



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District

Board Meeting Minutes

June 27, 2022

The Board Meeting was called to order at 5pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Business, Lisa Krenkel, Superintendent of Recreation, Attorney David Freeman and Patrick Miner.

Public Present: Neil Piggush, Jeff Bonty-Daily Journal

Pledge of Allegiance

Public Comment: N/A

COMMUNICATIONS

Received a thank you note from the ECDA for partnering on event.

CONSENT AGENDA

Consent agenda for Monday, June 27, 2022, consists of committee meeting minutes (May 9, 2022), board meeting minutes (May 23, 2022), executive session minutes (May 23, 2022-not for public view), and bills payable for May, 2022.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve board meeting minutes (May 23, 2022) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve executive session minutes (May 23, 2022-not for public view) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve bills payable (May) was made by Commissioner Spriggs, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

OLD BUSINESS

Piggush Engineering – Neil Piggush – Update on Harbor

Neil Piggush- Passed out a layout for the proposed reconstruction of the harbor. Put our heads together to better use the area since we will have to reconstruct everything from scratch. Trying to cut costs on the project. Running floating docks north and south. Ended up with 70 slips. Would have to construct north and east wall that would cut our wall length in half. New layout has one centralized location for people to enter. Looked at existing pedestrian bridge and it's in rough shape. In the event you need to repair a floating dock, the entire is not out of service. Everything would rise with the river level. The east wall on the dock would be replaced and would widen the walks along the wall. They would be 8-foot walks. Commissioner Skelly asked why you would get rid of the benches? Mr. Piggush said they can stay. We were just trying to centralize the entrance to harbor and keep people away from the edge of the river. This was just our first stab and layout and thinks it's more efficient. Commissioner Eads asked for your best estimate on construction of east wall, how to get funding? Mr. Piggush ran some numbers on the east wall. Think anywhere between 150,000-200,000. Still looking at structural options. 8-foot concrete wall. Looking to see what's most economical. The July meeting will have more a refined answer and this layout will be more defined. 240 feet of wall. Commissioner Skelly asked if it's the existing wall? Mr. Piggush would be concerned with leaving what is there. Wouldn't want to guarantee anything because you can't see everything. Commissioner Skelly asked if the new configuration versus the old, have you looked at what we would have to buy versus what we have? Mr. Piggush will get back to us. Commissioner Spriggs asked when the harbor could be back up and running? Mr. Piggush said there are lots of factors but thinks the east wall could get out to bid in fairly short order. He said we could put that as an alternative in the bid.

Approval of Surplus Equipment (ACTION)

A motion to approve the surplus equipment was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: D. Heitz said July 22 is the surplus sale. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

NEW BUSINESS

County Chairman Wheeler – Present Potawatomi Boat Launch Dredging Project 2023

Andy Wheeler (via Zoom): Appreciate your time and consideration. Devoting a million-dollar allocation to cleaning out the boat launch area in Aroma Park. Rescue boats and residents can get in the water there. We need your participation and help with this, not monetary. On a commission that is working to keep the sand out of the river. Never going to have enough money for the big fix but will have some for other smaller projects. The launch in Aroma has sand. We are looking to get into the river and get the sand out of there. The county is going to invest into equipment to help deal with that moving forward. We will dredge as much as the million dollars will take us. Where will we dewater the sand before its disposed? The parking lot you have there would be perfect. It would allow the water to go back into the river. Asking for approval to use that parking lot to dewater the sand and then it can be hauled out. We are in the planning stages now but hope to have this done by this time next year. We have to be able to get rescue boats into the water. Commissioner Spriggs asked how much you'll pull out and how much on the parking lot? Chairman Wheeler said whatever million dollars can get it, is how we are limited. Commissioner Spriggs asked how long will the sand have to sit there? Chairman Wheeler said it wouldn't be for a year or even a month. Commissioner Palmer asked if there would be any damage to the parking lot but see the wisdom in using our facility. All Commissioners are in favor of this.

Speer Financial Planning Packet for Review

D. Heitz said it's strictly for review. Aaron Gold with Speer will come in July or August to discuss.

Authorization to Surplus 2005 Dodge Caravan via bid process (ACTION)

A motion to approve the surplus of 2005 Dodge Caravan via bid process was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approval of purchase of (1) Ford F-150 Pickup Truck in the amount of \$39,653.24 (ACTION)

A motion to approve the purchase of (1) Ford F-150 Pickup Truck in the amount of \$39,653.24 was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Rick said we need to add another one for the fleet truck. It will be used for general maintenance. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approval of Purchase of (1) Ford Explorer SUV in the amount of \$40,352.24 (ACTION)

A motion to approve the purchase of (1) Ford Explorer SUV in the amount of \$40,352.24 was made by Commissioner Spriggs, seconded by Commissioner Matthews. Discussion: D. Heitz said this will replace the van. Rec would get the director's car and Director would get explorer.

Had a savings on the other 2 vehicles and had a savings on the stakebed so this is within budget. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Started to add mulch in 6 playgrounds already. Started to break down Bird Park field. Still doing construction/taking out asphalt at Washington and added more employees. Commissioner Spriggs asked about the timeline for Washington? Rick said we are trying to get it done as soon as possible. Hope to get done this week with getting the concrete out. Then will be dirt and grass seed. Commissioner Eads asked about the door at River Road? Rick said we are still waiting on that door. Commissioner Spriggs asked if Ariana has been over to the maintenance to look at the OSHA violations. Garbage cans and it's unsafe. Gas cans out and inside. Not sure what OSHA looks for but need to do a general clean up.

Superintendent of Business

Melissa Woodard: Audit field work is scheduled for end of July. Working through new employee paperwork and hoping to find a streamlined process to make ourselves more efficient.

Superintendent of Recreation

Lisa Krenkel: River Road hosted state and our staff ran concessions. \$7,000 over 2 weekends in sales. Ice Valley is getting new ice and maintenance. Hired a new athletic manager and he started last week. Comes with great experience from Southland.

Executive Director

Dayna Heitz: Have figured out our schedule for pool and will open Wednesday and Sunday 12-7 and other days 12-6. Availability has been hard with the guards. Commissioner Eads thanked Rick and Mike for getting the pool open.

COMMITTEE REPORTS

KCCVB:

Commissioner Matthews: Open hours and they have a general store so you can buy some Kankakee things.

Historical Society

Commissioner Eads: Had their garden walk last Thursday. Very well attended. Got 3 bids for cameras.

SRA

Commissioner Eads/Palmer: Pam Bright was selected by the board. Had her first meeting last month. Will be switching to a new online software. Had estimates for painting of the building. She ran ads and had interviewed for an open position.

KRS

Commissioner Eads/Director Heitz: Did make an offer for Executive Director position but they declined. We are back at square one. Meeting later this week.

COMMISSIONERS FORUM

Commissioner Spriggs talked to Rick today about some of the people we have hired. We have some good guys.

Commissioner Eads thanked Dayna, Mike, and the whole crew, Lisa in everything they have done with Covid and inflation. Doing a great job to meet as many needs. Commissioner Spriggs said Splash Valley, people seem happy.

Executive Session

A motion to go into executive session regarding personnel was made at 5:52pm by Commissioner Skelly, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to reconvene in open session was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

ADJOURN MEETING

A motion to adjourn the meeting was made at 7:12pm by Commissioner Eads, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Committee Meeting Minutes (May 9, 2022)
2. Board Meeting Minutes (May 23, 2022)
3. Executive Session Minutes (May 23, 2022-not for public view)
4. Special Meeting Minutes (June 20, 2022)
5. Piggush Engineering Update
6. Surplus Equipment

7. County Chairman Wheeler – Potawatomi Park Boat Launch Dredging Project 2023
8. Speer Financial Planning Packet
9. Surplus information for 2005 Dodge Grand Caravan
10. Purchase information regarding Ford F150 and Ford Explorer
11. Superintendent of Buildings & Grounds Report
12. Superintendent of Business Report
13. Superintendent of Recreation Report
14. Executive Director Report

Respectfully submitted: Melissa Woodard