



Kankakee Valley

PARK DISTRICT

Kankakee Valley Park District Board of Commissioners Meeting April 22, 2019

The Board Meeting was called to order at 5pm by President Hollis. Those present for roll call were Commissioners D. Tucker, B. Spriggs, D. Skelly, M. Mullady, and A. Hollis. Staff present: Executive Director, Dayna Heitz, Superintendent of Recreation, Melissa Woodard; Superintendent of Buildings & Grounds, Rick Collins, Attorney John Coghlan. Newly elected commissioners: Don Palmer & Derek Mullady

Public Present: Ken Mosier, James Smith, Darice Smith, Barbara Bennett, Ariana Padilla, Melissa Palmer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

James Smith: Part of We Stand for Christ Ministry. Would like to thank you for approving us for last summer and this summer for the food program. He introduced some new board members. Asking if you could waive their fees this year. Served over 1300 kids last year. Hope to do more this summer. Their summer staff will have the food safety requirements. Hoping to give you a proposal for a youth night every Thursday for after the summer is over. Trying to do some things for the young people in the community. It will be for high school students. Want to thank Mr. Tucker and Mr. Mullady for their time and service. To the new Commissioners, you have big shoes to fill and keep up the good work.

COMMUNICATIONS

CONSENT AGENDA

Consent agenda for Monday, April 22, 2019 consists of Committee Meeting Minutes (March 11, 2019), Board Meeting Minutes (March 25, 2019), six-month review of Executive Sessions Minutes (not for public view), bills payable, and financial statements.

A motion to receive consent agenda was made by Commissioner Tucker, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve consent agenda was made by Commissioner Tucker, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

Election Results

Certify Canvas Results April 2, 2019

Results are listed in your packet from the county. Derek Mullady was on the ballot. There were 2 write ins. Don Palmer won.

A motion to approve the canvas results from April 2, 2019 was made by Commissioner Skelly, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

Recognition of Retiring Commissioners Mullady & Tucker

Commissioner Hollis would like to recognize Duane Tucker for being here for 6 years. Spent a lifetime here in Kankakee. Service did not go unnoticed. When things were good you were here, when things were bad you didn't run away. Now we are on the up swing and really appreciate that. Been with Matt the longest. When he was new here, he took him under his wing. Didn't always agree but we always respected each other. Learned new things about the river from him. He did a lot for the outdoor show. Commissioners Hollis read the plaque. Director Heitz presented the 2 commissioners with the IAPD award. Thank you both.

Oath of Office

Attorney Coghlan conducted the oath of office for the new Commissioners Don Palmer & Derek Mullady.

Election of Officers

Attorney Coghlan asked for nominations for president. A motion to name Bill Spriggs President was made by Commissioner Skelly, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Mullady, B. Spriggs, D. Palmer and A. Hollis. With 5 ayes, 0 nays, motion carried.

Attorney Coghlan asked for nominations for vice-president. A motion to name Dave Skelly vice-president was made by Commissioner Spriggs, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

Attorney Coghlan asked for nominations for secretary. A motion to name JJ Hollis as secretary was made by Commissioner Skelly, seconded by Commissioner Palmer. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

Attorney Coghlan asked for nominations for treasurer. A motion to name Don Palmer as treasurer was made by Commissioner Spriggs, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

This concludes the elections.

OLD BUSINESS

NA

NEW BUSINESS

Tentative Budget Fiscal Year 2019-2020

Commissioner Spriggs took over as President and introduced the budget. Director Heitz talked about the tentative budget. Will be on public display for 30 days. At board meeting in May we will look for approval. She went through the legal document that will go to the county. Appropriation means we have the legal authority to go receive and spend the amount but we don't anticipate to go over budget amount. The taxes are what we would be collecting this year for 2018. We still have one month remaining on current budget year. New budget doesn't start until June 1. Fiscal year end estimates are as close as we can get with our calculations. We are chipping away at our corporate deficit. We have our capital list projects. Did do another spreadsheet to show what our line items are. Some are self-explanatory. There may be some that fall into recreation and corporate. There are specific funds that do have excess and there are some funds that have deficits that will take some years to chip away. All the auditor adjustments are in. If you have any questions, let us know. Think you will be pleased to see the capital list and there is a park improvement list. Do need to start thinking about some of our long-term projects like the sea wall at the harbor.

Agreements Requested for Discussion

Director Heitz said this was requested at the last meeting. We are going through all of our agreements. Some we were already working on. Looking at the fitness center lease and the KCC sign. The Kankakee Housing Authority is one that has gone back and forth. There are letters from prior directors and notes we found. Know that they put up a fence and took down one of our trees. We did the clean up on the trees they cut up and left. Commissioner Hollis

asked if we are going to set up any communication? Director Heitz thinks we need to talk to the housing authority as soon as possible. Commissioner Hollis asked if we are working with KCC on the sign? Director Heitz said she would like to partner with them on the sign. Haven't been able to talk to them yet regarding that. Commissioner Palmer asked about the building lease? They paid the first 3 years and nothing after that. Director Heitz said we are constantly getting called regarding heating and cooling issues due to the age of the building. Need to look in to the agreement. Commissioner Palmer asked if they donated a lot of the building? Attorney Coghlan said the money came from the state. Commissioner Palmer said we need to work on the lease and work on money coming in. Director Heitz said the same goes for the land for their sign. That's our property. If we are going to get Splash Valley going, it would be nice to have a digital sign to advertise all the amenities we have down that road. Commissioner Spriggs said we mow that piece of property just so we can put the sign there. Commissioner Hollis asked what year the handshake for the sign happened? Commissioner Palmer asked if the lease renewed? Attorney Coghlan said they were supposed to give noticed and didn't. Commissioner Palmer said it's the assumption that they are continuing.

STAFF REPORTS

Executive Director

Director Heitz:

Updates: we did get an agreement from the Kankakee Police Department. Talked with Chief Hunt and Chris in the legal department. Sent over the original agreement and it's automatically renewed. They recommend we renew the agreement as it's old. This would be the agreement to help enforce our parking tickets for us. Would like to move forward on that. Fee would be \$35/ticket. Attorney Coghlan said we lost money on it in the past. Hit them with the fine and the time it took to collect exceeded the amount collected. Director Heitz said we now have the state debt recovery program that takes their income tax refund. Commissioner Skelly asked if John's fees are included in the monthly bill? Yes.

Ariana is working on a project to make sure we have all the correct paperwork in our fleet vehicles. We have a vehicle that has a lien on it. Working on that to figure out why and how to get it cleared.

You have the folder in front of you for the golf outing sponsorship info that will go to help fund Splash Valley.

Don't forget to do your economic interest report.

Kankakee is doing a laser light show instead of fireworks for the 4th of July.

COMMITTEE REPORTS

KCCVB Report

Director Heitz: Postponed their meeting. Will be this week.

Historical Society Report

Commissioner Spriggs: Meeting is this Wednesday.

SRA

Commissioner Hollis: Mouse race is big. Approved Tom's raise. Had 2 commissioners leaving the board. Commissioner Tucker was one of them. Celebrated them at that meeting. Need to have another commissioner for the SRA board. Commissioner Hollis explained that the SRA usually has 2 commissioners attend the meeting. Would like to stay on that board but do need someone else. Every 3rd Tuesday at 5:30pm. Commissioner Palmer will attend that meeting with Commissioner Hollis.

COMMISSIONERS FORUM

Commissioner Hollis wants to welcome our new members. If you have any questions or concerns, give him a call. Been here since 2007. Encourage you to read through the books as much as possible and to attend conference. There is a commissioner bootcamp coming up as well. Congratulated Commissioner Dave Skelly on his new position at St. Anne. We have good momentum right now, hope to keep it up. Give kudos to the staff. Like the list showing what you will be doing in each park. Commissioners get calls regarding those projects so now they can give good answers.

Commissioner Spriggs wants to thank JJ for his hard work on this board as president. We all appreciate what you have done.

Executive Session

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 6pm by Commissioner Hollis, seconded by Commissioner Skelly. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Committee Meeting Minutes (March 11, 2019)
2. Board Meeting Minutes (March 25, 2019)

3. Six Month Review of Executive Session Minutes-not for public view
4. Bills Payable
5. Financial Statements
6. Certifications of Canvas Results April 2, 2019
7. Recognition of Retiring Commissioners Mullady & Tucker
8. Oath of Office
9. Election of Officers
10. Tentative Budget Fiscal Year 2019-2020
11. Agreements

Respectfully submitted: Melissa Woodard