



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board Meeting Minutes November 9, 2020

The Board Meeting was called to order at 5:03pm by Commissioner Hollis. Those present for roll call (in person or by electronic means) were Commissioner A. Hollis, D. Skelly, and B. Spriggs. Others present (in person or via Zoom): Dayna Heitz, Executive Director, Rick Collins, Superintendent of Building & Grounds, Melissa Woodard, Superintendent of Recreation/Business; Attorney David Freeman. Not present: D. Palmer.

Public Present: Chris Breach. Some public present on Zoom.

Public Comment:

NA

COMMUNICATIONS

Included in board packet.

CONSENT AGENDA

Consent agenda for Monday, November 9, 2020, consists of board meeting minutes (October 26, 2020), executive session minutes (not for public view-October 26, 2020), and bills payable.

A motion to receive consent agenda was made by Commissioner Skelly, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

A motion to approve consent agenda was made by Commissioner Spriggs, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

OLD BUSINESS

Riverfront Update

Director Heitz: Info in the packet. There will be a public meeting on November 17th that is being held virtually.

Board Policy

Draft included in the packet. Take the next month to review it and we will come back next month and answer questions. Will be helpful for new Commissioners.

Splash Valley

Director Heitz: Maintenance has been working on painting and installing counters. Working to get leak detection to come back out. Auto fill is scheduled for the spring.

Facility & Operations-Covid

Director Heitz: Have a staff meeting to go over new Tier 2 restrictions.

Farm Bid Cash Rent Lease

Director Heitz: Included in the packet. Would like to post and send out. GIS site says we have about 197 acres.

NEW BUSINESS

Tentative Tax Levy Ordinance 2.06

Director Heitz: Will place the ad in the paper. WE do not have to do a truth and taxation but for transparency, we will. A motion to approve tax levy ordinance 2.06 was made by Commissioner Spriggs, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

Discussion and Direction on Resident Advisory Committee

This is strictly an advisory committee. They would report to the board. A board member and various staff members would be a part of it. Did a write up on some of our ideas. Does the board want to move forward with this? Need some suggestions from the board to see who might be interested in this. Commissioner Hollis has some suggestions. Director Heitz chose 14 people as the total amount and broke the townships into different zones. This committee would be beneficial for the strategic plan. Commissioner Hollis agrees with moving forward with strategic plan.

Resolution of the Board of Commissioners – 2021 Holidays

A motion to approve resolution of the Board of Commissioners – 2021 Holidays was made by Commissioner Spriggs, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

Approve 2021 Board & Committee Meeting Schedule

A motion to approve the 2021 board & committee meeting schedule was made by Commissioner Spriggs, seconded by Commissioner Hollis. Discussion: D. Heitz explained that the meetings follow the same format as this year. Combined meetings in the summer and holiday season. Otherwise it will be 2 meetings a month. We can always change a committee meeting to a special meeting if we need to take action. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

IAPD Annual Business Meeting Delegate Selection

Need to designate a delegate and alternate, like we do every year. Conference will be virtual this year. We do still have a voice with IAPD. Commissioner Hollis would do it and Director Heitz could be delegate. A motion to approve Commissioner Hollis as IAPD annual business meeting delegate, Director Heitz as alternate was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: A. Hollis, D. Skelly, and B. Spriggs. With 3 ayes, 0 nays, motion carried. Absent: D. Palmer.

STAFF REPORTS

Superintendent of Buildings/Grounds

Rick Collins: Shut down bathrooms and harbor. Harbor meters are closed down. Wrapped up for the season. New maintenance staff person started today.

Superintendent of Recreation/Business

Melissa Woodard: Meeting with SKDO in the morning. Working on the COVID-19 reimbursement program. Commissioner Hollis suggested looking into federal COVID-19 funding.

Executive Director

Dayna Heitz: Brochure is out. Did our GATA certification. Closing on the bond tomorrow morning. Report is attached.

COMMITTEE REPORTS

KCCVB:

Dayna Heitz: No update.

Historical Society

Commissioner Spriggs: Museum is trying to do some extra programs to make up for lost revenue. Current Director, Connie, is retiring in April. She has done a great job.

SRA

Commissioner Hollis: Went over Executive Director's contract. Went over new programs. They are doing well with virtual programs and keeping their residents engaged. They do have some in person events but practicing social distancing.

COMMISSIONERS FORUM

NA

EXECUTIVE SESSION

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:26pm by Commissioner Spriggs, seconded by Commissioner Skelly. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Board Meeting Minutes (October 26, 2020)
2. Bills Payable
3. Farm Bid
4. Tentative Tax Levy 2.06
5. Resident Advisory Committee
6. 2021 Holiday
7. 2021 Board & Committee Meeting Schedule
8. IAPD Delegate Selection
9. Superintendent of Buildings/Grounds
10. Superintendent of Recreation/Business
11. Executive Director Report

Respectfully submitted: Melissa Woodard