



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Committee Meeting Minutes March 9, 2020

The Committee Meeting was called to order at 5:05pm by President Spriggs. Those present for roll call were Commissioner D. Mullady, D. Palmer, A. Hollis, D. Skelly, B. Spriggs. Others present: Dayna Heitz, Executive Director; Melissa Woodard, Superintendent of Recreation, Rick Collins, Superintendent of Buildings & Grounds, Attorney Nick Petrovski

Public Present: David Freeman

COMMUNICATIONS

Public Comment:

Written: Included a letter from Barbi Watson Brewer asking for us to provide items for community events.

OLD BUSINESS

Riverfront Update

No update.

Board Policy

On hold.

KCC Fitness Center

On hold.

45/52 Sign – Agreement

Included in Director report.

Cell Towers

On hold.

Employee Policy Manual

Update April/May 2020

Splash Valley

This will be a running report weekly to show what's happening. Right now, they are primarily working on the interior. There is a lot of ceiling work from pipe leaks. Ordering doors. The pumps are out of the filter room. The concession windows are out so they can order the right size. Comcast will be in tomorrow and then they will be able to close up the ceiling. Thought we would be able to save the ceiling tiles but cannot. Insulation has been cleaned out so it's a good time to get the lines done for internet. There is an additional ceiling report that showed roof issues. Commissioner Palmer wondered who did the roof work prior? Director Heitz said they are not around or in business anymore.

Comprehensive Master Plan RFP

Tabled.

NEW BUSINESS

Board & Committee Schedule Discussion

Director Heitz will not be present at the March board meeting. Should we conduct business twice a month instead of once a month for action items? We can always have a special meeting before a committee meeting to conduct meeting. Do you want to have the meeting on the 23rd if she won't be here? Commissioner Hollis thinks we will be fine without you. Do think it's a good idea to have special meetings before committee meetings if we have action items. Commissioner Skelly doesn't understand why we only conduct business at the end of the month. Let's call them all board meetings and that will make things quicker. For committee meetings, we can have another meeting for that. Assign smaller committees and report back to the board. Just do 2 board meetings a month. Commissioner Hollis is ok either way. We already published our board schedule for the year. We would have to vote to change that and then update it. We would have 2 board meetings a month instead of a board and committee meeting.

Modifications to YMCA Agreement Discussion

D. Heitz: The YMCA has asked to expand the area they use for their summer camp. They put a tent up and would like to add another tent this year. They also use the t-ball field and would like to redo the field and continue on with using the open space for soccer. In return, there has been no monetary exchange. We had been given a ¼ of a page on their electronic brochure. The agreement says its renewable each year but do need to give a 90-day cancellation notice. Did make some phone calls to find out what the ad value is. Commissioner Skelly asked if we use that space? There is a sponsor group that uses it. Their camp is all summer. Commissioner Hollis thinks we should get a full-page ad. Commissioner Skelly said if we aren't doing anything with the land, get as much as we can on the ad and let them use it. Commissioner Hollis said we are providing a service for the kids so a full-page ad is appropriate. Director Heitz said if

they don't agree to the full page, there might be a charge and it would come back to the board. Director Heitz would like something in there for communication for the guys to mow so they can move their stuff.

STAFF REPORTS

Rick Collins: Been going out to Splash Valley periodically. Will start interviews for seasonal staff. Will be working with Service Sanitation to get port-o-lets out. Commissioner Mullady asked if you are replacing the staff that quit? Director Heitz said not at the moment but in the future.

Melissa Woodard: Setting up interviews for Splash Valley. We have gotten several applications. Going through paperwork and getting things ready for new hires.

Dayna Heitz: Did have a union meeting today. Have another meeting April 14. Most of it is at this point is wordage changes. Setting up interviews and orientation for seasonal staff. River Road starts April 8. Did request the value of the ¼, ½ and full-page brochure from the YMCA. Did receive most of the paperwork from Eastside. That's all so far. We are still struggling to reach someone from the Jaycees. They aren't supposed to be on the fields without turning in paperwork and certificate of insurance. We had the sponsor meeting and only 2 groups showed up. Commissioner Hollis said we do need some sort of communication. Director Heitz said we had more people show up the year before but then we constantly have to follow up with them for paperwork. Commissioner Spriggs said there is no consequence if they don't. Director Heitz said their agreements are due March 13.

Did order phones and security cameras for Splash Valley.

James Smith is interested in doing the lunch program at Pioneer. He served more kids last year than he did the first year. This would be his 3rd year.

We have arcade games at Ice Valley right now. The agreement is old but has an automatic rollover. The games are dated. We could use the room for KVPD staff room or a meeting room. Commissioner Mullady asked about making it a concession stand for during public skate.

COMMISSIONERS FORUM

Commissioner Mullady said he knows Jeff Naese retired from coaching. Know you're looking for a lead hockey instructor. Heard lots of good things about Joe being on the ice. You had 6 curlers sign up for curling league. How long will that continue? Director Heitz said not going to make any promises about keeping Joe on the ice and changing job descriptions. Commissioner

Mullady asked if we could host a tournament at the bantam level. It's a money maker for the rinks. Have a Super Sunday for championship games.

Commissioner Spriggs said if we have to miss meetings, he doesn't have text. Call him or text Director Heitz to let her know.

EXECUTIVE SESSION

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:50pm by Commissioner Spriggs, seconded by Commissioner Hollis. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Splash Valley Update
2. Board & Committee Schedule
3. YMCA Agreement
4. R. Collins
5. M. Woodard
6. D. Heitz

Respectfully submitted by: Melissa Woodard