



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District Board of Commissioners Meeting July 27, 2020**

The Board Meeting was called to order at pm 5pm by President Bill Spriggs. Those present (in person or via Zoom) for roll call were Commissioners D. Mullady, D. Palmer, A. Hollis, (arrived at 6:17pm), D. Skelly, and B. Spriggs. Staff present: Executive Director, Dayna Heitz; Superintendent of Buildings & Grounds, Rick Collins; Attorney David Freeman; Superintendent of Recreation, Melissa Woodard.

Public Present (in person or via electronic means): Mindy Leudtke, Nick Petroski, Kyle Burton, Kata Nays, Nikki Patnaude, Josh, 815-450-7893, 779-801-4063

#### **PUBLIC COMMENT**

David Verkler: Represents the KYHC. We are currently in negotiations with park district for ice for the year. Met with some disagreements with the contract. Sent an email to commissioners regarding the issues. Intention is to get back on the ice. We do support the opening of the ice. Best thing for our kids and community. Stand here together but don't want it to fall only on the backs of the hockey organization. Feel we are a good customers and have spent \$500,000 over the years. Don't feel the negotiations have been in our favor. Hope to come to some sort of agreement.

#### **COMMUNICATIONS**

##### **Email, social media, & Newspaper clippings**

Director Heitz: Emails, social media and newspaper clippings. Additional email that was received today is in front of you. There was a boat that was damaged at the harbor. Did make a police report. Requesting the park district consider installing cameras.

#### **CONSENT AGENDA**

Consent agenda for Monday, July 27, 2020 consists of board meeting minutes, executive session minutes (not for public view), bills payable, financial statements, tentative budget 2020-2021, and Splash Valley contractor's payment.

A motion to receive consent agenda was made by Commissioner Spriggs, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, and B. Spriggs, D. Palmer. With 4 ayes, 0 nays, motion carried. Absent: A. Hollis

A motion to approve board meeting minutes (June 22, 2020) and executive session meeting minutes (June 22, 2020) was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, and B. Spriggs, D. Palmer. With 4 ayes, 0 nays, motion carried. Absent: A. Hollis

A motion to approve bills payable was made by Commissioner Spriggs, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, and B. Spriggs, D. Palmer. With 4 ayes, 0 nays, motion carried. Absent: A. Hollis

A motion to approve financial statements was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, and B. Spriggs. Nay: D. Palmer. With 3 ayes, 1 nays, motion carried. Absent: A. Hollis

A motion to approve tentative budget 2020-2021 was made by Commissioner Spriggs, seconded by Commissioner Skelly. Discussion: Director Heitz presented Budget A & B. Numbers are compiled in our working budget sheets and then transferred into the budget ordinance. Future is uncertain as we don't know what's going to happen with Covid. We cut back an administrative employee. Employee benefits was split between Corp admin and Rec admin. We will have to do a transfer from corporate to cover the Rec fund so we do not incur more deficit. Ice Valley, Splash, River Road, Rentals, Rec Center etc are all part of the Rec budget yet we will provide individual breakout reports. Our funds are Corporate, Recreation and Special funds. Special funds are comprised of IMRF, FICA, Liability. We have very specific funds. Commissioner Mullady asked what staff member would not be coming back. Director Heitz said an administrative person. IMRF did take an increase to 7.2%. We went through and when Covid hit we made major cutbacks and made changes to contracts and vendors, postponed services, etc. Suspended what we could. Know the board had asked if we could add preventative maintenance to locations. We did get quotes. It is not in the budget right now. We have a \$302,000 transfer from Corporate to Recreation. Corporate can transfer out. Recreation can transfer out. Special funds can never transfer backwards. We abolished the Police fund, Audit, Paving and Lighting, Museum and they are all included in Corporate now. We tried to realign district utilities, corporate could handle it, but moved it into recreation and under their correct areas. Hence why we will need to do a transfer. Rentals page is a sub account of rec fund, it doesn't handle all the utilities. Utilities at parks that are not rentable, are in corporate. Recreation can't handle it all which is why we left it in corporate. 3% increase would be for bargaining and non-bargaining staff. Part time staff are based on the minimum wage step schedule that was enacted in January. Trying to fit everything in rec fund was tricky. We cut back as much as possible. We will only be able to afford to send one commissioner to conference. There is a little bit in training. Rec training and safety is cpr supplies, pandemic

supplies, safety and we need to replace an AED machines. Commissioner Mullady asked if there was an AED machine that didn't work at the ice valley. Could we have someone check them bi-weekly because it could have cost a life. Director Heitz said we should be checking them monthly. Commissioner Mullady said we should reiterate to staff where the fire extinguishers and AED machines are. Director Heitz said we did do an all staff training. Director Heitz said this budget was complicated because of changes to chart of accounts and Covid. A budget is always an estimate but even more so now with Covid. Only 3 facilities are able to be rented at this time and pavilions. Our tax dollars do not cover all of our operating expenses. We know what we are supposed to get but don't know what we will collect this year. The County said only 25% of park district residents have a mortgage. That could lessen what we receive because those are automatically paid through the escrow. The capital is not planned. You have a capital list but not a comprehensive list. Put together in house by staff and commissioners. This does not mean that one item will get done, depends on priorities and funding. When something is done it is checked off and if not, it rolls into the next year. We have to have it be a minimum of \$5000 and deemed an improvement for it to be capital. To go out to bid, anything over \$25,000 has to be bid. Attorney Freeman asked if you need a motion to reference budget a or b. Commissioner Mullady asked if that means we are winging it? It's a best guess estimate. Attorney Freeman said you can amend your budget later if things change. Director Heitz said that's what most districts are doing. Commissioner Palmer asked about depreciation and didn't see it as an expense and how is that factored in? Director Heitz said that is within our audit. We do not keep it on our books. Commissioner Palmer doesn't understand how that can be left out within the financial statements. It's never registered to him. Understand the process but accounting wise it doesn't align with what he knows. When the auditors post their adjustments, they will need a place to put them. Director Heitz said do not record depreciation within QuickBooks. You are welcome to talk to Marcie at SKDO, will give you a phone number. Budget ordinance and appropriation will be on display for 30 days. Our next meeting is before the 30 days. Would need a public hearing and meeting to approve the budget by August 30. Would you like to move our meeting or have an additional? Board would like to move the meeting to August 26. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, and B. Spriggs. Nay: D. Palmer. With 3 ayes, 1 nays, motion carried. Absent: A. Hollis

A motion to approve Splash Valley Construction contractor's payment was made by Commissioner Skelly, seconded by Commissioner Spriggs. Discussion: Commissioner Mullady asked about the volleyball courts. Director Heitz said the architects designed them that way. They are 10 feet apart from each other and still considered regulation. Upon roll call vote the following Commissioners voted aye: D. Skelly, and B. Spriggs, D. Palmer. Nay: D. Mullady. With 3 ayes, 1 nay, motion carried. Absent: A. Hollis

## **OLD BUSINESS**

### **Riverfront Update**

#### **Appoint Riverfront Society Board Member**

#### **Board Policy**

TBD

#### **KCC Fitness Center**

Director Heitz would like to know what direction the board wants to go. Director Heitz has provided all the background on who paid for what and when payments were made. They are currently in the building. Commissioner Palmer is looking for a contract. Director Heitz stated the page number for that. Commissioner Palmer read a portion of the contract. Director Heitz said they received an Illinois First grant on behalf of the District in order to build ice valley. In addition to their bond. As part of the agreement, they were able to have majority of the upstairs for the fitness center, meeting rooms, and locker rooms. In the first 3 years they paid the district \$37,500. The lease then calls for them having the right to extend the lease. Commissioner Palmer interprets this term not to require the district to agree to the \$1/year. The park district could raise the rent. Attorney Freeman read the rent section of the contract. The end of this is 2025 and it does say extent of the lease is \$1. Director Heitz asked if we can remove the fitness center from the agenda? Commissioner Palmer said in his corporate background, often there would be an effort to renegotiate and we are locked into this contract. Do we want to open this up now? You have made commitments, but things have changed. Proceed with opening the discussion to letting them know it's not right or fair. Attorney Freeman said what is the worst that can happen? They can say no. Dayna can approach KCC and see what happens. Commissioner Mullady said if they say no then we will bulldoze their sign. Commissioner Palmer said we need to make it known that we are dissatisfied with this agreement. Attorney Freeman said all the board needs to do is give Director Heitz some direction. Commissioner Skelly would like to give Dayna direction to renegotiate the contract. That is the consensus from the board.

#### **45/52 Sign**

TBD

#### **Cell Towers**

TBD

## **Employee Policy Manual**

TBD

## **Splash Valley**

Things are wrapping up. Concrete is curing in plunge pool. Pool is being painted. We are doing weeding and general cleanup. Moved everything back in and got rid of the U-Haul storage. Getting a quote on the paint and labor and that was approx. \$7,000. Rick is looking into it to see if it's something we can do. If Leopardo is doing it, they would need to do it now. If staff is doing it, we would do it before next spring. This is not included in the original agreement. Replaced some concrete where they had landscaping. Need to bring it up to a 4" below grade, add some dirt and add some concrete. There are a lot of bricks left from the pool deck, looking at repurposing them. Waiting on the doors for the filter room. The gutters are waiting to be installed. Did find a leak in the family changing room. They are taking a look at it and will let us know.

## **Comprehensive Master Plan**

We went out to bid for RFP. Out of 9 offers, received 1 in return and that was for \$60,000. Do need to give that company an answer. It is not included in the budget. We could put it into capital but we have other things that need to get done. Commissioner Skelly said we don't have room in the budget for that this year. Commissioner Palmer's position is to not proceed with comprehensive master plan. He thinks we should do the tiered plan to get our ducks in a row. Should focus on this. Lisle Park District has this on their website. There are consultants that will help us do this. 80% of what Lisle does, we do. Maybe we could use that as an example. It's a tier of services and how we allocate funds to services.

## **Executive Director's Contract**

Pending

## **Discussion of facilities and operations-COVID-19**

NA

## **Discussion of Elected Board Commissioner Term of Office**

Commissioner Palmer would like to shorten the term of office for board members. Commissioner Skelly asked what the motivation is? Commissioner Palmer thinks it would open up the pool of candidates and more people would be interested. Someone new who was voted in would fall into the 4 years. Commissioner Spriggs agrees that 6 years is a long time. Attorney Freeman said you don't have to make a decision tonight. Just giving the director the

directive to look into it and it will be on the agenda at another time to make a decision. Commissioner Skelly doesn't agree but Commissioner Mullady, Palmer, and Spriggs are in favor.

## **NEW BUSINESS**

### **Union Agreement 2020-2023**

A motion to approve the Union agreement 2020-2023 was made by Commissioner Spriggs, seconded by Commissioner Palmer. Discussion: Director Heitz said the only thing that changed was from wage increase of 2.5% to 3%. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, D. Palmer, and B. Spriggs. With 4 ayes, 0 nays, motion carried. Absent: A. Hollis

### **Approve KYHC 2020-2021 User Agreement**

A motion to approve the KYHC 2020-2021 User agreement was made by Commissioner Spriggs, seconded by Commissioner Skelly. Discussion: Attorney Freeman said we are not in a position to approve anything because we don't have an agreement yet. Based on where we are and the email from Mr. Verkler. We are advising the board with where we are and how we got there and then take direction from you. We represent the park district, not the hockey club. Nick has been the lead on the negotiations. He can specifically address. Attorney Petroski: Been working with Executive Director to come up with a reasonable agreement. We are in a unique situation with Covid. Made some additional recommendations due to Covid. Understand they respectfully disagree but we are trying to protect the park district from any issues. Based on the board's directions we can redraft. Don't believe 2% to be reasonable for the late fee but will change it to whatever the board says. Prepaying for the ice is due to Covid. If the park district puts all the effort in for putting in the ice, then if they get closed down, the park district would be eating the cost themselves. Believe the hockey club should pay up front but if there is no usage, would get money back. Commissioner Mullady asked about the amount for putting the ice back in. Director Heitz said it's \$4100 and showed in paperwork where it was listed. \$2000 is labor only. Commissioner Mullady asked what we are asking the hockey club to front? Attorney Petroski: If for some reason, before there was any usage, and they are required to shut down, to mitigate cost, we recommend there be a split in the potential split. That would only occur in this specific situation. Commissioner Mullady asked if figure skating has to do that? Director Heitz said they are our program. Commissioner Mullady said they are immune to any costs. Doesn't make sense to ask them. Attorney Petroski said we can change whatever you want. Commissioner Mullady said you want prepaid ice? Attorney Petroski said we are asking for it in the front instead of the rear. If they didn't use the ice, they would get their money back. Director Heitz said prior to coming on board, the hockey club did pay in 2 lump sums. Twice a year ahead of time. When I came on board, their participants pay monthly because of the cost. That's why we changed to billing in the rear. Mr. Verkler said that was

when the club fronted the money for repairs. Director Heitz stated she was not sure of the year the hockey club fronted the money but it was not the year she started. A contract was already in place from the previous facility managers. Verkler stated right now we do 30 days in arrears. We can review the bills and then be voted and cut a check. Our bylaws said we can't cut a check for anything over \$1000. If there is a need for advanced money, we will partner with you to get the rink open for hockey and the community. We don't want to be paying in advance because of the bylaws of the club. Commissioner Mullady asked about an attorney, have you had one before? Mr. Verkler said for the first time we have one. Director Heitz said we will expend money before we get revenue. We do not have any revenue right now. Even with the club and operating expense, per month we are still going to be a negative. What we can have is so regulated and limited. We can only have 50 in the facility. Someone wrote in and asked if we could have 20% in the stands. That's not where we fall on the indoor/outdoor recreation. Attorney Freeman said even if we come to a contract with the hockey club, we will not cover the expenses. Director Heitz said it could be \$7000/month loss until we are full capacity. Commissioner Mullady said we still don't know that there is going to be a league. Commissioner Skelly said the hockey club has been a good sponsor, but as a board we understand we are going to open it as a loss. We don't have the potential to make it up. Mr. Verkler understands that hockey is a go and we have booked August ice in Indiana. Do have ice in Homewood Flossmoor. Commissioner Mullady tried to figure out how much ice time will be missed out on. Practice will be the same. If you can't have games, will you have scrimmage? Director Heitz stated they will not be able to have scrimmages. Mr. Verkler said they want to rent as much as possible unless someone shuts us down. Director Heitz said other rinks capacities can have multiple sheets of ice to have multiple teams. Commissioner Skelly asked how this would be monitored? Director Heitz said we could. Commissioner Mullady said other rinks are having people dress in the car. Mr. Verkler said Willowbrook is allowing us in the locker rooms now. There is a staggered time of 20 minutes. It is doable. Commissioner Skelly asked if the \$7,000 number can be tweaked to negate that number some? Commissioner Hollis arrived at 6:17pm. Commissioner Skelly said to Commissioner Mullady that you were a big proponent for not opening something at a loss. Commissioner Mullady said without them we won't be able to open. Most rinks that are run correctly, are running. Commissioner Skelly would like to make them a park district club. Make them like the figure skaters are. Commissioner Hollis said they would be like a group. Mr. Verkler said that's not possible because of the high school sanctioned teams. Regard to the utilities, that's a fee you are using all the time. Better off having revenue coming in. Our club is not here to bully you, we are here as partners and secured a month of ice in Indiana. Know we are a key. Commissioner Palmer said he is a numbers guy, but we also have to look at an investment with our customers. We must accommodate to move this forward. Commissioner Spriggs said you are ok with taking the loss every month? Commissioner Palmer said if you lose them, then what. Had a

conversation with Mr. Verkler and know the commitment they have to us but know it's unending. Have to weigh the risks and are you going to accommodate your customers. Director Heitz wants to know what direction you are giving? Commissioner Skelly asked if you would bring back the figure skaters? They would help make up some of the money. Commissioner Hollis said you have a high school team, could your youth program come under our program but high school stay separate. Mr. Verkler knows the high school can't but not sure on the youth. Commissioner Hollis said when he read the letter, because he didn't get a call, so he had to read it. Want to see kids active, if we lose a couple dollars, fine, but want to see kids playing. Been here a long time and we appreciate it. At some time maybe there is a compromise. Commissioner Mullady said he would not trust this board to run a hockey program since they don't run a ice rink well. Commissioner Hollis said we don't run the groups but it's open for discussion. Would like to know what they feel about it. Commissioner Mullady said we hired a hockey guy but don't let him be on the ice. Commissioner Skelly recommends 2% on the late fee and get it done. Month by month payment. Attorney Petrovski talked about the other things on the email from Mr. Verkler. \$40 room fee would be if they didn't book in advance. We are not asking on specifics on the background check, just a list to confirm they have been done. Reschedule is in case of an issue, the park district would ask for 30 days notice to reschedule. Commissioner Mullady said they go to tiering games other things are being booked. At the end of the season they get retired and schedule changes. Attorney Petrovski said it's standard language for them being responsible for members or guests for rentals. Commissioner Mullady said if the bandshell is rented and bleachers are damaged, who is responsible? Attorney Freeman said it depends on the contract. Our job is the look out for the park district. Present what is best for the park district and what can the board live with what is legally acceptable. Attorney Petrovski said it's reasonable to ask for a waiver from participants. Don't believe all the things are unreasonable in a standard contract. Attorney Freeman said we don't have to vote tonight. Don't have an agreement with the hockey club. Want to know if the board wants to proceed with opening even though you are losing money. Do you want to move forward? If yes, give some direction so we know what to do. Then we will negotiate with the hockey club attorney. Commissioner Mullady asked why we didn't do the same thing with the labor contract? Attorney Freeman said we don't do labor contracts in public session. Commissioner Mullady said something must have thrown a wrench in it since they had to get an attorney. Attorney Freeman said they can disagree but doesn't mean it's unreasonable. The past contract was at 10% and we reduced it. Commissioner Mullady said 2%. All commissioners want to move forward. Commissioner Skelly is not as much into the monetary items but want something to verify the background checks and need the waivers. Think policing your kids isn't a bad rule of thumb. Commissioner Hollis agrees. Mr. Verkler said we are not unreasonable on negotiating. 7% is a lot for a non profit and 30 days ahead of time doesn't work. Waivers and background checks is fine. The problem with the verbiage is that it



was added after initial contract. Commissioner Hollis is ok with 2% and so is Commissioner Skelly. Commissioner Mullady asked when would you want to start? Mr. Verkler said they would like to be in by August 19. Commissioner Mullady asked if mid September would work for both of us since we don't know what is happening with hockey. Erica is ok with mid September. Director Heitz said that would give us enough time to contact our vendors. Commissioner Mullady said in the past sponsors have bought a logo to put in the ice. Attorney Freeman said if the rink closes down and the fees, on behalf of the park district, we are concerned if we got 2 weeks into the money and then the rink shuts down. Would you be open to that? Mr. Verker is open to anything. Have heard some give and take tonight so we are open to that. Attorney Freeman said we could try to figure something out on that. The board agrees with that. Commissioner Mullady said if a mechanical failure happens, they are just SOL, would it be rescheduled? Yes. Attorney Freeman said there is something in the contract for that. Commissioner Palmer said if they are inconvenienced, they are entitled to a discount in the mind of customer service. The board agrees to that. Director Heitz clarified wanting a discount of paid referees? Mr. Verkler said it's cancelled 24 hours or less, have to pay that and rescheduling fee. Director Heitz asked if would we pay the referee fees for you and the rebooking? Commissioner Mullady said give them a discount. Mr. Verkler said the financial burden is for the games, not so much the practice. It's a give and take. Would let the District know what the bill is. Rescheduling fees are \$25 and the referees fee per official ranges between \$20-65.

#### **Kankakee Riverfront Society Board**

Commissioner Hollis asked what time the meetings are? 12:15pm. I'm at work. No takers. Commissioner Hollis has heard from this board that we are not being informed of certain things in this meeting. Have a commissioner at the KRIT board. We need someone to step up for this. This is 1 meeting a month. We have 2 commissioners on this board that are retired. If we are going to trust Dayna to go to these meetings then we will need to rely on her bringing the information to us. Commissioner Palmer thinks it's unfair to single two of us out.

#### **Kankakee County Public Building Commission**

Commissioner Spriggs said once a month at noon. Resigned from the board just because. Empty lots downtown and try to find people to buy them. Don't know why we are on it? Commissioner Skelly will do it. Board was in agreement for Commissioner Skelly to be the representative on the Kankakee County Public Building Commission.

#### **Speer Financial & Chapman & Cutler for the 2020 Bond Issuance**

A motion to engage Speer Financials & Chapman & Cutler for the 2020 Bond Issuance was made by Commissioner Hollis, seconded by Commissioner Skelly. Upon roll call vote the following

Commissioners voted aye: D. Mullady, A. Hollis, D. Skelly, and B. Spriggs, D. Palmer. With 5 ayes, 0 nays, motion carried.

## **STAFF REPORTS**

### **Superintendent of Buildings & Grounds**

Rick Collins: Presented report.

### **Superintendent of Recreation**

Melissa Woodard: IMRF audit last week. SKDO was here for audit. Spent a lot of time working on the new budget. Presented report.

### **Executive Director**

Dayna Heitz: Current financials are strictly payables. Still working with auditors on 2020 audit. Received our first tax distribution on the 6<sup>th</sup> of July. Did pay the museum and SRA in full. IMRF audit was last week. This district has never been through an IMRF audit. It was done electronically and via phone. Did a 5-10 year analysis and looked through many things to test certain areas. They did find we have a couple seasonal staff that worked over the allotted IMRF hours. We will need to get them on board, per state statute. Sometimes with younger staff, they don't realize the value. Speer Financial and Chapman and Cutler, will work on 2020 and 2021 bond. The meters have been repaired last week. They had to replace batteries and computer boards. We pay them a service fee at the beginning of season. Rick said the parts are free and we should not be getting a bill. Campground does have a campground host. Starting to get some campers. Did include a list from the 4<sup>th</sup> of July sponsors. Shows what was raised and what has been received. We have not paid anything to symphony orchestra because we have not collected all funds. Met with Bradley Public Works. At Levasseur Park, the woods are all our property. They are wanting to make a path through the woods from our property to the hill so they can utilize our parking. There is a path already through there. Not sure if they have spoken to the neighbors there yet. Commissioner Skelly is ok with it. Commissioner Spriggs said as long as they maintain their side.

## **COMMITTEE REPORTS**

### **KCCVB Report**

D. Heitz: No update. Pretty much closing shop and Stacy will be a one person KCCVB for at least a year.

### **Historical Society Report**

Commissioner Spriggs: Every fundraiser and event has been cancelled. They got our tax distribution and were happy. They don't have any plans due to Covid.

## **SRA**

Commissioner Hollis: Had to cancel a lot of stuff. Doing the virtual/zoom classes which are a big hit. The mouse race is a big fundraiser but it's been cancelled. They are looking at other types of fundraising. After talking with Tom, in the next few months, we need direction on inclusion aids. We know when this thing opens back up we will be programming. They will be providing them now. Have always wanted to. There will be someone that comes out to assess the child. Suggest us to contact him to discuss further. Commissioner Palmer wants to use a draft of Dayna's employment contract. Working with the attorney for the SRA on that. Tom has never had an agreement since he was hired.

## **COMMISSIONERS FORUM**

Commissioner Mullady said after the last meeting he went home and looked up the definition of the bully. Instead you let her do an academy award. He said, he doesn't bully. Found that many lies what else is not being told. Studied ice rinks and asked questions. He thinks his name was slandered and he has asked for the truth. Very unprofessional what you did. There are other parents that agreed. He said he tells the truth. Commissioner Hollis thanks everyone for prayers while he was away. We have to remember some things like opening Cobb Park tennis courts. We have tennis courts at other parks and got calls. Got to think about those things when we are making those decisions. That was a mistake on his part. Thank you to Rick for putting up new nets. Little things are big to our community. All for good debates. As a board we need to grow to be more civil. The disrespect we have been using towards each other. We have settled down a little. Misunderstandings and we are on the right track because we have to move forward. We have to leave things from the past in the past. Don't take things that happen here go home with you. We are all doing this thing for free for the community. We are not always going to agree but need to leave out of here civil as a board. We shouldn't leave here mad and upset. Feel like we are going in the right direction and think we can move forward. Commissioner Palmer said the farm lease needs to give notice 4 months in advance. Board needs to decide what to do since we have a timeline. If we give notice to put it out for bid. Asked about the printer lease at Ice Valley. Can give notice for intent to terminate. Would like to do that as soon as possible so it's not automatically renewed. Maybe we could get by with a lesser capacity machine. Take a look at which leases could be terminated or scaled back. Maybe Ice Valley doesn't need a high capacity. For Cobb Park, there are 2 benches that are about to fall into the river due to erosion. Maybe we don't need to buy signage if we are looking for money. Noticed on Friday someone was mowing Cobb Park, he was driving the toro the reasonable speed. In the past have seen the mower deck was bouncing. If I had to pick one, he would be the one I would pick for training. Accolades to the mower. Nancy commended the staff for mowing nicely and trimming.

**Executive Session**

A motion to go into Executive Session regarding collective bargaining and personnel at 7:22pm was made by Commissioner Palmer, seconded by Commissioner Spriggs. Upon voice vote, all ayes, motion carried.

Reopen regular meeting at 8:57 pm.

Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, A. Hollis, and B. Spriggs, D. Palmer. With 5 ayes, 0 nays, motion carried.

**ADJOURN MEETING**

A motion to adjourn the meeting was made at 8:58pm by Commissioner Skelly, seconded by Commissioner Spriggs. Upon voice vote, all ayes, motion carried.

**OFFICIAL REPORTS:**

1. Board Meeting Minutes (June 22, 2020)
2. Executive Session Minutes (June 22, 2020)
3. Bills Payable
4. Financial Statement
5. Tentative Budget 2020-2021
6. Splash Valley Construction contractor's payment
7. Union Agreement
8. KYHC User Agreement
9. Superintendent of Buildings & Grounds Report
10. Superintendent of Recreation Report
11. Executive Director Report

Respectfully submitted: Melissa Woodard