



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District

Board Meeting Minutes

January 24, 2022

The Board Meeting was called to order at 5pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Recreation (via Zoom), Attorney David Freeman and Patrick Miner.

Public Present: Terry Memenga, Darren Westpla, Rosemary Longergan, Chris Breach, Daily Journal

Public Comment:

Terry Memenga- Director of Public Works, Bradley

Mr. Memenga spoke to the board regarding his hopes for a project at LeVasseur Park and buying the area from KVPD. Increase the ADA access to their park. These are things we have talked about on our end. Just looking to see if you are interested in talking about sale. We want to improve amenities to our residents. This will improve it for everyone. Hope that you will entertain this and if you have questions, let me know. Know there was some hesitation before.

Rosemary Longergan: Minutes from 12/13/21 aren't posted yet. Aren't sure if you talked about the boat harbor. I can't always zoom in. Want to know if anything is happening on the boat harbor, or if you applied for any grants.

COMMUNICATIONS

Included in packet. ONU is starting a hockey club and will use our facility for practice and games at Ice Valley.

CONSENT AGENDA

Consent agenda for Monday, January 24, 2022, consists of public hearing minutes (December 13, 2021), board meeting minutes (December 13, 2021), bills payable for November & December, and financial statements for November and December.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve public hearing minutes (December 13, 2021) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve board meeting minutes (December 13, 2021) was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve bills payable (November & December) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve the financial statements (November & December) was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Nay: Palmer

OLD BUSINESS

Approval of Settlement Agreement with RMSC

A motion to accept the settlement Agreement with RMSC was made by Commissioner Eads, seconded by Commissioner Skelly. Discussion: Attorney Freeman said to make the motion to approve contingent on RMSC signing. Commissioner Eads amended the motion to accept the settlement with RMSC contingent upon their signing of the agreement, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approval of boat harbor renovation project

A motion to approve the boat harbor renovation project was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Director Heitz said we have to get an RFP for engineering services. We are looking at Leopardo to do the construction management. When we learned the extent of the project, it is beyond our capacity at this time. It's similar to Splash Valley where it was beyond our means at that time. Without engineering fees, it's estimated to be 3.2 million dollars. We do have some ideas on how to cut back. We looked at grants but the timing on applications, we miss the grant cycle. We need time to do that. We may not be able to service the harbor residents but we could fix the east wall and the ramp because of the drop

off. If we were to replace the ramp and the east wall, that would be \$500,000-600,000. We don't have full pricing yet. It would take a huge chunk of our capital. Commissioner Spriggs asked about the south wall? Director Heitz said it will come into the harbor. They all will. The damage right now is just the north wall but you can't do that without doing the rest. Commissioner Eads said in about 3 years we could possibly go out for a bond again. We serve 72 slip holders but we serve 36,000 residents. Commissioner Skelly is still at a loss on where we got this info. Director Heitz has not sent out bids yet. We have had multiple engineers out there to look. She called Army Corp of Engineers and Leopardo and they have certifications through the state. Leopardo is the only one close. We can't use Piggush because he's the city engineer. Dave Tyson said his firm was not interested in this project. Commissioner Skelly said Leopardo has a run on this because they have already seen it. Director Heitz said the engineering is a separate bid. They put together the figures. Commissioner Eads said it's just too much money and we can't afford it. Commissioner Michaels asked if we are going to leave it the way it is or do something for the erosion? Director Heitz said leave it as it is. Commissioner Skelly asked if we can fix the north wall this year and see what we can do in 3 years. Director Heitz said we are aware there is a problem, we can't do that with people's boats. Commissioner Skelly is not convinced it's an all or nothing. Commissioner Michaels asked if there were any other engineers? Director Heitz said she has contacted all local ones. They have to be approved by the IDNR. Commissioner Eads said in 3 years we could go back for a bond that is specific for the harbor. We have lots of needs in the district. Commissioner Spriggs agrees. Commissioner Skelly said we should look at someone to look at the one wall and see if we can use the harbor by just replacing it. Attorney Freeman asked if we could put the RFP out there with options so you get different responses. That might answer Commissioner Skelly's questions. Commissioner Skelly asked if you brace existing concrete you don't have to do anything with water. Commissioner Michaels said that still is an IDNR issue. Commissioner Eads said PDRMA said they have no liability because we know there is an issue. Commissioner Spriggs said you can't put a band aid on it. Commissioner Skelly said you can apply for a permit at the county to do some of these things. Let's check before we make a decision. Commissioner Spriggs said haven't you already talked to everyone around here? Director Heitz said yes including the army corp of engineers. Commissioner Skelly said we aren't giving the local people a chance. Commissioner Eads suggested tabling this until next month and she will see what other options. A motion to table the approval of boat harbor project was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Engineering services RFP for the boat harbor renovation project

A motion to table the engineering services RFP for boat harbor renovation project was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approval of CM (at risk) agreement with Leopardo Construction Company for the boar harbor renovation project

A motion to Table the CM (at risk) for the boar harbor renovation project was made by Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

NEW BUSINESS**Covid-19 Vaccination and Testing Policy**

A motion to approve the Covid-19 vaccination and testing policy was made by Commissioner Eads, seconded by Commissioner Spriggs. Discussion: Director Heitz said this is the testing policy we discussed last month. If we approve it, we can have it on file. Staff has been tremendous and had good communication when asking when they should come back. We are prepared for the seasonal hiring. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

STAFF REPORTS**Superintendent of Buildings/Grounds**

Rick Collins: We had a problem with the zam at Ice Valley. We have a rental now while we wait on the batteries. 5 year life span on the batteries. We put some rock at Pioneer to hopefully help our issue there in the parking lot. Commissioner Spriggs asked if anyone talked to the company across the street? Director Heitz said the owner of the company told us it was our issue and it was hindering his business. Estes Tree Care has done a great job at LeVasseur. He is starting at Fisherman's and did some work at Bird Park Band shell. He did get a permit to do a controlled burn at LeVasseur.

Superintendent of Business

Melissa Woodard: Been working with Lauterbach and Amen on their end of year reports. Will be working with Dayna on fiscal year budget. Still hiring for multiple positions.

Superintendent of Recreation

Kyle Burton: Charity event is next Monday. Our sponsor group meeting this year will be different. They will be required to meet with him or attend the meeting instead of just getting their paperwork so we can make sure to get the info we need.

Executive Director

Dayna Heitz: Have talked to the city and need to get a new quote for Steve Hunter Park. If it stays under \$25,000, we wouldn't have to go out to bid. A variance would be in order for the dog park. Staff and commissioners need to complete the economic interest statement, otherwise there is a fine. We have some outstanding quotes we are waiting on for Ice Valley. We will have to go out to bid for the brine issue. We also had door masters out for a quote on doors for the zam room. Quite a bit of items we need to update there. We knew the batteries on the zam needed to be replaced and it was on our capital list. They have been on order for at least 10 weeks. Did receive a Comed request for an easement for utility lines. Sent to Attorney and we don't have full information from Comed yet.

COMMITTEE REPORTS

KCCVB:

Commissioner Matthews: About to finish the visitor's guide. Did a video with what's going on at different locations. Director Heitz said we are hosting a figure skate tournament due to HF being closed. KCCVB is working with the group to make the accommodations.

Historical Society

Commissioner Eads: Revenue and expense are where they should be this year. Lots of visitors in December for the gallery of trees. They have had some electrical issues and had to replace the water heater. Several new members for the society too. We are meeting 6 times a year instead of 12. Will be replacing the benches.

SRA

Commissioner Eads/Palmer: Meet with Tom on Wednesday. Tom has announced he will be retiring in May 2022. Commissioner Palmer and Tom will work on advertising the position. The SRA doesn't have a lot of staff. Tom and his organization received a \$5,000 donation from Meijers.

KRS

Commissioner Eads/Director Heitz: Been having a number of meetings. Working on getting the intergovernmental agreement. Will be meeting the 16th of February from 12-2pm at the Rec Center. It will be a luncheon. Then 3-5pm at the library they will have another info meeting. Then 5-7pm, possibly have a meeting at the boat club. Want the agreement and MOU for who is responsible for what and we hope to have that by the next meeting.

COMMISSIONERS FORUM

Commissioner Palmer asked about the software and how it's working out? Rick said we put that on the back burner when everything happened with the harbor.

Commissioner Matthews said we need to figure out the erosion at Cobb Park, Beckman, etc. It's going to get worse each year. Sooner or later we should put that on the forefront.

Commissioner Eads said something has to be done. Have to deal with IDNR on that.

Commissioner Skelly said the previous director talked to IDNR and they said you could do a small area and the county gave them a permit. As long as it's clean fill, you can do it with the county on a small basis. Has to be done the right way.

Commissioner Skelly wants to bring up the Bradley project and find out what Commissioners think. What would it take for us to sell land? Do we need a referendum? Attorney Freeman said we looked at this previously, there is a mechanism for it. Do 3 of the commissioner want this? Then we can provide the info for it. It would be easier since it's not a private individual. Commissioner Eads said he knows we talked about giving away a few of the small parcels for being so far out. Not comfortable selling that parcel or any parcel that is viable. Commissioner Michaels said we are talking about selling it and it being maintained. They would improve it. Director Heitz said it would have to be annexed in. Attorney Freeman said that would be their issue. Commissioner Skelly said we should just look at this. It's improving a park. We have 33 parks and multiple facilities, but they all have to be maintained. As a resident, I don't care who owns it as long as it's safer and nicer. Director Heitz asked if we could do an intergovernmental agreement? Commissioner Skelly said why would they do the improvements if they don't own it. Terry from Bradley, appreciates the passionate discussion. The board would most likely not be interested in the intergovernmental agreement. The improvements we are looking at are \$300,00-400,000. Love the improvements that have been started. We would be adding ADA accessibility, lighting, etc. 99.9% of the visitors don't know what the borders are for the park district and Village of Bradley. They just know where they feel safe. The users of the park system will thank whoever does the improvements. Will pass this along to our board but highly doubt they would be interested in an intergovernmental agreement. Commissioner Matthews said if we had a dollar amount for the sale, we could apply that somewhere else. Director Heitz asked Terry if your board has approved this? Terry stated not yet. This is just the beginning of this process. Commissioner Palmer spoke about a park district that sold land to build a library. Residents had no problem with the district selling land because they were receiving a library. A consensus from the board on looking into this was from Commissioner Palmer, Matthews, and Skelly. Commissioner Eads and Spriggs are not interested. Commissioner Eads asked Terry to find out what their board would be willing to spend and we will talk about it as well.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6:03pm by Commissioner Spriggs, seconded by Commissioner Matthews. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Public Hearing Minutes (December 13, 2021)
2. Board meeting minutes (December 13, 2021)
3. Bills Payable November & December
4. Financial Statements November & December
5. Settlement agreement with RMSC
6. Boat harbor renovation project
7. Engineering Services for boat harbor project
8. Agreement with Leopardo Construction Company for boat harbor renovation project
9. Covid-19 Vaccination and Testing Policy
10. Superintendent of Buildings & Grounds Report
11. Superintendent of Business Report
12. Superintendent of Recreation Report
13. Executive Director Report

Respectfully submitted: Melissa Woodard