

ORDINANCE # 2.10

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE KANKAKEE VALLEY PARK DISTRICT, KANKAKEE COUNTY, ILLINOIS FOR FISCAL YEAR BEGINNING ON THE 1ST DAY OF JUNE, 2021 AND ENDING ON THE 31ST DAY OF MAY, 2022.

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (BOARD) OF THE KANKAKEE VALLEY PARK DISTRICT, KANKAKEE COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined that:

- (a) This Board of Park Commissioners of the Kankakee Valley Park District, Kankakee County, Illinois has heretofore caused to be prepared a Combined Budget and Appropriation Ordinance in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing was held at the Kankakee Valley Park District, Kankakee, Illinois on the 24th day of May, 2021 on said Ordinance, notice of said hearing was given at least one (1) week prior to such hearing by publication in the Daily Journal, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning June 1, 2021 and ending May 31, 2022 have heretofore been performed.

SECTION 2 – The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of June, 2021 and ending on the thirty first (31) of May, 2022

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning June, 2021 and ending May, 2022 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended May 2021 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$1,371,086
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$4,213,223
- (c) An estimate of the expenditures contemplated for the fiscal year is \$4,244,952
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$1,339,356
- (e) That the estimated amount of taxes to be received by Kankakee Valley Park District during the fiscal year is \$2,323,360

SECTION 4 – The receipts and revenues of the Kankakee Valley Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5 – All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6 – This ordinance shall be in full force and effect immediately upon its passage.

PASSED this _____ day of _____, 2021

AYES _____ **ABSENT** _____

NAYS _____ **ABSTAIN** _____

President of the Board of the
Park Commissioners of the Kankakee Valley
Park District, Kankakee County, Illinois

ATTEST:

Secretary of the Board of the Park Commissioners
of the Kankakee Valley Park District,
Kankakee County, Illinois

SEAL

STATE OF ILLINOIS)
) SS
COUNTY OF KANKAKEE)

CERTIFICATION

I, _____ DO HEREBY CERTIFY that I am the duly appointed, qualified and acting secretary of the Kankakee Valley Park District , Kankakee County, Illinois and as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of that the Combined Budget and Appropriation Ordinance for the Kankakee Valley Park District, Kankakee County, Illinois for the fiscal year beginning on the 1st day of June 2021 and ending on the 31st day of May 2022, as adopted by the Board of Commissioners at its properly convened meeting held on the 24th day of May, 2021, as appears from the official records of the Kankakee Valley Park District in my care and custody.

Secretary of the Board of the Park Commissioners
of the Kankakee Valley Park District,
Kankakee County, Illinois

SEAL

**CERTIFICATION OF ESTIMATE
OF REVENUE
FISCAL YEAR 2021-2022**

I, _____, do hereby certify that I am the duly qualified and acting Treasurer of the Kankakee Valley Park District and the chief fiscal officer of said Park District. As such officer, I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning June, 2021 and ending on May, 2022 are estimated to be as follows:

ESTIMATE OF REVENUE

SOURCE	AMOUNT (\$)
Real Estate Taxes	\$1,546,365.00
Personal Property Replacement Tax	\$ 142,710.00
Interest Earned	\$ 0.00
Note (Bond)	\$ 741,857.00
Property Rental	\$ 54,000.00
Programs and Membership Fees	\$ 717,599.00
Grants and Donations	\$ 0.00
Capital proceeds	\$ 722,021.00
Miscellaneous	\$ 253,533.00
TOTAL	\$4,213,223.00

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Kankakee Valley Park District, this 24th day of May 2021

Treasurer/Chief Financial Officer of the Board
of the Park Commissioners of the
Kankakee Valley Park District
Kankakee, Illinois

SEAL

BUDGET APPROPRIATION

GENERAL CORPORATE FUND

ADMINISTRATIVE

Salaries - Full Time Personnel	302,516	363,019
Salaries - Part Time Personnel	0	0
Employee Benefits	37,464	44,957
Office Supplies, Furniture & Equipment	7,700	9,240
Computer Hardware & Software	18,000	21,600
Legal Expenses	30,000	36,000
Travel, Conference & Publications	9,100	10,920
Training & Development	2,500	3,000
Equipment Leases	3,600	4,320
Contracted Services	20,200	24,240
Bookkeeping & Audit	28,300	33,960
Museum	116,832	140,199
Paving & Lighting	20,000	24,000
Police, Security & Alarm Services	3,000	3,600
Property Tax	10,330	12,396
Bank & Merchant Fees/Sales Tax	250	300
Transfer	251,408	301,689

***TOTAL ADMINSTRATIVE* 861,200 1,033,439**

BUILDING & GROUNDS

Salaries - Full Time Personnel	77,166	92,599
Salaries - Part Time Personnel	0	0
Employee Benefits	15,212	18,254
Uniforms & Safety Equipment	500	600
Utilities	59,800	71,760
Inspection & Licensing	2,000	2,400
Cleaning & Maintenance	5,000	6,000
Contracted Services	10,000	12,000
Building Maintenance & Repairs	10,000	12,000
Park & Playground Maintenance & Repairs	25,400	30,480
Building Improvements	0	0
Building Materials & Supplies	2,500	3,000
Landscaping & Snow Removal	5,500	6,600
Vehicle Maintenance Repairs	1,920	2,304
Fuel	360	432
Small Equipment & Tools	1,500	1,800
Contingencies	2,500	3,000

***TOTAL BUILDING & GROUNDS* 219,358 263,229**

***TOTAL GENERAL CORPORATE FUND* 1,080,557 1,296,669**

RECREATION FUND

Salaries - Full Time Personnel	281,190	337,428
Salaries - Part Time Personnel	175,040	210,048
Employee Benefits	81,024	97,229
Office Supplies, Furniture & Equipment	15,000	18,000
Travel, Conference & Publications	1,200	1,440
Training & Development	2,800	3,360
Public Relations	4,500	5,400
Contracted Services	41,250	49,500
Recreation Center	116,616	139,939
Ice Valley	300,000	360,000
Aquatic	200,000	240,000
Dog Park	1,000	1,200
Rentals	52,950	63,540
Campground	2,800	3,360
River Road	123,587	148,305
Harbor	11,320	13,584
Building & Grounds	107,200	128,640
Utilities	22,900	27,480
Contingencies	1,857	2,228
	<hr/>	<hr/>
TOTAL RECREATION FUND	1,542,235	1,850,682

LIABILITY FUND

Liability & Tort Insurance	61,000	73,200
Liquor Liability	4,000	4,800
Workers Compensation	15,000	18,000
Unemployment Insurance	18,000	21,600
Environmental Remediation		0
	<hr/>	<hr/>
TOTAL LIABILITY FUND	98,000	117,600

SOCIAL SECURITY FUND

		0
FICA & Social Security	93,877	112,653
	<hr/>	<hr/>
TOTAL SOCIAL SECURITY FUND	93,877	112,653

DEBT SERVICE FUND

Bond Fees		0
Bond Principal	794,220	833,931
Bond Interest		0
TOTAL DEBT SERVICE FUND	794,220	833,931

IMRF FUND

		0
IMRF Expenses	85,948	103,137
TOTAL IMRF FUND	85,948	103,137

SPECIAL RECREATION FUND

SRA Fees	78,115	93,738
ADA Improvements	30,000	36,000
TOTAL SPECIAL RECREATION FUND	108,115	129,738

CAPITAL FUND

Building Improvements	225,000	270,000
Engineering & Architectural Fees	30,000	36,000
Park Improvements	20,000	24,000
Playground Improvements	90,000	108,000
Vehicle Purchases	47,000	56,400
Equipment Purchases	30,000	36,000
TOTAL CAPITAL FUND	442,000	530,400

SUMMARY OF FUNDS

	BUDGET	APPROPRIATION
GENERAL CORPORATE FUND	1,080,557	1,296,669
RECREATION FUND	1,542,235	1,850,682
LIABILITY FUND	98,000	117,600
SS FUND	93,877	112,653
DEBT SERVICE FUND	794,220	833,931
IMRF FUND	85,948	103,137
SPECIAL RECREATION FUND	108,115	129,738
CAPITAL FUND	442,000	530,400
	<hr/>	<hr/>
TOTAL BUDGET	4,244,952	
TOTAL APPROPRIATION		4,974,810

**STATEMENT OF ANTICIPATED RECEIPTS AND EXPENDITURES
FISCAL YEAR JUNE 1, 2021 - MAY 31 2022**

	GENERAL CORPORATE FUND	RECREATION FUND	SOCIAL SECURITY FUND	LIABILITY FUND	DEBT SERVICE FUND	IMRF FUND	SPECIAL RECREATION FUND	CAPITAL PROJECTS FUND	TOTAL
Real Estate Taxes	1,085,605	397,779	48,065	0	741,857	14,917	35,137		2,323,360
Personal Property Taxes		142,710							142,710
User Fees & Charges		717,599							717,599
Lease & Rental Payments	2,500	51,500							54,000
Bond Proceeds								722,021	722,021
Grant Proceeds									0
Miscellaneous	2,000	251,533							253,533
TOTAL RECEIPTS:	1,090,105	1,561,121	48,065	0	741,857	14,917	35,137	722,021	4,213,223
CASH ON HAND 6/1/21:	37,646	-31,325	107,586	819,362	-163,109	155,233	373,326	72,367	1,371,086
TOTAL CASH:	1,127,751	1,529,796	155,651	819,362	578,748	170,150	408,463	794,388	5,584,309
BUDGETED EXPENDITURES:	1,080,557	1,542,235	93,877	98,000	794,220	85,948	108,115	442,000	4,244,952
CASH ON HAND 5/31/22:	47,194	-12,439	61,774	721,362	-215,472	84,202	300,348	352,388	1,339,356

**Residents of the
Kankakee Valley Park District**

Board of Commissioners
 Alfred (JJ) Hollis (Retire - April 2021)
 Dave Skelly
 Bill Spriggs
 Don Palmer
 Raymond Eads
 Michael Matthews

Executive Director
 Dayna J Heitz

Attorney
 David Freeman
 Nicholas Petrovski
 @Robbins Schwartz

Supt. of Recreation
 Kyle Burton (FT)

**Customer Service
Manager/Admin Assistant**
 Shelby Ryan (FT)

Supt. of Business
 Melissa Woodard (FT)

Supt. of Buildings & Grounds
 Rick Collins (FT)

Marketing Manager
 Angie Tousignant (PT)

Recreation Manager
 Lisa Krenkel (FT)

Special Event Manager
 ALL Rec Staff

Recreation Admin
 Ariana Padilla (FT)

Athletics Manager
 (FT)

Adult/Trips Manager
 (FT)

Safety Manager
 Ariana Padilla (FT)

Park Maintenance Workers
 (FT Union- 2)
 Eric Gray
 Tyler Macak
 1.5 New

Park Maintenance
 (PTA/PTS)
 PTA (1) - Bob Freyman, Sr - Union
 PTS (21) River Road, mowers, park
 maintenance, weed wack, garbage,
 general park maintenance

**Asst Supt. of Buildings &
Grounds**
 (FT)

Building Custodian
 (FT)

Building Attendant
 (FT)

Facility Maintenance
 (FT)

**RISK MANAGEMENT SERVICE CO
S P L A S H & I C E V A L L E Y**

**Splash Valley Facility
Manager**

Admissions

Pool Managers

Lifeguards

Swim Coordinator

**Swim
Instructors**

Snack Bar Coordinator

Snack Bar Attendants

Ice Valley Facility Manager

Asst. Facility Manager

Concession Staff

**Ice Valley Insructors &
Facility Staff**

Director of Figure Skating

Figure Skate Instructors

Director of Hockey

Hockey Insructors