



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District Committee Meeting Minutes September 9, 2019**

The Committee Meeting was called to order at 5 by President Spriggs. Those present for roll call were Commissioner D. Mullady, D. Palmer, A. Hollis, D. Skelly, B. Spriggs. Others present: Dayna Heitz, Executive Director; Melissa Woodard, Superintendent of Recreation, Rick Collins, Superintendent of Buildings & Grounds, Attorney John Coghlan.

Public Present:

#### **COMMUNICATIONS**

**Public Comment:** NA

**Written:** Rec Center & Ice Valley calendars in the packet. Also have the new program guide. It's headed to the printer now.

#### **OLD BUSINESS**

##### **45/52 EMC Sign**

Did meet with KCC last week regarding signage and fitness center. The sign is on hold. Waiting for zoning before we can go out to bid. KCC considers the sign that is on our property, to be a monument. They would like our new sign to match their current sign. Commissioner Skelly said the city does have a zoning and ordinance committee that meets monthly, maybe you can talk to them to speed that process up.

##### **KCC Fitness Lease**

Attorney Coghlan will be amending the original draft of the lease. It will begin in 2020. They will be pitching in for maintenance for the building.

##### **Attorney for Union Negotiations**

On hold since we went out for RFPs.

##### **Housing Authority**

Attorney Coghlan did reach out to them regarding the numbers. Have not heard back yet. They said they were going to get back to us. If not, we will have to take other actions. Commissioner Skelly said they are in no hurry to get back to us. Why not move forward to take other actions? Attorney Coghlan said we can. Commissioner Palmer asked if we have an

appraisal on the land so we know what our options are? Attorney Coghlan said they can be costly. We can talk to an appraiser and find out approximately what it would cost. The general consensus from the board will be to give them written notice.

## **NEW BUSINESS**

### **Capital Bond 2019A**

New bonding schedule is the fall for the rollover bonds. Working with Speer Financial. For capital we would end up with \$80,000-\$100,000. The bond itself would be just under \$300,000. \$200,000 would be the 2018 series payment. Next year we will have a substantial amount. Each year it continues to grow as we pay off older bonds. Then we will be able to do more projects or do substantial projects. Hope to close this year in October and want to get this in before rates go up.

### **Department Reports**

Rick Collins: Museum school house roof is done.

Melissa Woodard: Pumpkin Palooza event is coming up September 28. Benoit Farm will be donating pumpkins. Also added another night of coed volleyball.

Dayna Heitz: Did include the ComEd bill. Have spoken with the auditors on different ways to report on financials. End of the month we hope to interview for full time maintenance. Also, please get the director evaluation to Bill by the 15<sup>th</sup>. Included the manuals and policies for board review. Starting to work on our winter brochure. Do have a PDRMA claim. Latest correspondence shows the Ice Valley claim should be dismissed at court. Leopardo will be going out to bid for Splash Valley. Mid to late October will be demo and then building work. Won't be pouring concrete until spring. March will be framing. Will possibly have to do a guard training at another location. Will contact Kankakee High School or YMCA. Rick will be CPO trained and Melissa will be AFO trained. Commissioner Mullady asked about closing the rink and moving staff there? Director Heitz said the rink will have to be closed next summer for the freon switch over. Commissioner Mullady went to some other rinks. Midwest (Dyer, IN) has a gymnastics facility pays the mortgage. They are a private facility. Director Heitz said we would have to bond for that. Commissioner Skelly said down the line when we have more for capital, maybe that is something we could think about.

Commissioner Skelly asked about the riverfront implementation team, don't like that we have all our property on the table and feels like they are in control. Don't feel like they are communicating with us a lot. Director Heitz is feeling a little uncomfortable. Attend the meetings and sit next to the Mayor since it's primarily our property. Now they are creating

this society which is basically the 501c3. We are named in that. Do feel like it's moving right through us, without us. Commissioner Hollis said they can't do anything without us. They need to put us more in the loop. Commissioner Skelly doesn't think this board has been informed enough. Maybe we need to put them on notice that we are not ok with things unless things change. Commissioner Hollis said we don't want Director Heitz to be in there by herself. We'd like to have a couple of our commissioners attend with her. Then we will have more of a voice. Commissioner Spriggs would like to have them attend another meeting.

### **COMMISSIONERS FORUM**

Commissioner Spriggs reminded the Commissioners about returning the evaluation. Commissioner Mullady doesn't think it's fair for him to fill out completely since he hasn't been here longer. Commissioner Palmer asked what Director Heitz needs the Board to do better? It's called a 360 evaluation. Commissioners are ok with that.

Commissioner Mullady said a parent asked about a discount for goalies. He thinks that should be free because the gear is so expensive. Maybe offer more than half off, can't have hockey without a goalie. We did offer 50% off for goalies for the Hockey Clinic. Also noticed that the rink closes on Saturday and Sunday too early. Can we try to push the ice more on the weekends? On the union negotiations, it was said we are down to 3.5. 2 staff took other jobs and one retired. We are going to be hiring a new full-time year-round. It's their choice to be in the union.

Commissioner Palmer asked if the auditors give a management report? Yes, but there will be some changes. Commissioner Spriggs suggested Director Heitz and Commissioner Palmer meet. Quick report back to the other Commissioners on the outcome.

Commissioner Mullady said he was at Jeffers Park and there is a sidewalk that has eroded underneath. Needs something under it or it's going to wash out.

A motion to go into executive session was made at 6:07pm by Commissioner Hollis, seconded Spriggs.

### **EXECUTIVE SESSION**

Executive Session for the purposes of Personnel Matters 5 ILCS 120/2 (c) (1)

Commissioner Hollis made a motion to reopen regular session at 6:47 pm, Seconded by commissioner Derek Mullady. Upon voice vote, All ayes, motion carried. All commissioners present.

**ADJOURN MEETING**

A motion to adjourn the meeting was made at 6:47pm by Commissioner Hollis, seconded by Commissioner Mullady. Upon voice vote, all ayes, motion carried.

**OFFICIAL REPORTS:**

1. 45/52 EMC Sign
2. KCC Fitness Lease
3. Attorney for Union Negotiations
4. Housing Authority
5. Capital Bond 2019B
6. R. Collins
7. M. Woodard
8. D. Heitz

Respectfully submitted by: Melissa Woodard