into. Took 2 of our golf carts. Police found them and we have them back. Door Masters will be out to survey the damage and repairs to the door. No damage to golf carts, just the building. Commissioner Eads asked if we can remove the batteries? Yes. Commissioner Skelly asked if we can get a camera system there since we have broken into? Director Heitz said we are looking at putting cameras in the parking lot at Ice Valley as well. Commissioner Eads said we have talked to Chief Passwater regarding some cameras and getting them at a discount price. Commissioner Skelly said you can get cameras fairly cheap and there are easy systems.

Superintendent of Business

Melissa Woodard: Working on end of month reconciliation, should be getting city liquor license this week and then will start state license, been monitoring ULoop for job postings and submitted the surplus notice.

Superintendent of Recreation

Lisa Krenkel: Sand volleyball league started. Starting a new church softball league. Sold 340 tickets to ice show. Commissioner Skelly asked why we only have 4 teams for volleyball? No lights there so have to restrict the number of teams.

Executive Director

Dayna Heitz: Staff has been working at Splash Valley. Pool was drained and it filled back up. Power washed the pool and working on refilling it. Working towards the bootcamp at the end of the month. Still, lots of things to do. Moved all equipment. River Valley will have the great mouse race again. Received a letter regarding sponsorship and we have the last couple years. IAPD has a new legal update to their book. If anyone needs a law handbook, let her know. You have a Rebel ice cream sponsorship in front of you. Want to work with Attorney Freeman on this. Director Heitz said they want to do some upgrades. Asked if they had a particular field in mind. They want to use the small field at Beckman. That's the Eastside football practice field. Unless the board says otherwise, don't want to change the colors at their fields. Commissioner Eads asked what is in it for us? Director Heitz said \$1,000 in volunteerism.

We do have issues with the sponsor affiliate groups. Struggle to get paperwork from them, insurance, and who their board members are. One group didn't return the key and they were in the building last week and aren't starting their league until end of June. Commissioner Eads said they need to return the key or will have to check it out on a daily basis.

COMMITTEE REPORTS

KCCVB:

Commissioner Matthews: Nothing since we last met. Lower level of First Trust Bank will be the new location.

Historical Society

Commissioner Eads: Met regarding cleaning up the column gardens. Looking at putting in cameras there too. Getting estimates from 3 people.

SRA

Commissioner Eads/Palmer: Met in special session and the board elected to hire Pam Bright as the new executive director as of June 1. Will be shadowing Tom. Been with the organization since 2004.

KRS

Commissioner Eads/Director Heitz: Starting interviews this Thursday for the executive director position.

Public Building Commission

Commissioner Palmer: The person who does the bookkeeping is resigning. There is a special meeting tomorrow.

COMMISSIONERS FORUM

Commissioner Skelly wants to reiterate that he put a pontoon in last night, took 10 minutes. In the harbor it slides right off because there is no current. It's truly an issue. Multiple communities use the ramp and it's a safety issue. Commissioner Spriggs said he thought you said the 2 docks is an easy fix? Commissioner Skelly said you can launch more boats but you are still launching in the current. Commissioner Eads said it's not ideal because it's in the current but it's an option. Commissioner Skelly appreciates your support in getting the docks out. Pound steel into the wall so it can be used. Everyone here says we have to go through the process. Would like to expedite the process. Commissioner Eads said Piggush will give us options.

Commissioner Palmer said one thing that special rec does is take kids on the pontoon.
Commissioner Skelly said the boat club does that and has their own docks for it.

Director Heitz asked Commissioner Skelly what he knew for the issue at River Road. He heard that other tools were stolen. Weed eater, chainsaw, and something else.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:45pm by Commissioner Spriggs, seconded by Commissioner Matthews. On Voice Vote, Motion Passed.

OFFICIAL REPORTS:

1. Harbor
2. Dog Park Parking Lot
3. IVC Mechanical Repairs
4. Classroom Rental
5. ARPA Funding
6. Tree information & inventory
7. Executive Director Report

Respectfully submitted: Melissa Woodard