



# **Kankakee Valley**

## **PARK DISTRICT**

### **Kankakee Valley Park District Board of Commissioners Meeting March 25, 2019**

The Board Meeting was called to order at 5pm by President Hollis. Those present for roll call were Commissioners D. Tucker, B. Spriggs, D. Skelly, M. Mullady, and A. Hollis. Staff present: Executive Director, Dayna Heitz, Superintendent of Recreation, Melissa Woodard; Superintendent of Buildings & Grounds, Rick Collins, Attorney John Coghlan.

Public Present: Lee Provost, Ginny Riordon, Scott Snavely, Neil Piggush, Mayor Chasity Wells-Armstrong

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENT**

NA

#### **COMMUNICATIONS**

In the board packet.

#### **CONSENT AGENDA**

Consent agenda for Monday, March 25, 2019 consists of board, committee and special meeting minutes, executive session meeting minutes (not for public view) bills payable, financial statements, KVPD Farm Lease, LaVasseur Volleyball co-op, YMCA land use, City of Kankakee RRSC easement, Piggush engineering agreement, AIA agreement with Farnsworth, Outsen Electric proposal, Anytime Roof Repair proposal, and INSA RRSC State Championship agreement.

A motion to receive special meeting minutes (February 11, 2019), committee meeting minutes (February 11, 2019), executive session meeting minutes (February 11, 2019, not for public view), board meeting minutes (February 25, 2019), bills payable, and financial statements was made by Commissioner Mullady, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve special meeting minutes (February 11, 2019), committee meeting minutes (February 11, 2019), executive session meeting minutes (February 11, 2019, not for public

view), board meeting minutes (February 25, 2019), bills payable, and financial statements was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the KVPD Farm Lease was made by Commissioner Mullady, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the KVPD Farm Lease was made by Commissioner Tucker, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the LaVasseur Volleyball-YMCA Co-Op was made by Commissioner Mullady, seconded by Commissioner Tucker.

Discussion: Commissioner Spriggs asked about the difference between items H & I. H is the volleyball co-op and I is the land use for the summer camp tent. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve receive the LaVasseur Volleyball-YMCA Co-Op was made by Commissioner Spriggs, seconded by Commissioner Hollis.

Discussion: Commissioner Skelly asked if the agreement for the volleyball is good with Director Heitz? Director Heitz said it's too much for us. We have too many other projects going on. Commissioner Tucker asked what else is going on? Splash Valley, River Road, park upgrades, and the campground. Don't see how we have time to make a volleyball court for their use. Commissioner Spriggs said wouldn't there be continued maintenance? Yes. Commissioner Hollis asked if in the future would we revisit? Yes. Commissioner Tucker asked what continued maintenance be? Adding sand, testing sand level, cleaning the sand. If it's our land, where does the liability fall? Director Heitz: We are providing the space on our property. Their programs would have waivers and so would ours. Commissioner Spriggs asked if we are additionally insured? Yes. Commissioner Tucker asked if they have volunteers to help out? They have a donation for the sand but said they would ask if anyone could help with building. Commissioner Mullady asked if the court would be rentable? Director Heitz said in between their programming. They want it primarily for their programming and their summer camp.

Upon roll call vote the following Commissioners voted aye: D. Tucker. Nay: B. Spriggs, D. Skelly, M. Mullady, A. Hollis. With 1 aye, 4 nays, motion fails.

A motion to receive the YMCA Land Use-Advertising Agreement was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the YMCA Land Use-Advertising Agreement was made by Commissioner Tucker, seconded by Commissioner Skelly.

Discussion: This is the same agreement that has been in place for many years. This is why they have their summer camp tent on our property. In exchange for they advertise KVPD in their brochure. This hasn't happened for as long as Director Heitz has been the Director. The new agreement is the same as the prior years. We did ask to move their camp tent from the north end of the property to the south end. This is a very fair agreement. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the City of Kankakee RRSC Easement was made by Commissioner Mullady, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the City of Kankakee RRSC Easement was made by Commissioner Skelly, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the Engineering Agreement with Piggush for Road Repairs was made by Commissioner Spriggs, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the Engineering Agreement with Piggush for Road Repairs was made by Commissioner Mullady, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the AIA Agreement with Farnsworth was made by Commissioner Mullady, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the AIA Agreement with Farnsworth was made by Commissioner Tucker, seconded by Commissioner Spriggs.

Discussion: Director Heitz said it's a standard AIA pending the review of this copy and an attorney review. This is for the engineering, design, assistance with bidding on construction management company for Splash valley. We are going to start at the bath house because we can't touch the pump room at all until the permits from IDPH are in place. It will look like we haven't started but we will be working within the bath house. In talking with Farnsworth he knows we are pulling bits and pieces out of the packet to save some money. We will be doing inventory. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the Outsen Electric Proposal was made by Commissioner Skelly, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the Outsen Electric Proposal was made by Commissioner Mullady, seconded by Commissioner Skelly.

Discussion. Commissioner Spriggs asked where the money is coming from? Capital. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive the Anytime Roof Repair LLC Proposal was made by Commissioner Skelly, seconded by Commissioner Tucker. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the Anytime Roof Repair LLC Proposal was made by Commissioner Skelly, seconded by Commissioner Spriggs.

Discussion: Commissioner Spriggs asked if we had proposals on this? Director Heitz said we had 3 other companies. This was the lowest. This is the company that did the bathrooms here and the Civic repair. Commissioner Skelly said the bandshell would be complete after that? Yes.

Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to receive INSA RRSC State Championship Rental Agreement was made by Commissioner Mullady, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve INSA RRSC State Championship Rental Agreement was made by Commissioner Spriggs, seconded by Commissioner Tucker. Upon roll call vote the following Commissioners voted aye: D. Skelly, D. Tucker, B. Spriggs, M. Mullady and A. Hollis. With 5 ayes, 0 nays, motion carried.

## **OLD BUSINESS**

### **ITEP Grant-Fisherman's-Neil Piggush**

Director Heitz introduced Neil and the grant. He provided a picture so you can get a clear idea on the design.

Neil Piggush: Applied for the grant and were awarded for phase 1 engineering. This is only preliminary design. Still working through the scope of the project with the consultants. The picture isn't finalized yet. For the most part, the most impact would be to Fisherman's Park. Hope to minimally impact the Park District. He went through the design. Commissioner Hollis asked about ADA compliant? The path and the connections will be ADA compliant. This is an access grant. There would be other phases in this. Commissioner Spriggs asked when you progress will we get more info on this? Once the consultants are under contract we will be talking again. We understand this is your property and we need to figure out how it will be maintained. We don't think it's appropriate until we have something on paper. We want to partner with the park district on this project and other projects.

Commissioner Hollis appreciates that we would be getting regular updates.

### **Kankakee Riverfront Plan-Implementation Team**

Director Heitz introduced Scott Snavely and Mayor Chasity Wells-Armstrong regarding the implementation team. Felt like we accomplished a lot in the last meeting and things are moving forward.

Mayor Wells-Armstrong: Thank you for allowing us to come. The plan was adopted by the city council. Since then we have been working with the FEMA grant. Have acquired some properties. Have until May 20 to use the funds from FEMA. It's a voluntary program. When we started coming up with the plan it's a huge vision. Will be transformational for our community. We have to be partners and we cannot do this without you. Dayna is invited to attend the capital meetings every 2 weeks. We also have a riverfront implementation team with stakeholders throughout the region. Dayna participates with us on conference calls to set the agenda. She is very much included and she knows what is going on. Know the concerns with the park district about maintenance. This is an idea we had. This would be long term and it would be about 30-year plan. Talked to the Community Foundation to see if we could set up a funding stream and possibly set up a 501c3 but that takes time. We can have a pass-through account to collect contributions to be used for capital projects. Others would be an endowment. When we start generating money, we could allocate that to maintenance.

S. Snavely: This is a long-range project. We want to do what is going to make sense for the city and the park district. We need population growth and envision more jobs with it. Want to make sure Dayna is involved in pre meeting agendas as well as all meetings. Appreciate her involvement and this will be transformational for the city of Kankakee.

Mayor Wells-Armstrong: We need help with branding and writing grants, etc. Working on getting that funded. Next TIF meeting is April 5. Capital meeting is this Friday. Were awarded an OSLAD grant. There is a lot happening and we are committed to getting something visibly done to generate that excitement.

Commissioner Hollis thanks you for this idea. He knows how much growth can come of it. As long as we are in it, we are being kept abreast of what is going on. We appreciate that.

Mayor Wells-Armstrong talked about the 7 women being honored tomorrow. Dayna is one of them Know how hard your job is and commend you all for working through your challenges. Tomorrow at 7pm at the Library.

## **NEW BUSINESS**

NA

## **STAFF REPORTS**

### **Executive Director**

D. Heitz: Since the packet went out on Friday a few things have changed. A copy of the economic interest is in front of you. You can go ahead and do it online but it is due May 1.

Did sell the boat docks for the minimum bid of \$3000.

If you have a KVPD email, no longer will send to your personal. Just so we know which email to send.

Agreement for an ATM for Ice Valley. Scott at Midland helped me get in touch with someone from Medibank. They take care of everything. All we do is provide the electrical outlet. They are ready to put it in place this Wednesday. 36-month agreement. It will say Midland State Bank on it.

Done 3 seasonal orientations. Ariana will also do a safety training with them too.

Tomorrow we officially start the River Road sewer project.

Very nice email regarding Jeffers.

Couple more tweaks on the District brochure before it's done.

Want to know who is going to the board bootcamp? Let her know. Commissioner Hollis wants to go.

## **COMMITTEE REPORTS**

### **KCCVB Report**

Director Heitz: Bradley is thinking about pulling out of the KCCVB and to receive the hotel tax. The KCCVB will never be the same if this happens. They market the entire county. They are advocating for it to stay where it is now to continue their work for the county as a whole.

### **Historical Society Report**

Commissioner Spriggs: their meeting is this coming Wednesday.

### **SRA**

Commissioner Hollis: Next meeting will be Commissioner Tucker's last meeting and another board member. Will be doing something for them. Also talking about the fundraisers for the SRA.

## **COMMISSIONERS FORUM**

Commissioner Spriggs: Duane and I worked together for years. You are your own man and I appreciate that. Appreciate all you have done. Same goes for Matt. It's been a pleasure being on the board with you.

Commissioner Skelly asked about the ATM. Before we had LaCost. Did he provide anything for the District? No. He had a marketing agreement of which he didn't pay. Commissioner Skelly said with the new one do we get anything? No. Convenience for the public. Wouldn't this benefit the District to put this out to bid? Not big on the out of town thing. Would be nice to solicit our local companies. Director Heitz said it will have Midland's name on it. Could we find someone who benefits the District? Commissioner Hollis said anytime we can use local, we need to. If we can get any of these other local companies to see what they can do for us. Haven't had much luck with the local banks and get the frustration.

Commissioner Hollis said Commissioner Tucker has been a mentor of his. Love that he brought that same energy to the board. You will be missed. Commissioner Mullady and I didn't really know each other until we were on the board. He took him under his wing. Learned a lot from Matt about the outdoors. Both of you will be missed. We didn't always agree but we have always been respectful. Hope we can continue that with a new board. If something happens during a meeting, we leave it there.

## **Executive Session**

NA

## **ADJOURN MEETING**

A motion to adjourn the meeting was made at 6:20pm by Commissioner Spriggs, seconded by Commissioner Mullady. Upon voice vote, all ayes, motion carried.

## **OFFICIAL REPORTS:**

1. Special Meeting Minutes (February 11, 2019)
2. Committee Meeting Minutes (February 11, 2019)
3. Executive Session Meeting Minutes (February 11, 2019-not for public view)
4. Board Meeting Minutes (February 25, 2019)
5. Bills Payable
6. Financial Statements
7. KVPD Farm Lease
8. LaVasseur Volleyball-YMCA co-op
9. YMCA Land Use



10. City of Kankakee RRSC Easement
11. Engineering agreement with Piggush
12. AIA Agreement with Farnsworth
13. Outsen Electric proposal
14. Anytime Roof Repair Proposal
15. INSA RRSC State Championship Agreement

Respectfully submitted: Melissa Woodard