



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes May 24, 2021

The Board Meeting was called to order at 5:05pm by Commissioner Eads. Those present for roll call (in person or by electronic means) were Commissioner B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Recreation, Attorney David Freeman.

Public Present: Will Welsh, Steve Kelly, Chris Breach

Public Comment: Steve Kelly: here about a month ago. There were some people who rented the pavilion yesterday at Beckman. One of the neighbors called the police. There are people that live in the surrounding area and the noise is terrible. Not sure noise is being enforced. The place was a mess. Concerning to him because he has a dog and there is glass and bones and trash all over. If they can't abide by the rules, they shouldn't be allowed to use it. If they aren't taking care of it, they shouldn't be able to use it again or get their deposit back. Neighbors are thinking about moving. Do you really want to do something about this or not? Think the new Mayor is much more committed to doing something about it. Going to see if there can be some coordination between the board and city. They were there past closing, excessive noise, litter, 4-5 things they were in violation and nothing was being enforced. How can you expect people to abide by it if it's not being enforced? Presented about the litter last time and will help in any way he can. Feeling like nothing is being done in the area.

Will Welsh: Grew up in the YMCA. Here as a resource or answer any questions about the agreement between KVPD and YMCA. Allows us to use the park to serve hundreds of kids. This year camp enrollment is over 130 kids per week. Continued relationship is very valuable to our mission and partnering with park district.

COMMUNICATIONS

Included in packet.

CONSENT AGENDA

Consent agenda for Monday, May 24, 2021, consists of board meeting minutes (April 26, 2021), review of executive session minutes, bills payable, and April 2021 financials.

A motion to receive consent agenda was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve board meeting minutes (April 26, 2021) was made by Commissioner Matthews, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve bills payable was made by Commissioner Eads, seconded by Commissioner Palmer. Discussion: Commissioner Palmer went through the disbursements. Couldn't track where payroll was coming out of. Couldn't locate it in the financials. Director Heitz said we don't transfer every month. We transferred today which would cover a month. It would only show up on the month that it's done. Commissioner Palmer asked about the ACH payments. Director Heitz said we transferred \$100,00 and then deplete it. Commissioner Palmer would like to revisit disbursements from payroll again. As a former auditor, not concluding that he is accusing or suggesting someone is padding the payroll, one would always look at payroll listing that make sure employees are on it. The board should be seeing a payroll listing. Director Heitz said that the person signing the checks see the checks. Commissioner Eads would like to see where the checks are going each month. Commissioner Palmer is looking for something that relates to where the money is going. Don't need the employee's name and garnishments. Director Heitz can definitely give a register. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

A motion to approve April 2021 financials was made by Commissioner Eads, seconded by Commissioner Spriggs. Discussion: Commissioner Palmer did notice there are comments for the financial reports. Did notice there were changes and a balance sheet. He would like to arrange a time to meet afterwards with Director Heitz to go over this. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

OLD BUSINESS

Facility & Operations-Covid 19

D. Heitz: Did go to bridge phase. Facility capacities are changing.

Resident Advisory Committee

Tabled.

Bond and Capital Projects

D. Heitz: Do need to discuss capital projects and bond options. Will need to have a public hearing. Commissioner Eads would like to see what you and staff think are most important. Would appreciate that. D. Heitz said we did put an asterisk next to items we thought were a priority. Would like direction from the board. This could be setting the stage for the next few years. We have been working on this for a while. Talked about phase 2 & 3 for splash valley. Do we want to go with a larger bond to get everything taken care of or a different option?

Annual budget and appropriation ordinance #2.10 for fiscal year June 1, 2021-May 31, 2022

A motion to approve the annual budget and appropriation ordinance #2.10 for FY June 1, 2021-May 31, 2022 made by Commissioner Spriggs, seconded by Commissioner Skelly. Discussion: D. Heitz read the ordinance. Did meet with Commissioner Matthews. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, R. Eads. D. Palmer abstained. Motion carried.

NEW BUSINESS

Signatories for Midland Bank and Illinois Funds

A motion to approve the signatories for Midland Bank and Illinois Funds was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion: D. Heitz: going to add all commissioners to Midland Bank in case someone is unavailable. As the report stated, Dayna need authority to deposit and invest with Illinois Funds. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Approve YMCA Land Use and Advertising Exchange Agreement

A motion to approve the signatories for YMCA Land Use and Advertising Exchange agreement was made by Commissioner Spriggs, seconded by Commissioner Eads. Discussion. D. Heitz said it is the same as we approved in 2019. Did not do one last year due to Covid. In your packet, attachment A shows the southeast corner. It's basically the same, they take care of mowing under the tent and around the posts. He knows when the mowers are coming so the kids aren't out there. In return for that, we receive an ad. Mr. Welsh: it is important to be able to break the kids up into groups and rotate the kids. Commissioner Eads thinks it's wonderful. Commissioner Palmer supports this. Saw there is a 90-day cancellation clause. Don't have anything from 2019, is there an auto renewal. We are probably already under contract because we didn't cancel it within the 90 days. D. Heitz said we didn't think we would be cancelling. Commissioner Palmer thinks the Commissioners back in February should have been responsible for this. Mr. Welsh said we have done this for 30 years. Commissioner Eads said to Commissioner Palmer, you are just looking to clean up the language. Commissioner Palmer said the language and the process. It's a moot point, we are already under contract. Attorney

Freeman said you are right Mr. Palmer. The agreement has been ongoing for years, there was no need to change anything. You can make a year-to-year agreement with no auto rollover. Or we can get rid of the 90 days and it will always rollover and won't terminate unless someone comes in. Commissioner Eads said we will have a motion approved as it is and then we can revisit. Commissioner Spriggs asked if we have had any problems with this and no money changes hands? D. Heitz said we have worked well with Mr. Welsh and communication has been good. Commissioner Eads said it's nothing reflecting on the YMCA. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Palmer, D. Skelly, R. Eads.

Discussion of July 4th Celebration

D. Heitz: Do have a quote, they would like us to provide the port-o-lets. KVS0 and KCC would like us to provide the mosquito abatement for 3 treatments, fencing, and mowing, etc. Want to know how the board feels. Commissioner Eads asked if mosquito has been done every year? Commissioner Skelly thinks that this is a fundraiser for the KVS0, why do they assume we are going to pay for all this. Not opposed to the event but would have a problem with us paying for it when KCC doesn't paying anything and KVS0 is making money off it. Commissioner Spriggs seconds that. Commissioner Skelly asked why they can't park at river road? Director Heitz said because they would park there for free. Commissioner Skelly said they have always parked there. D. Heitz would like the board to give direction. Commissioner Spriggs agrees with Commissioner Skelly. Why are we footing the bill? Commissioner Skelly said to spend taxpayer money on it, would like to hear other opinions on that. Commissioner Eads, Matthews and Palmer agree with Commissioner Skelly. They should pay for these things since they are benefiting.

Discussion of Memorial Tree at Museum

D. Heitz: Copy of an email from director at museum. They would like to put a tree in honor of Paul Snider. Just to the right of the circle drive. Commissioner Eads asked if they are aware of the maintenance and the watering, etc. Director Heitz said she has a call in to ask. No expense to the district. Commissioner Skelly said if there had been a finer man ever, what he has done for our district and community, would like to put a park bench or something else. Other commissioners agreed.

Discussion of Splash Valley Ribbon Cutting and Opening Celebration

D. Heitz: We are moving forward no matter the weather. Wanted to ask if any commissioners would like to speak at the event. Families will be there. A lot of the vendors who were part of the project were invited. The last 3 weeks the staff have put in solid weeks. Power washing, landscaping, spreading mulch, a lot has gone into this place. Important that everyone come Friday night. Will say a few words and keep it short. Hopefully it will be warm enough. Chris

Tholen helped Melissa plan and design the plants, he was phenomenal, spread dirt for a couple hours, taught a staff member how to drive the excavator, he was tremendous. When we needed something else, he was there in minutes. He wholesaled everything for us. Huge support for us.

STAFF REPORTS

Executive Director

Dayna Heitz: Alderman Cobb has scheduled a neighborhood HOA meeting in June. Melissa has worked for a couple months for the logo signs with IDOT. They just approved them and Splash and Ice will be up there.

COMMITTEE REPORTS

KCCVB:

Dayna Heitz: Next meeting is Wednesday morning.

Historical Society

Commissioner Eads: First meeting is this week. Commissioner Spriggs said they had Rhubarb Fest and it was wonderful. Very good and they worked very hard.

SRA

Commissioner Palmer/Eads: Commissioner Eads attended his first meeting. Commissioner Palmer said we welcomed new members. Discussed Tom's performance and compensation. Are to meet with him to give a more formalized review. Also reviewed the budget. Financially the organization is quite solid. They do a good job programming.

KRS

D. Heitz: Attended the meeting. It's just on a hold right now to see what happens with the city.

COMMISSIONERS FORUM

Commissioner Eads said a resident talked about the issue at Beckman. It was louder than it was last year. Windows were rattling inside. The police have no control in the park, what can we do to address these issues. Want to serve the public but not at the expense of the residents. Director Heitz said if they are too large or noise, the police are called. We would keep their deposit depending on the reason the police are called. They can call our number and leave a message because we would be able to hear that first thing. We need the support of the police department to enforce. It sometimes becomes a he said/she said. Commissioner Skelly said the district has done lots of things in the past. What I suggest, we have a new police chief, set something up with them to let them know of our problems. They have park district tickets. Not sure if we need to go back to hiring off duty police, don't think we should hire any security for

the district. Totally new administration, recommend to meet with them and say what we would like to see. D. Heitz sends out the weekend happenings to the new chief. Commissioner Spriggs thinks we should invite them to board meeting. Every morning McBroom is a mess. Director Heitz said it's not just Beckman, it's not always the same park. Commissioner Eads would like Dayna to contact the chief, would attend that meeting as well. Commissioner Skelly said maybe we don't want to rent the parks out until midnight on Sunday nights. Commissioner Eads said we should really do something about this. Let's put our heads together so our staff don't have to pick up trash all day. Commissioner Palmer said Commissioner Matthews reported the graffiti before he was elected. Commissioner Palmer would be happy to join a committee with the police department. Have full view of Cobb and have called multiple times. Commissioner Palmer asked if the packet could be numbered, it would be helpful. Commissioner Palmer asked about the organization chart, rink management, says risk management. When will board be getting financials from rink management? They are included in the packet. Will they provide metrics on pool usage, how many attendees, metrics, etc. in advance on how we are tracking with using their services. Director Heitz said they should be able to do that. Commissioner Palmer said in the past, the pool got into financial difficulties because of lifeguard stations and clients were askew. Trying to get an indication before we go bankrupt, so we know what the labor cost, how many lifeguards are we using versus how many visitors do we have. Director Heitz said labor was heavy because of the lazy river. Can tell you we need a minimum of 14 guards for each rotation and shift, right now we are at 57 total staff. Very low and it's extremely hard to hire right now. Almost every park district is struggling to hire. Commissioner Eads asked how many seasonal maintenance staff do we have? 9 or so. We are lower than we were last year. Hopefully we get more.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6:06pm by Commissioner Spriggs, seconded by Commissioner Skelly. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting Minutes (April 26, 2021)
2. Bills Payable
3. April 2021 Financials
4. Budget & Appropriation Ordinance #2.10
5. Midland Bank and Illinois Funds Signatory
6. YMCA Land Use Agreement and Advertising Exchange Agreement

7. Executive Director Report

Respectfully submitted: Melissa Woodard