

<b>Accounting &amp; MIS 4500: Auditing Principles &amp; Procedures</b> <b>Fall 2025 Syllabus</b>
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<b>Professor:</b>	Amy Sheneman	<b>Phone:</b>	(614) 688-1329
<b>Office:</b>	432 Fisher Hall	<b>E-mail:</b>	<a href="mailto:sheneman.2">sheneman.2</a>
<b>TA:</b>	Erica Yu	<b>E-mail:</b>	<a href="mailto:yu.3288">yu.3288</a>
<b>Class Meets:</b>	Tuesday and Thursday, 11:10am – 12:30pm (Section 2016), in Schoenbaum Hall 205 Tuesday and Thursday, 12:45pm – 2:05pm (Section 2013), in Schoenbaum Hall 205		
<b>Office Hours:</b>	Friday, 9:00am – 11:00am, and by appointment		

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### Course Objectives

The objective of this course is to provide you with a basic understanding of auditing theory and practice. Upon completion of AMIS 4500, students are expected to:

1. Understand the role of auditing and assurance services in a market economy.
2. Apply generally accepted auditing standards (GAAS). This includes general standards, standards of fieldwork, and reporting underlying the audit process.
3. Assess the risk of material misstatement, including the assessment of inherent risk and control risk, that guides auditors in evidence collection.
4. Assess audit evidence, such as evidence from risk assessments, tests of controls, and substantive work, that supports the auditors' opinion on whether financial statements are free of material misstatement.
5. Understand ethical, legal, and regulatory considerations in auditing.
6. Develop critical thinking that encompasses higher level learning skills.

**WARNING: This class is unlike any other accounting class you have taken. My hope is that you will become comfortable with being uncomfortable.**

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### Course Materials

1. Auditing & Assurance Services, A Systematic Approach, 12<sup>th</sup> edition. McGraw Hill. Messier, Glover, Prawitt.
2. PCAOB Auditing Standards (AS): <https://pcaobus.org/oversight/standards/auditing-standards>.
3. Additional materials (e.g., handouts, readings, cases) available on Canvas.

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### Course Delivery & Attendance

This course is scheduled for in-person instruction. The learning experience involves effort both inside and outside of class. Class sessions are designed to be interactive; each session will involve class discussion and breakout groups (for assignments and cases). **Each student is expected to participate in class discussions and breakout groups.** Although some assignments will not be graded, **participation in all class assignments will be noted.** If you miss class, you are responsible for the material presented that day. Class sessions will not be recorded.

## Grading Policy

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Grades will be based on the total points earned in the course:

	Points	Percent
Pre-Class Exercises	75	15%
Video Assignment	5	1%
In-Class Cases / Assignments	50	10%
Midterm Exam I	100	20%
Midterm Exam II	100	20%
Final Exam	150	30%
Professional Conduct	20	4%
<b>TOTAL</b>	<b>500</b>	<b>100%</b>

Final course grades will be based on the +/- grading system. Letter grades will be based on natural breaks within the grading distribution. In keeping with Fisher College policy, I strive to have the average GPA for the course in the following range: 2.9 – 3.3.

I am available to discuss any grading concerns. Specific grading issues should be discussed outside the classroom. According to the Family Educational Rights and Privacy Act (FERPA), I cannot discuss grades or class information with individuals other than the student.

### Pre-Class Exercises (PRE)

To encourage active participation in class, I have created 16 pre-class exercises on Canvas. These exercises reflect broad themes from the textbook readings and are graded on a 5-point scale. The exercises are open book and open note but must be completed individually. Each one is due at the start of class on the day we discuss the corresponding chapter. **Late assignments will not be accepted.** Of the 16 exercises, the lowest score will be dropped; therefore, only your top 15 scores will count toward your final grade.

### Video Assignment

Your first assignment is to create a short video of yourself (no longer than 60 seconds please) so that I can get to know you better. See Carmen for the 5 questions that should be answered in the video.

### In-Class Cases / Assignments

Cases and assignments will be turned in at the end of class. Grading will be based on sufficiency and appropriateness of responses, writing content and clarity, and conclusions reached. **Late assignments will not be accepted.**

### Examinations

There will be two midterms and one final examination. **All exams are mandatory and will be given only at the scheduled times. If a medical or family emergency or university-sponsored conflict arises, you must contact me before the exam via e-mail. The final exam will then count as 50% of the final grade (replacing the midterm missed). If an exam is missed without permission, the exam will score a zero.**

**Documentation must support an exam absence. Any doctor's note provided must be dated the day of or the day before the exam.**

### Professional Conduct

Taking personal responsibility for your education and career, and behaving with honesty, integrity, and competence are all hallmarks of being a professional. An auditor's failure to behave professionally results in severe sanctions, such as being: (1) fired by your employer or your client; (2) sanctioned or expelled by professional societies; (3) fined, suspended, banned and/or prosecuted criminally by regulatory or governmental bodies; and/or (4) sued by investors, creditors, or clients. Thus, I have included a graded component for professional behavior in this course.

Unprofessional behavior is generally characterized by disrespectful or disruptive actions to the class, other students, the instructor, or any guests. **Examples of unprofessional behavior include missing class; entering the class late or leaving early; disruptively talking; intentionally circumventing the learning process; texting; and being engaged in "other activity" (e.g., watching TikToks or cat videos on YouTube) during class.** If you engage in unprofessional behavior, your professional conduct grade will reflect it. If the behavior is particularly egregious, I will ask you to leave class and will submit your case to the proper university officials for review.

Individuals are judged, fairly or not, by how they communicate verbally and in writing (e.g., email). **Please adhere to professionalism when writing emails and communicating in class.** To the extent it becomes a problem, points will be deducted from the professional conduct portion of your grade.

### Other Information

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#### Electronic Equipment and Communication Devices

Laptops or tablets can be used in this class to consult online readings, to take notes, or to complete in-class cases. Any other use of these devices and the use of cell phones is strictly prohibited. Place your phone on mute before you come to class. **Please note that, if a cell phone rings or makes itself known, I reserve the right to answer said device and communicate with the individual on the other end.** This can be highly awkward for you. Violating this policy will negatively affect your participation grade.

#### Academic Misconduct

Academic misconduct will not be tolerated. The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the University's Code of Student Conduct (<http://studentlife.osu.edu/csc/>). A student who is determined to have given or received aid on any graded assignment will be deemed to have committed an act of academic dishonesty and the case **will be referred to the appropriate university officials. The student will receive a zero on the assignment/exam, a zero for participation in the course, and the possibility of a zero in the course.**

## Detailed Course Outline

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The outline that follows is *tentative*. *Changes will be announced beforehand via Carmen or email*, so you will have ample notice. *Exam dates are firm and will not be changed*.

AMIS 4500: Auditing Principles & Procedures					
Date	Topic	Textbook Reading	Additional Reading Required for Class	Suggested Exercises	Assignment Due before Class
8/26	Overview of Audit Concepts				Video Assignment <sup>1</sup>
8/28	The Demand for Auditing	Ch. 1		RQ: 2, 3, 5, 7; MC: 13-23	Ch. 1 PRE
9/2	Financial Statement Auditing Environment	Ch. 2		RQ: 5-7, 9, 13-14; MC: 15-23	Ch. 2 PRE
9/4	Integrity, Objectivity, and Independence	Ch. 19 (pp.640-653)	Lehman Brothers	RQ: 3; MC: 14-16, 18-21	Ch. 19 PRE
9/9	Ethics and Professional Conduct	Ch. 19 (remainder)	KPMG & PCAOB		
9/11	Audit Planning, Types of Tests, and Materiality	Ch. 3		RQ: 1-13, 15, 16; MC: 17-26	Ch. 3 PRE
9/16	Finish Materiality & Review for Exam	Ch. 3			
9/18	<b>Midterm Exam I</b>				
9/23	Risk Assessment	Ch. 4			Ch. 4 PRE
9/25	The Audit Risk Model	Ch. 4		RQ: 1, 2, 4; P: 24-26	
9/30	Fraud Risk	Ch. 4	Autos & More	RQ: 6, 8, 9; MC: 13-22	
10/2	Audit Evidence & Management Assertions	Ch. 5		RQ: 2-4, 8; MC: 17-27	Ch. 5 PRE
10/7	Management Assertions	Ch. 5			
10/9	Analytical Procedures	Ch. 5 Adv. Module 1		RQ 14, 16; MC 28, 29	Adv. Module PRE
10/14	Internal Control	Ch. 6		RQ: 3, 5, 6, 10, 11; MC: 12-24	Ch. 6 PRE
10/16	FALL BREAK				

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<sup>1</sup> This assignment, and this assignment only, is due by 11:59 PM on the first day of class.

<b>AMIS 4500: Auditing Principles &amp; Procedures (continued)</b>					
<b>Date</b>	<b>Topic</b>	<b>Required Reading</b>	<b>Additional Reading Required for Class</b>	<b>Suggested Exercises</b>	<b>Assignment Due</b>
10/21	Auditing Internal Control Over Financial Reporting	Ch. 7	TBD	RQ: 1, 3, 6, 10, 14; MC: 19-33	Ch. 7 PRE
10/23	Finish Internal Controls & Review for Exam	Ch. 7			
10/28	<b>Midterm Exam II</b>				
10/30	Audit Sampling	Ch. 8		RQ: 1-10; MC: 11-20	Ch. 8 PRE
11/4	Audit Sampling	Ch. 9		RQ: 2-6; MC: 11-16	Ch. 9 PRE
11/6	Audit Sampling	Ch. 9			
11/11	VETERAN'S DAY				
11/13	Auditing Purchasing	Ch. 11	Depreciate This	RQ: 3-5; MC: 13-23	Ch. 11 PRE
11/18	Auditing Inventory	Ch. 13	TBD	MC: 14-26	Ch. 13 PRE
11/20	Auditing the Revenue Cycle	Ch. 10	Wealthy Watches	RQ: 1, 4, 9, 10; MC: 12-23	Ch. 10 PRE
11/25	Concluding the Audit	Ch. 17		RQ: 1-4, 7, 8, 12; MC: 13-21	Ch. 17 PRE
11/27	THANKSGIVING BREAK				
12/2	Audit Reports	Ch. 18		RQ: 2-4; MC: 10-21; P: 22, 23	Ch. 18 PRE
12/4	T.I.M.E. Case				
12/9	Review for Final Exam				
12/15	<b>12:00pm – 1:45pm Final Exam for Section 2016 (Please note the time differs from our routine class time.)</b>				
12/16	<b>2:00pm – 3:45pm Final Exam for Section 2013 (Please note the time differs from our routine class time.)</b>				