



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes November 14, 2022

The Board Meeting was called to order at 5:00pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, D. Palmer, M. Matthews, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman & Patrick Miner, Ariana Padilla. Absent: Commissioner Palmer

Public Present: Joe Mantarian

Pledge of Allegiance

Public Comment: In your packet. Ribbon cutting for pickleball court is tomorrow at 3pm.

COMMUNICATIONS

ALEJANDRA BARRANDA PROPOSAL

Couldn't attend due to a sick child. Will be at the December meeting.

CONSENT AGENDA

Consent agenda for Monday, November 14, 2022, board meeting minutes (October 24, 2022), financials September 2022 and bills payable for October 2022.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

A motion to approve board meeting minutes (October 24, 2022) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

A motion to approve financials September 2022 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: Director Heitz noted the bond memo. Upon roll call

vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads.
Absent: D. Palmer

A motion to approve bills payable (October 2022) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

OLD BUSINESS

NA

NEW BUSINESS

Discussion of Alejandra Barranda regarding Beckman Park outlot

Director Heitz discussed the memo. They purchased their house and there is a small lot of ours near their house. They would like to purchase the lot. Our attorneys recommend getting an appraisal. Director Heitz would like direction on this. Should we continue to look into this? We only mow and mulch the leaves. The homeowner has continued to clean up the area.

Commissioner Spriggs asked if this sets a precedent for selling parks. Commissioner Matthews agrees with the precedent. Would like to know if there is a plan for this area. Thinks this is 2 different things. This could be sold to a resident. Director Heitz said this is not really part of the park because the road divides it. Commissioner Skelly thinks we do have a lot of things we maintain and should get rid of things we don't use. Would like this offered to the public and not just offered strictly to the one homeowner. Commissioner Matthews agrees.

Commissioner Spriggs asked Attorney Freeman how we can tell one group we don't sell parks and then decide to sell something. Attorney Freeman said the board has to decide that this property is no longer useful. It's doesn't show any precedential value to park district property. You would have to vote on each and every property. You can put it out to the public to see if there is any interest but understand why the neighbor wants it. This is a board decision.

Commissioner Skelly is for putting a for sale sign there for a week. Commissioner Eads asked if the board has a consensus to move forward on this. Commissioner Skelly said we do not want to appraise it at our expense. Attorney Freeman said if we are only going to deal with the neighbor, you tell them they have to pay for the appraisal. If we are listing it, we would have to pay it. At a minimum you will have to put it in the paper because it's required. Commissioner Spriggs is against it. Commissioner Matthews is not against selling something but thinks this isn't a priority. Commissioner Skelly is for investigating it. Commissioner Eads agrees. Commissioner Eads suggested waiting to hear her case in December and then we can decide.

Approve SKDO for financial Audit FY2023 with potential continuation of agreement for FY2024, FY 2025 (ACTION)

A motion to approve the SKDO for financial Audit FY 2023 with potential continuation of agreement for FY 2024, FY 2025 was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Director Heitz said SKDO has been our auditor for the last 3 years. They are unable to provide a 3-year agreement with pricing at this time. They will do one-year increments. Next year will be a 25% increase. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Pickleball court is done and the ribbon cutting is tomorrow. Planted trees at Kensington and McBroom. Continued work on River Road shed and Civic concrete is moving forward. Quarry is getting some updated electrical. Installed new mirrors for classes.

Superintendent of Business

Melissa Woodard: Dayna and I will be meeting with Lauterbach and Amen regarding our new system. Completed a lot of random reports this week. FOIA and union requested information.

Superintendent of Recreation

Lisa Krenkel: Tree of Honor is coming up. Rec Department is doing the Kankakee and Bradley parade and the gallery of trees at the museum.

Executive Director

Dayna Heitz: Annual report is almost done. Learned more about the Local Government Efficiency Act that went into effect 2021 for the Decennial committee. We will have to have 2 board members, Executive Director and 2 residents. Attorney Freeman said the statue isn't clear but IAPD should come out with something to help. Director Heitz said we will be updating the personnel policy. The NSA notified us that River Road will be in the Hall of Fame. This is all thanks to maintenance team, especially Bob Freyman. He takes great pride in the park. It's our intention to have Mr. Freyman attend the ceremony.

COMMITTEE REPORTS

KCCVB:

Commissioner Skelly: NA

Historical Society

Commissioner Eads: NA

SRA

Commissioner Eads/Palmer: Working on the garage floor. Director Heitz worked the great mouse race and it was well attended.

KRS

Commissioner Eads/Director Heitz: NA

Building Commission Report

Commissioner Palmer: NA

COMMISSIONERS FORUM

Commissioner Spriggs asked what the use will be for the Quarry? Director Heitz said it will be a programming and rental space.

Commissioner Skelly asked if we market the campground in all the books or camping guide? Could we start doing that again?

Commissioner Eads said Rick and Lisa's teams are doing great. Hats off to you and staff.

EXECUTIVE SESSION

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:34pm by Commissioner Spriggs, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting Minutes (October 24, 2022)
2. September 2022 Financials
3. Bills Payable October 2022
4. Discussion of Alejandra Barranda regarding Beckman Park outlot
5. Superintendent of Buildings & Grounds Report

6. Superintendent of Business Report
7. Superintendent of Recreation Report
8. Executive Director Report

Respectfully submitted: Melissa Woodard