

**Kankakee Valley Park District
Board Meeting
October 23, 2017**

The Board Meeting was called to order at 5:00 pm by President Hollis. Those present for roll call were Commissioners D. Tucker, B. Spriggs, M. Mullady and D. Skelly. Staff present: Executive Director, Dayna Heitz, Superintendent of Recreation, Melissa Woodard, Superintendent of Buildings & Grounds Rick Collin, and Attorney John Coghlan.

Public Present: Luke & Kristy Shepherd, Cathy Poskin

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Cathy: From Aroma Park Youth Baseball. Looking to join with Elks pony league for Alpiner League. Looking for more info.

Luke Shephard: In charge of the Aroma Park Youth Baseball league with Kristy, Aroma Park Youth Baseball. Have joined with Kankakee Elks and Knights of Columbus. As of right now, everything will be directed to Aroma Park. The title will remain the same for now until they can come up with a different name. Will bring the 12 & under to Aroma Park fields. Big field will be used for 13-14 year olds. Contact info is: PO Box 143 Aroma Park, IL 815-953-6751

COMMUNICATIONS

NA

CONSENT AGENDA

Consent agenda for Monday, October 23, 2017 consists of executive session minutes (not for public viewing) board and committee meeting minutes, bills payable, and financial statements.

A motion to approve the Executive Session Minutes (not for public viewing from August 28, 2017), was made by Commissioner Skelly, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs, A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the Committee Meeting Minutes (September 11, 2017), was made by Commissioner Mullady, seconded by Commissioner Skelly. Upon roll call vote the following

Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs, A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the Board Meeting Minutes (September 11, 2017) was made by Commissioner Mullady, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs, A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the bills payable was made by Commissioner Spriggs, seconded by Commissioner Mullady. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs, A. Hollis. With 5 ayes, 0 nays, motion carried.

A motion to approve the financial statements was made by Commissioner Mullady, seconded by Commissioner Hollis. Upon roll call vote the following Commissioners voted aye: M. Mullady, D. Skelly, D. Tucker, B. Spriggs, A. Hollis. With 5 ayes, 0 nays, motion carried.

OLD BUSINESS

NA

NEW BUSINESS

Tentative Tax Levy 2017

Included in your packet is the proposed property tax levy for 2017 to be received in 2018. We are at a 4.99% which is the max, by law. We will publish this even though it isn't required. Next meeting we will ask for approval.

STAFF REPORTS

Executive Director

Dayna Heitz: Did talk to IDES regarding our account. It hasn't been corrected yet. St. Mary's parking agreement, did try to get ahold of Mike A. regarding. Was told Mr. Cooper would be at one of our meetings. Commissioner Spriggs and Dayna will attend a Forest Preserve meeting to thank them. Tim from PDRMA will be back October 31 to go through all the parks. The Ford Edge lease is up in February. Think it would be best to trade in the vehicle and add a stipend to Dayna's contract. Doing some reorganizing internally. Melissa has a new title. As things have unfolded she has been doing everything and anything administratively. Doing payables, HR, office, athletics, payroll. Talked to some other districts and has a new title and job description. It will be Superintendent of Business Operations. Will start talking about Recreation the first of the year. Commissioner Tucker asked if we will be removing the title of Recreation? Yes. There usually isn't a down season in Recreation. Commissioner Mullady asked if there is a plan

for that? In the spring we are looking to hire a Recreation Programmer. Commissioner Tucker asked why would we remove the title that aligns to the agency? Commissioner Spriggs said it's just wordage. Commissioner Skelly said because it's coming into conflict with the community. Someone calls for payroll, it can't be the Recreation Supervisor. They want to know what her title is and what she's doing. Commissioner Mullady said she is asking for the title to fit the job description. Commissioner Spriggs said it doesn't change anything. Commissioner Skelly said right now we don't have recreation. Commissioner Hollis said how do we not have Recreation? Why isn't the position posted. Director Heitz said the Superintendent of Recreation doesn't do Recreation, that's an administrative position. The position is not posted because we are not hiring for the position, Melissa is already handling with a different title, and we are merely changing title to fit position she is doing. There are certain agencies when you call, they can't discuss certain business items.

Did hear back from the city regarding the Regatta. All 3 entities are going to meet. They are looking to sell some docks that are at Beckman Park.

Riverwalk did have a task force meeting. Will be going to Naperville to discuss their business plan in how the city and park worked together.

Working with CIBC on Health Insurance renewal. Everyone is taking an increase.

Have received several phone calls about the Governor's Statue through the Women's Club. Seems to be a lot of controversy. Did our board ever vote or was it discussed and they just moved forward? Commissioner Hollis doesn't think we took a vote but did discuss it and couldn't decide on a location. Attorney Coghlan stated the board did not take a vote. Commissioner Hollis suggested another spot? The Court House, library, or the train station? Commissioner Hollis said we need to put it on the Committee Meeting to discuss.

COMMITTEE REPORTS

KCCVB Report

Had a meeting last week. Everything is good.

Historical Society Report

Everything is good.

SRA

Nothing at this time.

COMMISSIONERS FORUM

Commissioner Spriggs: Glad Luke is running the show for baseball. Congratulations. Whatever help we can give, we will.

Commissioner Mullady: Did represent KVPD in the River clean up.

Commissioner Skelly: Had a big softball tournament this weekend. Gerry flagged him down. Condition of the port-o-lets. He was upset. Did text Rick and Dayna and they did get something figured out. We've been talking about the sewer. Rick said if they are used a lot, they back up. They don't drain. Dave said it's a beautiful place and the perception isn't good. Did have cleanup scheduled but they didn't get done. The minimum to fix the bathrooms is \$108,000. Have we approached the sewer system to see if they would help? It's just a black eye for the District. Going through the contracts we have been talking about lately, are there a lot that need to be updated? No not a lot. On the Riverwalk, large bulk of the proposal deals with our parks and our property. When you do get info on that, please keep up in the loop. Did take the Mayor out on a boat ride. Director Heitz did advise them in the task force to speak to park board.

Commissioner Hollis: do have a meeting scheduled for Wednesday with the Mayor. Will ask about the Riverwalk. Will report in Committee Meeting. Hopefully we can continue to build some good relationships and work together.

EXECUTIVE SESSION

NA

ADJOURN MEETING

A motion to adjourn the meeting was made at 5:44 pm by Commissioner Mullady, seconded by Commissioner Tucker. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Executive Meeting Minutes (not for public viewing from August 28, 2017)
2. Committee Meeting Minutes, September 11, 2017
3. Board Meeting Minutes, September 25, 2017
4. Bills Payable
5. Financial Statements
6. Tentative Tax Levy 2017

Respectfully submitted: Melissa Woodard