

THE OHIO STATE UNIVERSITY  
Fisher College of Business  
Department of Finance

**COURSE SYLLABUS**

**BUSFIN 6225**

**Professional Development for SMF Students**

**Fall Semester 2025**

**Fridays 10:00 – 11:30am, 315 GERLACH HALL**

**Instructor Information**

Prof. George Pinteris  
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**Course Description**

This is a customized course for students in the SMB – Finance program to provide training in professional development skills. Topics include professional communications, networking, presentation skills, effective teamwork, and project management. The course also provides introductions to main career paths in finance to help students decide on their area of specialization. To enhance student learning, the course will also include company visits.

**Course Prerequisites**

Enrollment in the SMB – Finance program.

**Grading Procedures**

- **Course Grade:** The course grade will be based on a series of individual tasks and assignments, regular attendance of weekly meetings.

The final grade composition is as follows:

Individual assignments	60%
Attendance & engagement	40%

As required by school policy, grading will be based on relative rather than absolute standards. The average grade in this course will be a 3.6 or lower.

## **Attendance and Class Participation**

In this required SMF course, SMF students are expected to attend each weekly meeting. The course includes presentations, in-class activities, panel discussions with finance professionals, and company visits. The best way to learn is to be present, engage with the presenters and your classmates, and follow up to practice skills with the class assignments.

To ensure students attend class, we will be taking attendance at the beginning of each meeting. Students are also encouraged to engage through questions during the panel discussions on careers paths in finance and company visits. We will be marking class participation during those meetings.

Students **MUST BE EXCUSED FROM CLASS AND CAN HAVE NO MORE THAN ONE EXCUSED ABSENCE UNLESS APPROVED OTHERWISE BY THE PROFESSOR FOR VALID REASONS.**

Your attendance grade will be determined as follows:

- A: 11 or more meetings
- B: 9 -10 meetings
- C: less than 9 meetings

## **Academic Integrity**

From the Fisher College statement on your obligation to maintain academic integrity:

*"As a member of the Fisher College of Business community, I am personally committed to the highest standards of ethical behavior. Honesty and integrity are the foundation from which I will measure my actions. I will hold myself accountable to adhere to these standards. As a leader in the community and business environment, I will pledge to live by these principles and celebrate those who share these beliefs."*

Students are responsible for knowing and abiding by these standards.

## **Academic Misconduct**

Cheating is grounds for failing this course and additional sanctions. In accordance with faculty rule 3335-5-487, all instances of alleged academic misconduct will be reported to the university Committee on Academic Misconduct. If the committee concludes that a violation has occurred, it recommends appropriate sanctions to the Office of Academic Affairs. As stated in the university's Code of Student Conduct (<http://studentaffairs.osu.edu/resources/>), students have an obligation to report academic misconduct. Such misconduct can be reported to the appropriate faculty member or program dean; confidentiality is protected.

## **Disability Accommodation**

To ensure that disability-related concerns are properly addressed from the beginning, students with disabilities who require reasonable accommodations to participate in this class are asked to contact the Office of Disability Services (150 Pomerene Hall, 292-3307). Please also inform me of any arrangements you are making with ODS.

## **Student COVID-related Accommodation Process**

The university is committed to supporting students and program participants with COVID-19 based risk factors. Student Life Disability Services, in conjunction with the Office of Institutional Equity, will work with students who are vulnerable to complications from COVID-19 to ensure that they have the necessary resources to participate in university life as safely as possible. Ohio State students from any campus may submit a [COVID-related accommodation request](#). Students registered with Student Life Disability Services can work directly with their [assigned Access Specialist](#) to modify their accommodations or make additional COVID-based accommodation requests.

## **COURSE SCHEDULE**

<b>DATE</b>	<b>CLASS TOPIC</b>
Aug. 21	How to use LinkedIn
Aug. 29	Networking Skills
Sept. 5	Interviewing Skills
Sept. 12	Career Paths in Finance: Corporate Finance/Investment Banking
Sept. 19	Teamwork Skills
Sept. 26	Career Paths in Finance: Investment Management
Oct. 3	Professional Communications
Oct. 10	Career Paths in Finance: Real Estate
Oct. 24	Project Management
Oct. 31	Professional Presentations
Nov. 14	Company Visit
Nov. 21	Company Visit
Dec. 5	Internship Performance and Expectations