

**REGULAR BOARD OF PARK COMMISSIONERS MEETING**

A regular meeting of the Board of Park Commissioners of the Kankakee Valley Park District of Kankakee County, Illinois was held on Monday October 26, 2015 at 5:00 p.m. at Bird Park Fieldhouse, Kankakee, Illinois. The meeting was called to order by President Hollis and roll call was taken.

The following Commissioners were present:

Skelly  
Tucker  
Mullady  
Hollis

Staff attending the meeting were Attorney John Coghlan, Roy Collins, Kati Vaughn and Rick Hassett.

Press Present: NONE

Public Present: NONE

Commissioner Tucker led the Pledge of Allegiance.

Public Comment: NONE

Communications:

- A. Veteran’s Assistance Commission thank you letter – A thank you letter was received thanking the KVPD for all the hard work and special efforts that made the Job Fair a successful event.

Motion by Commissioner Mullady, seconded by President Hollis to receive the consent agenda.

On roll call the vote was as follows:

|         |     |
|---------|-----|
| Tucker  | Aye |
| Skelly  | Aye |
| Mullady | Aye |
| Hollis  | Aye |

Motion made by Commissioner Mullady, seconded by President Hollis to approve consent agenda.

On roll call the vote was as follows:

|         |     |
|---------|-----|
| Tucker  | Aye |
| Skelly  | Aye |
| Mullady | Aye |

Hollis           Aye

On motion by Commissioner Tucker seconded by Commissioner Mullady, and carried the following actions were taken:

- (A) Minutes of last meeting (ACTION)
- (B) Financial Statements (ACTION)
- (C) Bills Payable (ACTION)

Old Business: NONE

New Business:

- A. IAPD Credentials Certificate – The IAPD annual business meeting is being held on Saturday, January 30, 2016. Formality is, they ask a delegate and three alternates from the Park District to represent the KVPD. Typically, the Executive Director is delegated and the 3 alternates are the President, Vice President, and the Treasure. Collins would like to list himself at the delegate and the 3 alternates as President, Hollis, Vice President, Mullady and Treasure, Commissioner Cooper.

Motion made by Commissioner Mullady, seconded by President Hollis to approve Collins as the delegate attending the IAPD business meeting and the three named Board members as alternates.

Discussion: Commissioner Tucker asked if the named delegate and alternates typically go by the due order of the said Board member titles. Collins confirmed.

On roll call the vote was as follows:

|         |     |
|---------|-----|
| Tucker  | Aye |
| Skelly  | Aye |
| Mullady | Aye |
| Hollis  | Aye |

- B. Land Acquisition Environmental Policy – This is a policy that PDRMA recommends the KVPD have in place. The policy was produced by PDRMA’s attorney. It is a blanket policy that most parks throughout Illinois have in place. It requires that you have environmental assessments done on all properties before purchasing. These assessments were done when the old armory was purchased but we have not had a policy in place.

Motion made by Commissioner Tucker, seconded by Commissioner Skelly to approve the Land Acquisition Environmental Policy as read.

On roll call the vote was as follows:

|         |     |
|---------|-----|
| Tucker  | Aye |
| Skelly  | Aye |
| Mullady | Aye |
| Hollis  | Aye |

Kati Vaughn presented the Recreation Department Report.

Steve Gilbert and Andrew Maronich applied for the PDRMA Risk Management Grant & Recognition Program. They were awarded \$500 for their movable goal system at Ice Valley Centre. They were asked to create a 30 second video that will be shown at this year's Risk Management Institute in November in Tinley Park.

Several staff members walked with Ron Jackson in the Kankakee High School homecoming parade. Sam Jordan has been busy with the third annual Fall Field Trip. 400 kids attended and it was a great success.

Todd Poole finished up the winter and spring program. He continues marketing approximately one day a week to promote classes and try to recruit new instructors.

Steve has been working on quite a few birthday parties and private rentals. There were 89 skaters that participated in the Figure Skating Competition. Spooky Skate is coming up on October 31<sup>st</sup>. Andrew has been working with Cintas to help us streamline our chemicals and paper products to hopefully save money on supplies. He is finishing up classes and looking for a new instructor or two. They are holding a staff party this Monday to recognize the staff. They have done an excellent job this year. The RecCenter is getting prepared for the "not so scary" Halloween Happening on October 31<sup>st</sup>.

Commissioner Mullady added that Andrew Maronich seems to be doing quite well in his position. Kati agreed.

Superintendent of Finance, Rick Hassett, presented the Finance/HR report.

The actual cash on hand was \$1,309,587 as of EOB September 30, 2015. Hassett is anticipating the fourth tax distribution from 2014 tax levy in the final week of October. He estimates it to be around \$80K. Some of Rick's meetings include a meeting with CIBC on health renewal, a meeting with resources on the project for FY 2014 audit, a meeting with Collins, Attorney Coghlan, President Hollis and others on land uses.

Roy Collins presented the Executive Director report.

The investment firm that is pitching the KCC proposal visited. Rick Hassett and Collins met with them, along with the president of KCC, John Avendano. The proposal is for student athlete housing which would be built on park district property and be at no cost to the KVPD or the tax payers. A joint board meeting was scheduled for November 9th at 6pm with the investors and the KCC board of directors to discuss the proposal in more detail and open it up for questions. President Hollis added that KCC would only man the new facility fall through spring. KVPD would get a percentage of that revenue. During the summer, KVPD would receive all revenue. After 29 years, the KVPD would acquire the facility. Hollis mentioned that Collins had expressed interest in hosting the IHSAA tournament. The facility would supply more housing for participants of that tournament and all other weekend tournaments held at Centru Bank Sports Complex.

Commissioner Mullady expressed the KVPD is supposed to protect and preserve its parks. He noted that there is not much open space at River Road Park and doesn't know that we should build on that space.

Collins asked Coghlan if he had any thoughts on the proposal. Attorney Coghlan said the proposal is legal and it appears the investment group is legitimate. All concerns and questions

can be answered at the joint board meeting. Ultimately, it is up to the board and what the KVPD aspires to do with the property. Attorney Coghlan is wanting to bring a world series to Kankakee and with these big tournaments and events, more housing is needed.

Commissioner Skelly mentioned that KCC has a very good board of commissioners and he looks forward to talking with them. Community colleges can not own student housing which is why the facility would be built on our property.

Collins and Commissioner Mullady met with the Women's club. They are going to hold fundraisers in hopes of raising seventy thousand dollars to air condition the civic and lay tiles in the foyer. The tiles will be engraved with names of people from the community in recognition of donations and such. The women's club is also spearheading, along with Collins, to purchase bronze statues of the three Illinois governors' from Kankakee. The tentative location is in the Bird Park lawn, at the corner of Court Street and Wall Street. This is the second busiest intersection in the county.

The PDRMA review is complete and Collins is waiting on results. Mike Collette announced his retirement. His last day will be November 2<sup>nd</sup>. Collins offered the Maintenance Director position to Todd Poole. Todd has 20 different certifications and a Bachelor's Degree in Parks and Recreation. Collins toured all of the parks with Todd and also went over the union contract. Collins anticipates a vast improvement in the condition of our parks. Todd will start his new position November 2<sup>nd</sup> and will start attending all Board meetings. Collins and Attorney Coghlan will be attending the Legal Symposium on October 29<sup>th</sup>.

KCCVB Report – Collins reported that Lisa Wogan resigned as Board President and was replaced by Laurie Cyr. The CVB is still searching for a more centralized location to move. They are discussing a Ctap Proposal in which each entity represented on the board will receive a \$10,000 donation from the CVB to use toward advertising or any event that is tourist driven. November 9<sup>th</sup> through 11<sup>th</sup>, the CVB is hosting the National Association of Sports Commissions at Legends Sports Complex to discuss how to draw in bigger sporting events. There is talk of raising the hotel tax another 1% county wide. The CVB brings in almost \$500,000 from hotel revenue.

Historical Society Report – Commissioner Skelly reported that everything is going well. Karen, the secretary, has been going over the books and they are happy with the money they have received thus far.

SRA Report – President Hollis reported the SRA was approved for accreditation from PDRMA. The SRA will be having an informational meeting with an Inclusion Aid Specialist. The SRA Executive Director from up North will be at the next meeting to discuss the importance of having inclusion aids.

Commissioners Forum: Commissioner Skelly wanted to thank those involved with the participation of the Kankakee High School homecoming parade. He said it was a very good representation of the Park District. Commissioner Skelly asked where we were regarding the audit. Collins replied that November 30<sup>th</sup> is the deadline and the auditors will be here testing the 5<sup>th</sup>, 6<sup>th</sup> and 9<sup>th</sup> of November. Skelly made note that he was upset because he feels he wasn't informed last year as to how the audit was proceeding and he was surprised by the article in the Daily Journal. Collins noted the article in the paper was not truthful. He said we filed for an

extension in October and the auditors asked for the second extension. They had all of our financials, but could not hit the deadline. Skelly doesn't feel the last Committee meeting should have been cancelled. He feels, instead, that the Board needs to meet more often to keep communication open. President Hollis made note that this is why the Commissioners Forum was added to the Board Meeting agenda. It opens up discussion for those types of issues that the Board members have questions about. When the Committee meeting was cancelled, Hollis sent out an email letting everyone know if they had any questions about financials to please contact Rick Hassett.

Commissioner Tucker agreed with Skelly that it would have been beneficial to know about the extension before it was posted in the paper. Skelly asked when the director's evaluation would be discussed. Hollis replied, it would be discussed at November's Committee Meeting.

On motion by Commissioner Mullady, seconded by President Hollis to adjourn.

On roll call was as follows

|         |     |
|---------|-----|
| Tucker  | Aye |
| Skelly  | Aye |
| Mullady | Aye |
| Hollis  | Aye |

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Alfred Hollis – President

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Lisa Cooper – Secretary