



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District Board of Commissioners Meeting November 18, 2019**

The Board Meeting was called to order at 5pm by President Spriggs. Those present for roll call were Commissioners D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. Staff present: Executive Director, Dayna Heitz; Superintendent of Buildings & Grounds, Rick Collins; Attorney David Freeman; Superintendent of Recreation, Melissa Woodard.

Public Present: NA

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENT**

NA

#### **COMMUNICATIONS**

There are communication items in your packet.

#### **CONSENT AGENDA**

Consent agenda for Monday, November 18, 2019 consists of board meeting minutes, committee meeting minutes, executive session minutes (not for public view), bills payable, financial statements, and bond payment.

A motion to receive consent agenda was made by Commissioner Hollis, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

A motion to approve committee meeting minutes (October 15, 2019), board meeting minutes (October 28, 2019), and executive session minutes (October 28, 2019-not for public view) was made by Commissioner Hollis, seconded by Commissioner Spriggs. Commissioner Skelly said on the executive session minutes it seems like it's a little brief. Think there should be something more for record sake. Doesn't think that accurately reflects the session. Doesn't have to be word for word but would be nice if it was more descriptive. Board gave directive for more to be included in the executive session minutes. Will table executive session minutes. A motion to amend and approve items A & B (Committee & Board Meeting Minutes) was made by Commissioner Hollis seconded by Commissioner Spriggs.

Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

A motion to approve bills payable, financial statements, and Amalgamated Bond Payment was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: Director Heitz: Do have the bond payment of \$202,030. Commissioner Palmer stated he will not vote for item E. Believes the financial statements are still not acceptable. Will approve D & F. Board decided to vote on these separately.

A motion to approve financial statements was made by Commissioner Skelly, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: D. Skelly, A. Hollis, B. Spriggs. Nay. D. Mullady, D. Palmer. With 3 ayes, 2 nays, motion passes. Attorney Freeman suggested to Commissioner Palmer to set up a meeting. Commissioner Palmer said he is not getting what he needs.

A motion to approve items D & F were made by Commissioner Palmer, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

## **OLD BUSINESS**

### **Authorization of sale of 1 acre of land at Old Fair to Kankakee County Housing Authority**

A motion to approve the authorization of sale of 1 acre of land at Old Fair to Kankakee County Housing Authority was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: Commissioner Mullady asked how much we are getting? \$10,000 and they are covering the paperwork and closing costs. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Skelly, A. Hollis, B. Spriggs. Nay: D Palmer. With 4 ayes, 1 nay, motion carried.

### **Splash Valley**

Had the groundbreaking. Well attended even with the cold that day. Commissioner Palmer and Commissioner Skelly attended.

### **Board Policy**

On hold.

### **KCC Fitness Center**

On hold.

## **45/52 Sign**

Did include some pictures in the packet. Commissioner Skelly asked if there had been feedback from KCC? No, this is for the board to review first. Once we know what we are doing we will have a meeting with them. Commissioner Mullady asked if leaving the monument up is a way to meet them in the middle? Correct. Commissioner Skelly asked if there would be an agreement? Yes, it's year to year. As of December 2019, we will terminate and go forward with extending month to month until we have a decision on this. Will we get bids? Yes, we have to by law. Friendly signs has done all this preliminary work for us for free. Commissioner Skelly thinks it looks good. Director Heitz wants to know if we want to leave their sign? Commissioner Mullady said get rid of the entire sign. Commissioner Hollis asked what are we trying to work with them on? Director Heitz said they want to keep their monument. Commissioner Hollis asked if they keep their monument there are they going to compensate us? Director Heitz said originally we wanted them to be a part of this sign. When they said they didn't want to we had to find out with code if we could have 2 signs there. Commissioner Hollis likes the new sign and is ok working with them but they need to do something for us in return. The current lease for use of that area is for free. Commissioner Mullady said if you want to keep their sign there, how much is it worth? The one down the street is \$800/month. Commissioner Hollis would like to hear what KCC is going to offer us to keep their sign there. Commissioner Skelly said KCC is an important part of the community. We might need to work with them in the future. Commissioner Mullady said they are benefiting from the fitness center and the sign from us. Commissioner Hollis said we want to remain cordial. Director Heitz said we went into this originally wanting to form a partnership and work together. Commissioner Skelly said how about we do some training with KCC for free. They can have their career center people do some work for us. We don't want to be the bully in the community but we also don't want to be bullied. Commissioner Spriggs agrees with Commissioner Skelly. Commissioner Hollis said maybe we come in to that meeting with a suggestion to see if there is something they can offer. Commissioner Palmer said if we don't have anything there presently, to get our sign there, we would need electric. Maybe in negotiations they could pay the electrical for our sign. Commissioner Mullady said KCC put electric on our property. We will just take over the meter because it's on our property. Director Heitz needs direction from the board on how to move forward. Commissioner Hollis wants to know what they are going to give us. Commissioner Spriggs agrees. Commissioner Palmer said maybe they don't have the money for it in this budget year. Maybe if we approach it for the next budget year that could change what they can offer. Given the value of a permanent sign, it does have a value. If they offered classes to our staff or gym membership, the cost to us is very low. Then it gives the impression that we are giving in. What is their advertising budget per year? That's a key component for us to know.

## **Cell Towers**

On hold.

## **Employee Policy Manual**

On hold.

## **NEW BUSINESS**

### **Approve ordinance 1.93 Loss Factor for Levies**

This gives direction to county clerk so that we receive all of our money instead of a loss factor.

We have had to take from operating account in the past to make sure we make the payment.

This county does not automatically do this. A motion to approve ordinance 1.93 Loss Factor for Levies was made by Commissioner Skelly, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

### **Selection of IAPD Delegates 2020**

A motion to select IAPD delegates was made by Commissioner Skelly, seconded by Commissioner Hollis. Discussion: This is what we discussed last month to attend conference business meeting. Commissioner Hollis will be first, Director Heitz is alternate. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

### **Approval of 2020 Board of Commissioners Board & Committee Meeting dates**

A motion to approve 2020 Board of Commissioners, Board & Committee Meeting dates was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: This is the meeting dates for 2020. Some dates are Tuesday due to holidays and November & December will be combined due to holidays. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

### **Approval of 2020 KVPD & Non-Bargaining Eligible Employee Holiday Schedule**

A motion to approve 2020 KVPD & Non-Bargaining Eligible Employee Holiday Schedule was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: These are the holidays listed in personnel manual. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

## **STAFF REPORTS**

### **Superintendent of Building & Grounds**

Rick Collins: Nothing new. Summer help is gone for the season. Commissioner Hollis asked if we have a schedule on painting on the buildings? Yes. We have painted Goselin. Put new kitchen equipment in there. Bird was painted. Beckman and Pioneer were already taken care of.

### **Superintendent of Recreation/Business**

Melissa Woodard: Pickleball started at the Rec Center. Nerf Battle was over the weekend.

### **Executive Director**

Dayna Heitz: Went live on Civic Rec internally. We will be live to the public on December 1. Did close on the bond.

Commissioner Skelly asked how union negotiations went? Had introductions. Passed our proposals and we meet again in December. What about the new position? We are working on it.

## **COMMITTEE REPORTS**

### **KCCVB Report**

D. Heitz: No meeting until this Wednesday.

### **Historical Society Report**

Commissioner Spriggs: Last meeting there was discussion on the taxes. Christmas bash is coming up. Everyone is invited. Artesian fair was successful.

### **SRA**

Commissioner Hollis: Meet tomorrow.

## **COMMISSIONERS FORUM**

Commissioner Mullady said at the last meeting we got a preventative maintenance contract for Dual Temp? We don't have to get bids for that? Last summer we lost freon due to bad relief valve? Upon talking to the pipefitter, he was said it was an employee? We were misinformed Trying to spend money locally but have to drive to Indiana to rent ice on Thanksgiving. We have an attorney from out of town. We are trying to spend money locally. Rick said the maintenance guy did tell us it was a relief valve. Commissioner Hollis said we do talk about using local but in order for us to do that, we all have to agree to do that. We are here to do something for the community but sometimes we are not going to be able to use people from

here. This board has always tried to do local first but that can't always be done. Commissioner Mullady said we had to get resumes for new lawyer should we have to get bids for preventative maintenance? Commissioner Hollis said we have to allow our Executive Director to use her judgement. We can suggest things to her but if they are someone we are comfortable with and have been using them for awhile, and we don't have to bid out and been going ok, then we have to trust her. Director Heitz said Dual temp has been here long before we were here. Commissioner Spriggs said that when we go to meetings with KCC we might play a little more hardball. Think they thought it was going to be easy for them. Commissioner Palmer said whether it's required or not to be bid, if it is a substantial amount we should go out to bid. Use Estes Tree care personally and we use them for the District, maybe we should go out to bid? We did go out to bid for that prior to Commissioner Palmer being on the board. Commissioner Palmer said we have to do the right thing and go out to bid. Trying to be as transparent as possible. Director Heitz said there are times that it's not efficient nor feasible to hire local. It's within our responsibility to assign a vendor and have matters taken care of.

Commissioner Skelly has no update on the advisory committee for Ice Valley.

Commissioner Mullady said Sheree Wertz's letter was nice. Have not heard from her directly. Not wanting to entertain a conversation and it's just like a figure skating parent to do that. Commissioner Hollis said sometimes we lose sight of what we are doing. We are dealing with kids and providing a service for kids. Understand hockey does this and figure skating does that. Know the bottom line is we are making more off hockey but we are providing a service and that's our job as a municipality. We have gotten a lot of one-sided letters. We are going to get letters like that again and have before. Maybe you want to pull her to the side at the ice arena. Seems like a lot of this is a lot of miscommunication that could be cleared up. Commissioner Mullady said she is sticking up for 50 figure skaters and he is sticking up for 250. Director Heitz said figure skating is a recreation program and the hockey club is an outside rental organization. We provide all the figure skating. Commissioner Skelly said for the advisory committee for the ice rink, get everyone in the same room. Users of the facility who have stake in it could come and talk to them to see what they could do better, etc. Staff shouldn't be involved in that. Commissioner Skelly said he got on the board with no agenda and we want to see the parks thrive. We are so much better than we were 2 years ago. There are things that can be improved but it's not an overnight thing. Let's bring our suggestions and make changes over time. Utter confidence in this administration. Don't want to hinder Dayna's job but don't know if it's always ours to control.

Commissioner Spriggs asked if anyone would like to combine the board and committee meetings? Director Heitz said the busiest time of the year is the summer for us. It's hard for us

to meet so often. We are a small staff and it's a lot of work so maybe in the summer we could have combined meetings. Commissioner Skelly would like more updates on the pool but would be ok with combined meeting June, July & August. Commissioner Hollis said if we are going to do that, when you send Friday reports if they could be a little more detailed. We could take these meetings to different areas in the community. People attended when we did that. Commissioner Spriggs thinks coming here for a meeting is the best idea. We are here for our tax payers. If people were that interested, they would be here. Commissioner Mullady thinks it's a good idea to have meetings at different locations. Commissioner Mullady said do a winter one at the rink.

### **Executive Session**

#### **ADJOURN MEETING**

A motion to adjourn the meeting was made at 6:12 pm by Commissioner Hollis, seconded by Commissioner Hollis. Upon voice vote, all ayes, motion carried.

#### **OFFICIAL REPORTS:**

1. Committee Meeting Minutes (October 15, 2019)
2. Board Meeting Minutes (October 28, 2019)
3. Bills Payable
4. Financial Statements
5. Amalgamated Bond Payment
6. Sale of land from Old Fair to Kankakee Housing Authority
7. IAPD delegates
8. 2020 Board of Commissioner Board & Committee Meeting schedule
9. 2020 KVPD & Non-Bargaining Eligible Employee Holiday Schedule

Respectfully submitted: Melissa Woodard