

**Kankakee Valley Park District
Board Meeting
November 20, 2017**

The Board Meeting was called to order at 5:03pm by President Mullady. Those present for roll call were Commissioners D. Tucker, B. Spriggs, M. Mullady and D. Skelly. Staff present: Executive Director, Dayna Heitz, Superintendent of Recreation, Melissa Woodard, and Attorney John Coghlan. Absent: A. Hollis, Rick Collins.

Public Present: Lacey Lawrence, Rick Hitchcock, Staci Wilken, Gerry Gund, Shirley St. Germaine, Carolyn Mitchell

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

NSA Gerry Gund & KCCVB Staci Wilken: Gerry presented plaques to Riverside (Butterfield) Sports Park and Melissa from KVPD for River Road. You guys do a great job. NSA works with the KCCVB and they got a grant to help pay for an event here. They had about 60 teams. There were a lot of people. Staci: We are excited to continue to be able to work with Gerry. Excited for the future and this definitely has an economic impact from having people here for tournaments. Without having top notch facilities it wouldn't be possible. Want to thank KVPD for your commitment.

COMMUNICATIONS

NA

CONSENT AGENDA

Consent agenda for Monday, November 20, 2017 consists of board and committee meeting minutes, bills payable, financial statements, Ordinance 1.78 Tax Levy, Audit, 2018 Board and Committee meeting dates, Resolution in support of City of Kankakee, and Governors Tribute.

A motion to approve the Committee Meeting Minutes (October 10, 2017), was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the Board Meeting Minutes (October 23, 2017) was made by Commissioner Tucker, seconded by Commissioner Skelly. Upon roll call vote the following

Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the bills payable was made by Commissioner Tucker, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the financial statements was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve Ordinance 1. 78 Tax Levy FY 2018-2019 was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the Audit for Fiscal Year 2017 was made by Commissioner Spriggs, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the 2018 Board & Committee Meeting Dates was made by Commissioner Tucker, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

A motion to approve the Resolution in support of the City of Kankakee ITEP Grant was made by Commissioner Tucker, seconded by Commissioner Skelly. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs. Absent: A. Hollis. With 4 ayes, 0 nays, 1 absent, motion carried.

The Governor's Tribute: John said they provided a piece of paper. It was voted on a long time ago by the Women's Club. Our board had requested updated information. The committee had said they would come back with something more current. Table this issue. Will be put back on the agenda for a yes or a no vote by the board.

OLD BUSINESS

NA

NEW BUSINESS

Dave Philips Speer Financial

Each commissioner has a packet at their seat from Speer. Part of this is to understand that with the tax cap and debt service, there was a certain dollar amount that you had issued and have available going forward. The primary tool is non-referendum bond. Dave gave a brief description of the bond history for KVPD. You have the responsibility to have a public hearing when you issue bonds. You have had public hearings before. You have the ability to go through that public hearing one time but it could be for a bond for up to 3 years. Then you are covered for the bonds that are being issued. Working capital is able to be used for working cash but not for capital projects. Capital projects would be non-taxed. Keep the debt service extension in mind. Went through with Dayna what your needs were for capital projects.

Looking at the \$504,000. How do you want to issue that? Capital projects or for working capital purposes? Dayna has put together a list of capital projects that are priority. Option 1 would be for tax exempt for capital projects. Eventually the board would need to rank them. Option 2 looks at the working capital of the District. The \$504,000 would be used in 2018 & 2019. Either option or a combination of both would be doable. Option 2 would really get your fund balance in order which is conducive to operations. Congratulations to the district for having an audit done on time. Commissioner Skelly is very confident in our Director. Takes the lead on the finances. She can break it down for us and we can come up with something. Exciting to be able to talk about capital but understand the need to get the fund balance in order. Commissioner Spriggs thanked Dayna and Melissa and said we have trust in you. Keep up the good work.

STAFF REPORTS

Executive Director

Dayna Heitz: Working on the health benefit renewal. Will continue to keep our current supplier for December and then will change in January. The savings on the new carrier is huge. Have talked to staff and taken everything in consideration.

The Regatta meeting is the 28th at 11am. That is to go over dissolving the Regatta.

The Ford Edge lease is up in January. Needs to be turned in the end of February. Once we make the final payment, will turn the vehicle in. John will put together an amendment to her contract. Most likely a stipend.

The levy has been approved. It was important to do a public hearing and a notice in the paper. It wasn't needed but wanted to be transparent.

Will still be spending some time cleaning up the audit. Will talk about what your thoughts are on the bond.

COMMITTEE REPORTS

KCCVB Report

No meeting this month.

Historical Society Report

All is good.

SRA

There is a meeting tomorrow.

COMMISSIONERS FORUM

Dave Skelly: Hope to work with Dayna regarding Ice Time and pricing for the rink.

Bill Spriggs: Rick finally finished Washington Park dirt. Eric Gray is working hard being our only employee. Give him some props.

EXECUTIVE SESSION

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:46 pm by Commissioner Spriggs, seconded by Commissioner Skelly. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Committee Meeting Minutes, October 10, 2017
2. Board Meeting Minutes, October 23, 2017
3. Bills Payable
4. Financial Statements
5. Ordinance 1.78 Tax Levy FY 2018-2019
6. Audit Fiscal Year 2017
7. 2018 Board & Committee Meeting Dates
8. Resolution for City of Kankakee ITEP Grant
9. Governors Tribute

Respectfully submitted: Melissa Woodard