



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes August 22, 2022

The Board Meeting was called to order at 5pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Palmer, D. Skelly (arrived 5:03pm), R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business (via zoom), Lisa Krenkel Superintendent of Recreation, Attorney Patrick Miner.

Public Present: Neil Piggush, Jeff Bonty

Public Comment: NA

COMMUNICATIONS

Reports submitted.

CONSENT AGENDA

Consent agenda for Monday, August 22, 2022, consists of public hearing minutes (July 25, 2022), board meeting minutes (July 25, 2022), executive session minutes (July 25, 2022, not for public view), June financials and bills payable for July 2022.

A motion to receive consent agenda was made by Commissioner Eads, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, R. Eads. Absent: D. Skelly.

A motion to approve public hearing minutes (July 25, 2022) was made by Commissioner Matthews, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, R. Eads. Absent: D. Skelly

A motion to approve board meeting minutes (July 25, 2022) was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, R. Eads. Absent: D. Skelly

A motion to approve executive session minutes (July 25, 2022 not for public viewing) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, R. Eads. Absent: D. Skelly

A motion to approve the June financials was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve the July bills payable was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

OLD BUSINESS

Harbor Project Presentation – Neil Piggush

Mr. Piggush presented on the harbor project. It widens the sidewalk around the harbor to at least 8 feet and some of it will be 10 feet. We don't have a south wall any longer and it saves about \$400,000 to not do that wall. Think it makes sense for there to be 1 entrance for people to access their slips. End up with 68 slips. Will have to replace the fencing. \$3.2 million is the estimate. Were conservative on the bid contingency. Save roughly \$370,000 if we used existing docks. Did provide an estimate for the east wall and that comes in at \$650,000. Commissioner Skelly understands your engineering and architecture cost to evaluate. How much of the \$3.2 is construction, administrative, surveys, etc. About a million. Commissioner Skelly asked if there is a way to do it for less? Mr. Piggush said if you change what we are proposing to do, there may be a way, however this is a public dock and public safety is important. Don't want to do something substandard. Think this project could be completed in a season.

Approval of Executive Director to obtain Grant services proposals (ACTION)

A motion to approve the Executive Director to obtain grant services proposals was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: D. Heitz is looking for authorization to seek proposals. Don't know if the east wall will hit all the points for the OSLAD. Can only do one OSLAD in this next round and has to be submitted by September 30. If it is in the city of Kankakee or Sun River Terrace, could receive 100%, up to \$600,000 because it's distressed community. The project is presented in written form and if we make the first cut we would be asked to present in Springfield. We have to have community meetings, surveys, find deeds, and a grant is not something you can write overnight. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Discussion of Intergovernmental Agreement between KVPD and Kankakee County for the Dredging Project 2023 at Potawatomi Park Boat Launch

Tabled. Going to continue to work with the county attorney.

NEW BUSINESS

Approval of MOU between KSD111 and KVPD for programming and funding of a Community Partnership Grant (ACTION)

A motion to approve MOU between KSD111 and KVPD for programming and funding of a Community Partnership grant was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Lisa Krenkel said the school district received a grant for recreation and mental health. They are looking at students to register for our program and the school district will pay for the program. It could be any of our programs and they determine who qualifies. Upon roll call vote the following Commissioners voted aye: D. Palmer, D. Skelly, R. Eads. Nay: B. Spriggs, M. Matthews

Appointment of KCCVB Representative (ACTION)

A motion to approve a Representative for the KCCVB was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: D. Heitz said Commissioner Matthews is unable to attend these meetings. Director Heitz is already there and will be happy to be the liaison for the district. Commissioner Skelly spoke up and is available. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approval of MOU between KCC & KVPD for programming space and fitness center partnership (ACTION)

A motion to approve the MOU between KCC & KVPD for programming space and fitness center partnership was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: D. Heitz said Lisa and I have met with KCC. They are happy to have us in the fitness center and utilizing a classroom. There is no charge for the classroom and the fitness center is minimal which our program participants will pay. We will be the pass through since we are presenting the programming. We have been wanting to work with KCC and the fitness center. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Still have the summer help now. Only lost 1 so far. With the employees we have now they have a lot of skills. We are planning to hire at least 3 full time. Did post these jobs internally. The staff we have whether they are seasonal or not, can apply. Commissioner Eads

gave kudos for Washington Park. Commissioner Spriggs agreed and gave credit to Eric Gray. Rick said they have spoken to playground rep to get new playground at Washington. Also met with a court resurface company and working on the quarry building. Completed the deck on the back of Bird and the fishing area. Commissioner Eads said your staff have been doing a lot and saving the district money.

Superintendent of Business

Melissa Woodard: see report.

Superintendent of Recreation

Lisa Krenkel: Been working with Rick and Zach on Splash closure. Take inventory and move supplies to Ice Valley. Splash staff are moving to Ice Valley. Working with Rec Team on rec programming and training. Working with Zach on hockey user group agreements. Commissioner Spriggs asked if the new Rec Staff could come meet the board.

Executive Director

Dayna Heitz: Working with playground rep for some parks. Will look at another vendor besides Gametime. Would like to have a meeting with constituents at Washington Park to see what they want, Wards 5 & 1. Meeting with Mayor Stump for Potawatomi Park and are looking to put a playground at Bert Dear Park too and working with aldermen there.

Rick explained the proposal to resurface the Levasseur trail. Commissioner Skelly struggles with this. Can we talk to Bradley and see if they want to work with us? Why are we throwing money at Levasseur Park? Commissioner Spriggs said you are the one that wanted us to do something. Commissioner Skelly said it's their money and it will be nicer than what we can do. Commissioner Spriggs said there is nothing wrong with improving a park. Director Heitz is still working with the Community Foundation for what they can provide for the Levasseur trail. Commissioner Skelly asked if we can ask them about the trail behind Shapiro. We are fixing things that we can't maintain.

The NSA has nominated River Road Complex into the Hall of Fame.

Lot of meetings coming up. Would like some direction on the OSLAD. Commissioner Matthews asked about a vision being put together like the splash pad, the quarry and the building needs redone all at Bird. Commissioner Palmer thinks the Quarry could be used for senior programming. Commissioners gave a consensus for Bird Park for the OSLAD. Director Heitz will need engineering and architecture for the grant. Who does the board suggest we use? Need a full design which is required by the grant. Would like to go with someone who has received

grants. Lacy from Hitchcock will charge \$14,000-\$18,000 based on what work the district can do. Board consensus to not to exceed \$14,000.

COMMITTEE REPORTS

KCCVB:

Commissioner Matthews: no update.

Historical Society

Commissioner Eads: Meeting next month. Can make donations through the website.

SRA

Commissioner Eads/Palmer: still deciding what coating to do on the floor.

KRS

Commissioner Eads/Director Heitz: Meeting on the 29th. Last interview, we hope.

Director Heitz talked about the money being received from Senator Joyce's office. We could apply for the boating grant. Does board want her to pursue this? Yes. Will find out how much for Piggush to help with the boating grant.

Building Commission Report

Commissioner Palmer: no update

COMMISSIONERS FORUM

Commissioner Spriggs asked about the tree replacement at the Civic? Rick said we are looking at other parks too. Will bring it to the board before we purchase or plant.

Commissioner Palmer likes the nature-colored playgrounds and it's aesthetic and fits the environment.

Thank you to Estes Tree Service for all the work they do for us and during the storm.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6:23pm by Commissioner Matthews, seconded by Commissioner Palmer. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Public Hearing Meeting Minutes (July 25, 2022)
2. Board Meeting Minutes (July 25, 2022)
3. Executive Session Minutes (July 25, 2022 not for public view)
4. June Financials
5. July Bills payable
6. Harbor project presentation
7. Executive Director to obtain grant services proposal
8. Intergovernmental agreement between KVPD and Kankakee County for the dredging project 2023 at Potawatomi Park Boat Launch
9. MOU between KSD111 and KVPD for programming and funding of a Community Partnership Grant
10. KCCVB representative appointment
11. MOU between KCC and KVPD for programming space and fitness center partnership
12. Superintendent of Buildings & Grounds Report
13. Superintendent of Business Report
14. Superintendent of Recreation Report
15. Executive Director Report

Respectfully submitted: Melissa Woodard