



# **Kankakee Valley**

## **PARK DISTRICT**

**Kankakee Valley Park District**

**Board Meeting Minutes**

**April 26, 2021**

The Board Meeting was called to order at 5pm by Commissioner Spriggs. Those present for roll call (in person or by electronic means) were Commissioner A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Attorney

Public Present: Commissioner Hollis' son Tywan and other members of his family, Chris Breach (Daily Journal)

**Public Comment:** NA

### **COMMUNICATIONS**

In packet.

### **CONSENT AGENDA**

Consent agenda for Monday, April 26, 2021, consists of board meeting minutes (March 22, 2021), executive session minutes (March 22, 2021-not for public viewing), special meeting minutes (April 12, 2021), review of executive session minutes, bills payable, and easement to Nicor

A motion to receive consent agenda was made by Commissioner Hollis, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried.

A motion to approve board meeting minutes (March 22, 2021) & special meeting minutes (April 12, 2021) was made by Commissioner Hollis, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried.

A motion to approve executive session minutes not for public view (March 22, 2021) was made by Commissioner Hollis, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried.

A motion to approve executive session minutes for public view (with exception) was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: D. Heitz: The 3 that are excluded May 28, 2019; February 11, 2019; August 28, 2017 is due to the content. The minutes have been approved; you are approving for public view. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried.

A motion to approve bills payable was made by Commissioner Hollis, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, B. Spriggs. With 4 ayes, 0 nays, motion carried.

A motion to grant the easement to Nicor was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: D. Heitz: Attorney Freeman didn't believe he had received a copy of the easement prior to the last meeting. Attorney Petrovski had reviewed and made appropriate changes. It has been sent to Nicor and Attorney Freeman has been in contact with Nicor's attorneys. Attorney Freeman said the only outstanding issues is payment to KVPD. Director Heitz does have a letter for that. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried.

## **Election Results**

### **Certify Canvas Results April 6, 2021**

A motion to accept the canvas results from April 6, 2021 was made by Commissioner Hollis, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, D. Palmer, B. Spriggs. With 4 ayes, 0 nays, motion carried.

### **Recognition of Retiring Commissioner Hollis**

D. Heitz: Would like to recognize Commissioner Hollis. She read the plaque from the Commissioners and IAPD. Commissioner Hollis appreciates the staff and everything everyone has done here and the Commissioners. If this was easy, everyone would be doing it. To the new commissioners, this is a thankless but needed job. Enjoyed his 14 years but time to move on. Family and everyone felt like it was time. 14 years is a long time. Youngest son walked him into 1<sup>st</sup> meeting. You're in good hands. Dayna has done a wonderful job. Believe in the positive direction the district is going in. He would like to be on the advisory committee. Have great staff. Thank you all for putting up and having him, we haven't always gotten along but got the business done which is most important. God bless. Commissioner Spriggs thanked Commissioner Hollis and appreciated him helping when presidency changed. You were always available. Commissioner Hollis will always still be available.

## **Oath of Office**

Attorney Freeman went through the oath of office with new Commissioners.

## **Election of Officers**

Commissioner Palmer nominated Commissioner Eads for president, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: M. Matthews, D. Skelly, D. Palmer, R. Eads. Nay: B. Spriggs (He stated he thinks the president should have a year of experience prior.) With 4 ayes, 1 nay, motion carried.

Commissioner Palmer nominated Commissioner Skelly for vice president, seconded by Commissioner Eads. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, D. Palmer, R. Eads. With 5 ayes, 0 nays, motion carried.

Commissioner Eads nominated Commissioner Matthews for Secretary, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, D. Palmer, R. Eads. With 5 ayes, 0 nays, motion carried.

Commissioner Eads nominated Commissioner Palmer for Treasurer, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, D. Palmer, R. Eads. With 5 ayes, 0 nays, motion carried.

Commissioner Spriggs will hold office of Commissioner. Commissioner Palmer thanked Commissioner Spriggs for his service. Other commissioners agreed. Commissioner Spriggs said thank you and that it's not easy. Commissioner Palmer thanks you for sticking through it and have been wonderful in staying the course. Know it hasn't been easy.

Director Heitz said you will receive the board packet with all your information.

## **OLD BUSINESS**

### **Riverfront Update**

Director Heitz: no update.

### **Facility & Operations-Covid 19**

D. Heitz: at the last meeting we discussed opening other rental facilities, the larger capacity ones. Will open them up starting in June for rental with the restrictions and they will sign the release. Commissioner Eads asked what the capacity is? D. Heitz said each one is different. Commissioner Eads asked if the capacity would change with the governor orders? Yes. D. Heitz said the pool is different and quoted the bather load and that masks will be worn at certain

times. The numbers include staff and reservation system will be required. Hours are 11am-8pm. IDPH will be in doing inspections.

### **Resident Advisory Committee**

Tabled.

### **NEW BUSINESS**

#### **Splash Valley Slide Refurbishment**

A motion to approve Splash Valley slide refurbishment was made by Commissioner Spriggs, seconded by Commissioner Palmer. Discussion: D. Heitz: One is within our budget. We have an AIA agreement. From the funds of the bond for Splash Valley, we have approximately \$200,000. Slide amount is \$86,210.00, the rest will be used for the remaining soft costs. The majority will be for the slide refurbishment. The job is to be done by the end of May. By the end of June would be the painting. Safe Slides restoration won the bid. They said we would be surprised at how different they look after just the cleaning. Upon roll call vote the following Commissioners voted aye: B. Spriggs, M. Matthews, D. Skelly, D. Palmer, R. Eads. With 5 ayes, 0 nays, motion carried.

### **STAFF REPORTS**

#### **Executive Director**

**Dayna Heitz:** RMSC has created a bridge committee at Ice Valley with hockey club and then will do the same with figure skating group. Expanding on the current KVPD programming. Will work together for some festivals. Have talked about some different marketing tactics. Maybe a swim and skate. Did receive the tax computation report. It will change the current budget. Total extension after TIF we will be down from anticipated but last year we did get close. Had a meeting scheduled with new Mayor but that has been changed due to scheduling conflicts. We are not ready to hand over Splash Valley yet. We are finishing up. We worked 3 days out there last week and there is still more to be done. Commissioner Eads asked if the company you hired, does that include the wages of who works there? D. Heitz: Yes. That's operations. In May we will be requesting assignments and appointments for different committees. New commissioners' orientation, there is a conflict on scheduling. Would like to do orientation one time. Would like them to email her for a couple dates. Attorney will be in as well as staff. Received the IAPD bootcamp which is via Zoom. Director Heitz will register you for it so please email her your dates.

### **COMMITTEE REPORTS**

#### **KCCVB:**

**Dayna Heitz:** Worked on negotiating new contract. Looking to hire a marketing person. Also looking for a new facility to work out of.

## **Historical Society**

**Commissioner Spriggs:** There is a new director and new board members.

## **SRA**

**Commissioner Palmer:** Still doing Zoom programs. Presently working on Tom's evaluation. Hope to have results next meeting to go into Executive session for his review.

## **COMMISSIONERS FORUM**

Commissioner Palmer ran into Lynn Alden. She was most complimentary of Dayna and Kyle for setting up more symphonies in the park. She is excited about that. Is there an update on the \$11,000 for the insurance for RMSC? Director Heitz said haven't gotten anything back yet from George Ryan on that.

## **Executive Session**

NA

## **ADJOURN MEETING**

A motion to adjourn the meeting was made at 5:37pm by Commissioner Spriggs, seconded by Commissioner Palmer. Upon voice vote, all ayes, motion carried.

## **OFFICIAL REPORTS:**

1. Board Meeting Minutes (March 22, 2021)
2. Special Meeting Minutes (April 12, 2021)
3. Bills Payable
4. Nicor Easement
5. Canvas results from April 6, 2021
6. Recognition of Commissioner Hollis
7. Oath of Office
8. Riverfront update
9. Covid-19 update of facilities and operation
10. Executive Director Report

Respectfully submitted: Melissa Woodard

