



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes November 8, 2021

The Board Meeting was called to order at 5pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Skelly (arrived 5:03pm), R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Recreation, Attorney David Freeman. Not present: D. Palmer

Public Present: NA

Public Comment:

COMMUNICATIONS

Received a thank you letter for the Splash Valley and Ice Valley gift baskets and Tom was thrilled with them.

CONSENT AGENDA

Consent agenda for Monday, November 8, 2021, consists of board meeting minutes (October 25, 2021).

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

A motion to approve board meeting minutes (October 25, 2021) was made by Commissioner Spriggs, seconded by Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer

OLD BUSINESS

Approval of vehicle bids

A motion to approve the vehicle bids was made by Commissioner Eads, seconded by Commissioner Spriggs. Discussion: Director Heitz stated we did not receive any bids even though we received some calls. We can legally now go for proposals. Did send out 20 packets.

All in Kankakee County and one in Wilmington. Rick is calling those who expressed interest and who could get vehicles. Rick said D’Orazio is working on a proposal for the stakebed.

Small Memorial Walking Path - Tabled

Improvement Plan - Discussion

D. Heitz: Created our own survey on survey monkey. Shelby and Angie are working on that. Due to go live 22nd of this month. It’s a lengthy survey. Met with numerous people for our capital list, River Road street project, dog park parking lot, Pioneer parking lot. The women’s club wants a quote on redoing the kitchen at the civic. They would like to raise the funds for the kitchen remodel. They want to know if they can have a key to the Civic. They feel they were instrumental in us obtaining the Civic. We rekeyed the facility a few years ago. Like to know how the board feels. We use the facility more now and they haven’t had a set schedule since before Covid. Wouldn’t want them to just go in and check things and we have a program or rental going on. They said they used to have their own keys and could come and go as they wanted. Commissioner Spriggs thinks they should come check out the key like they have been doing. Commissioner Eads agrees. Commissioner Michaels thinks more keys out creates more problems. Commissioner Skelly is ok with them having a key. Consensus is they continue coming to check out the key. Director Heitz said we have been working with Bob Freyman at River Road on the parking lot projects. Will look at the Quarry building to see what can be done without architect. Know we can’t do the ADA portion.

Approval of Piggush Engineering for Civic ADA Renovations

A motion to approve Piggush Engineering for Civic ADA renovations was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: Commissioner Skelly thinks the engineering is crazy expensive. Commissioner Matthews agrees. Director Heitz said we can’t go out to bid without specs and we don’t have the capability to do that. Commissioner Skelly thinks there is a way to go out to bid without that. Attorney Freeman said you could go out to bid for someone who can do construction and engineering portion. Find out his hourly rate and build in a certain number of hours. Commissioner Skelly said there are people out there that do bids with no overhead and would be less expensive than the quote provided. Commissioner Spriggs agrees with Commissioner Skelly. Director Heitz will ask for more quotes. A motion to withdraw the original motion was made by Commissioner Spriggs, seconded by Commissioner Eads.

Fisherman’s Park - Tabled

Hobbie Avenue Improvement Project – Resolution approving Easement to the City of Kankakee

A motion to approve the Hobbie Avenue Improvement Project easement to the city of Kankakee was made by Commissioner Spriggs, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. Absent: D. Palmer.

NEW BUSINESS

Harbor Renovation Project – Discussion

Director Heitz said PDRMA is not covering the harbor collapse. Said it was long term soil erosion. Made a string of phone calls and ended up getting ahold of Dave Tyson. He will be out to help us figure out what can be done. Reached out to Leopardo Construction and they will be out this Friday to meet with Rick and I to give some ideas. Commissioner Skelly thinks KVCC has the capacity to do this. Like local businesses. Commissioner Spriggs likes KVCC too. They have a flawless reputation. Director Heitz will ask them too. Commissioner Matthews asked if the harbor is full and should we think about making it bigger? Director Heitz said it fluctuates. Would like to get 2 quotes. Repair what we have or push the north wall back and make it bigger. Won't have more slips but would give more room because the boats keep getting bigger.

STAFF REPORTS

Superintendent of Buildings & Grounds

Rick Collins

End of the season. The water is turned off in the bathrooms except at Butterfield. Will shut it down on Wednesday. Know we spoke about the software at the last meeting. Talked with Executive Director and think we should push it back. Board agreed with this.

Superintendent of Business

Melissa Woodard

Working on the health insurance renewal for staff. Our current plan went up 10%.

Superintendent of Recreation

Kyle Burton

Finalizing winter programs and have a lot going on.

Executive Director

Dayna Heitz: Estes was at the Civic today. He doesn't believe the walnut tree is worth the trouble. He said the tree isn't that great and not much value. Wanted the board's opinion first.

Commissioner Matthews said if it's a problem and it can't be utilized, it's got to come down. Consensus is to take the tree down. Wednesday is the Riverfront reception. Also met with Nick at the County. He gave us a list of all Sun River Terrace pin numbers and addresses that are part of Aroma Park Township. Shelby and Gisela went through those numbers to make sure they all paid into the park district. Also talked to the county about Pearl Park in Aroma Park. It's unique because the home owner has to drive down our driveway to get to her property. Could we give her part of the property? Know the board wanted to cut down on maintenance on property that isn't doing anything for the park district. There is someone who has expressed interest in the other property. Director Heitz asked what we should do with Sun River Terrace since we receive about \$2500 in taxes. Rick said you are paying at least \$2500 with gas and wages. Director Heitz showed the GIS map of Pearl Park and Sun River Terrace. Commissioner Skelly is baffled that we are thinking about getting rid of 2 parks but River Road is a desirable river front property. Same with Bradley wanting to come buy property with us. Director Heitz said she was asked to look into surplus property for the district and that's what she has been working on. Want to know what the board wants. Commissioner Eads thinks we should get rid of some property. We have too much to take care of. Commissioner Skelly doesn't think we should be giving away any property. Like to see an easement or something instead. Attorney Freeman said the problem here is one leads into the other. Director Heitz said she doesn't like to get rid of land either. This was a win/win. She should have had that lot to begin with. We don't have another piece of property like that and it's a unique situation. Attorney Freeman said you can still go through the court process. Commissioner Spriggs said we are trying to relieve the maintenance department from all their work. Can we work it out with Aroma Park to mow certain areas. Same with Mayor Bailey. Should have just given them the park.

COMMITTEE REPORTS

KCCVB:

Commissioner Matthews: No update.

Historical Society

Commissioner Eads: Had our meeting. It was our annual meeting. Increase of people coming to the museum on the weekend. Volunteer of the year spent the last 10 years of Saturdays volunteering there.

SRA

Commissioner Eads/Palmer: Mouse Race is this Saturday. 204 people there last year.

KRS

Commissioner Eads/Director Heitz: Wednesday at the Bradley House is the reception. There will be speakers. Would like to have everyone attend.

COMMISSIONERS FORUM

Director Heitz said trees are scheduled to be planted at the end of the month. Commissioner Matthews said Chris picked the crabapple because it was there before. Would like something native. Chris at Tholen's mentioned several other options that could be planted this fall. Consensus from Commissioners is no crabapples. Can move forward on tree planting.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6:11pm by Commissioner Spriggs, seconded by Commissioner Eads. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting minutes (October 25, 2021)
2. Piggush Engineering for Civic ADA Renovations
3. Hobbie Avenue Improvement for Easement to the City of Kankakee
4. Superintendent of Building/Grounds Report
5. Superintendent of Business Report
6. Superintendent of Recreation
7. Executive Director Report

Respectfully submitted: Melissa Woodard