THE OHIO STATE UNIVERSITY
FISHER COLLEGE OF BUSINESS

ML3380 (4115) *Logistics Management*

Sem: SU 23-1	**Class Day/Time/Location:** Online	**Format:** Asynchronous

Instructor:	Dr. A. Michael Knemeyer	**E-mail:**	knemeyer.4@osu.edu
Office Hours:	Standing Zoom meeting on Wednesdays at 5 pm ET to 6 pm ET and individual appointments (in-person or virtual) can be made directly with the instructor.	**Office:**	Fisher Hall 530a
		Phone:	937-532-3036 (Cell)

I can also be reached via Zoom (knemeyer.4), Skype (amknemeyer), Twitter (@amknemeyer) and LinkedIn (Michael Knemeyer).

Course Description:

This course focuses on the concepts and methods used to plan and manage logistics activities in a business environment. Students will gain an understanding of the components of logistics management and the tradeoffs required to manage the integrated flow and storage of goods through the supply chain. The mission of this course is to bring logistics to life through dialogue and informed decision-making and to ultimately inspire Fisher students to appreciate why logistics matters to their world, their work, and their daily lives.

Pre-Requirements:

Prerequisites Econ 2001.01 (200), or equivalent; and 2002.01 (201), or equivalent. Not open to students with credit for ML780 or to students enrolled in UUSS, UExp, or PreBSBA-PR.

Course Format:

This is a distance learning course taught fully online in Carmen. The course is delivered asynchronously. There are no required lectures sessions when you must be logged into Carmen at a scheduled time. The course is divided into Modules that will be covered over the six-week session. Students are expected to keep pace with weekly due dates.

Required Texts/Materials:

Title: Logistics Management: Enhancing Competitiveness and Customer Value
Author(s): Ellram, Lisa, Stanley E. Fawcett, Thomas J. Goldsby, Christian Hofer, and Dale Rogers
Year: 2023
Publisher: myeducator.com
LINK: https://app.myeducator.com/s/2mBFGlxwg01/

Student Instructions for Accessing the MyEducator Textbook:

1. Copy and paste the following link into your internet browser: https://app.myeducator.com/s/2mBFGlxwg01/

2. Click on the "Checkout" button. Payment information will be needed.

3. You will be asked to create an account with MyEducator if you do not already have one. If you already have an account, please just log in.

4. Once your account is created and payment is made, you will be directed to the course material.

Evaluation Criteria:

Graded Components	Points	Type
Logistics Challenge Scenario	20	N 👤
Quizzes	20	N 👤
Discussion Boards	20	C 👥
Exam I	70	N 👤
Exam II	<u>70</u>	N 👤
TOTAL	200	

**Requirements for each form of graded component.
Failing to follow these will represent academic misconduct. See below.**

Independent Work [N 👤]: Strictly non-collaborative, original individual work. You may discuss this assignment with your instructor only. Discussions with other individuals, either in person or electronically, are strictly prohibited.

Collaboration Required [C 👥]: An explicit expectation for collaboration among students either in class or outside of class (i.e. group work).

Collaboration Optional [O🗝]: Students are permitted, but not required, to discuss the assignment or ideas with each other. However, all submitted work must be one's original and individual creation.

Academic Conduct:

If a student is suspected of, or reported to have committed, academic misconduct in this course, I am obligated by University Rules to report my suspicions to COAM. If you have questions about the above policy or what constitutes academic misconduct in this course, please contact me. See OSU Prohibited Conduct – Section 3335-23-04(A)

Policies for this Course:

University Policies, Services and Resources (go.osu.edu/UPolicies)

Fisher Undergraduate Handbook and QuickLinks (www.bsbalinks.com)

Fisher Navigator Resource Portal (www.nav-1.com)

A Note on the Use of AI-Based Technologies in this Course:

Artificial intelligence (AI)-based tools continue to proliferate. One such set of tools are apps that use a type of AI (usually natural language processing and deep learning in combination with other methods) to help authors in the writing process. For instance, apps such as OpenAI Playground and LEX are browser-based word processors (think Google Sheets or MS Word Online) that incorporate an AI assistant to generate prompts that help you break through "writer's block". Another AI-based tool is ChatGPT, a recently released chatbot capable of not only answering a plethora of questions about anything under the sun but can even provide specific coding suggestions for machine learning applications in any language you need (something we may find particularly helpful in the predictive analytics module). While there are pros and cons to using these tools, I am alright with you exploring their capabilities. Most importantly, I expect us to have an open dialogue about their usefulness and appropriate use. To that end, **I ask that you declare any instance where you have used an AI-based writing assistant to develop responses to the various writing assignments in this course.** I do not prohibit their use, but you should be aware of their limitations first, because I will hold **you** accountable, **not the AI**, for instances of plagiarism, factual inaccuracy, poor grammar/composition, and the litany of other issues that come with using AI. If you have any concerns, please don't hesitate to contact me to discuss.

Mode of delivery:

This course is asynchronous online. There are several assessments and office hours where you will need to access Carmen within a scheduled time window. I will communicate these dates in Carmen as they arise.

Pace of activities:

This course is divided into **weekly modules** that are released one week ahead of time. Students are expected to keep pace with weekly deadlines but may schedule their efforts freely within that time frame.

Credit hours and work expectations:

This is a **1.5-credit-hour course**. According to Ohio State policy, students should expect around 1.5 hours per week of time spent on direct instruction (instructor content and Carmen activities, for example) in addition to 3 hours of homework (reading and assignment preparation, for example) to receive a grade of (C) average.

Attendance and participation requirements: Because this is an online course, your active engagement with the video lectures, discussion boards, and other assignments within Carmen will be a key aspect of doing well in the course. The following is a summary of everyone's expected participation:

- **Participating in activities for attendance**:
  You are expected to participate in the course every week. (During most weeks you will watch recorded lectures and log in to Carmen many times.) If you have a situation that might cause you to not be able to consistently participate in the course, discuss it with me *as soon as possible.*

- **Participating in online discussion boards**:
  As part of your participation, each week you can expect to post at least one question and two responses as part of our substantive class discussion on the week's topics. This participation should be spread out across the week – not just as the deadline approaches.

- **Complete online assessments**:
  As part of the course, you will have two quizzes and two exams. In addition, you will need to submit two essay-based assignments. These assessments will be open during designated times and must be completed prior to the specified due date/time. No makeups.

Overall Guiding Question for the Course:

How should the flow and storage of goods through a supply chain be managed to achieve organizational goals?

Weekly Guiding Questions, Readings and Assessments:

May 9 – 12, 2023

- o   Module 1: What is logistics? – eBook Topic 1
- o   Discussion Board 1 (Prompt 1 – participate May 9 – May 19)

May 13 – 19, 2023

- o   Module 2: How does logistics help fulfill customer needs? – eBook Topic 2
- o   Logistics Challenge Scenario – Initial Reaction Essay submission (must be submitted by 11:59 pm ET on Friday, May 19)
- o   Continue Discussion Board 1 (Prompt 1 – continue participation May 9 - 19)
- o   **Quiz 1: Opens on Friday, May 19 at 2 pm ET and must be completed prior to noon ET on Tuesday, May 23**

May 20 - 26, 2023

- o   Module 3: How do you design a resilient and sustainable logistics system? – eBook Topics 3 and 5
- o   Discussion Board 2 (Prompt 2 – Participate May 20 – 26)
- o   **EXAM I: Modules 1 – 3: Opens on Friday, May 26 at 2 pm ET and must be completed prior to noon ET on Tuesday, May 30**

May 27 – June 2, 2023

- o   Module 4: What goes into developing an efficient and effective order fulfillment process? – eBook Topic 6
- o   Module 5: How does transportation influence competitiveness and customer value? – eBook Topic 7
- o   Discussion Board 3 (Prompt 3 – Participate May 27 – June 2)
- o   **Quiz 2: Opens on Friday, June 2 at 2 pm ET and must be completed prior to noon ET on Tuesday, June 6**

June 3 – 9, 2023

- o   Module 6: How does inventory influence competitiveness and customer value? – eBook Topics 8
- o   Discussion Board 4 (Prompt 4 – Participate June 3 - 9)

- o Module 7: How does warehousing influence competitiveness and customer value? – eBook Topic 10
- o Logistics Challenge Scenario – Final Reflective Essay submission (must be submitted by 11:59 pm ET on Friday, June 16)
- o **Exam II: Modules 4 – 7: Opens on Tuesday, June 13 at 8 am ET and must be completed prior to 11:59 pm ET on Friday, June 16.**

Course Learning Goals and Objectives:

By the end of this course, students should successfully be able to:

- *identify key terms, activities and issues that are part of logistics.*
- *explain how the various logistics activities interact and affect each other.*
- *appropriately select and utilize mathematical tools/techniques to calculate potential solutions to common logistics issues.*
- *differentiate between logistics and other functional areas.*
- *differentiate between logistics and supply chain management.*
- *differentiate between various logistics-related alternatives.*
- *compare, contrast, and ultimately choose between various logistics-related alternatives based on organizational goals.*

Graded Component Details:

Logistics Challenge Scenario Assignment. A scenario-based question focused on a logistics/supply chain challenge will be posted at the beginning and then again at the end of the course. The goal of these activities is to provide students the opportunity to reflect on their growth in logistics/supply chain understanding over the duration of the course.

At the beginning of the course, you will **read/explore** the logistics challenge scenario and consider what your initial recommendations would be for how to move forward. You should, based on initial impressions, (a) answer the questions your friend posed about logistics/supply chain issues that need to be considered and (b) propose how to best design **a logistics system** to support this business. Share your initial thoughts regarding the scenario in an initial reaction essay of **no more than 200-words**. This initial submission should be based on your understanding of logistics as you begin the course, including information from Module 1. You should not try to research an answer.

Remember this initial reaction essay is a graded submission. Students should submit the initial reaction essay in a Word file in Carmen by 11:59 pm ET on Friday, May 19. Look at the grading rubric to guide your efforts. (10 points)

At the end of the course, you will look back at the material that was covered in the course to help you identify what you've learned, how your logistics/supply chain understanding has grown, and how you may now view logistics/supply chain differently. Then write a short reflective essay. In your reflective essay of **no more than 500** words, answer the following questions:

1. Review your initial reaction essay from the beginning of the course. Knowing what you know now, what would be your current recommendations to your friend?
2. How is the way you addressed this scenario different now as compared to how you responded during the first weeks of the course?
3. What do you feel is the most critical logistics issue facing this business?

Remember this reflective essay is a graded assignment. Students should submit the reflective essay in a Word file in Carmen by 11:59 pm ET on Friday, June 16. Look at the grading rubric to guide your efforts. (10 points)

The Logistics Challenge Scenario assignment will count for a total of **20 points** towards your final grade (10 points for the initial reaction essay and 10 points for the reflective essay.)

Discussion Boards. There will be four graded Carmen discussion boards during the session focused on emerging issues in the logistics field. Students are expected to participate in the discussion boards consistently, actively, and meaningfully. The goal of these discussions is to provide students an opportunity to reflect on the ideas described in the course as well as the ideas expressed by other students, and then to write about what they think, know and reason from these ideas. Discussion prompts will be provided by me at the start of each discussion period. Each graded discussion board will count 5 points towards your final grade (total of **20 points**).

- o Discussion 1: Participate May 9 through 11:59 pm ET on May 19
- o Discussion 2: Participate May 20 through 11:59 pm ET on May 26
- o Discussion 3: Participate May 27 through 11:59 pm ET on June 2
- o Discussion 4: Participate June 3 through 11:59 pm ET on June 9

Expectations on Discussion:

Participation is a requirement for this course, and Carmen will be used for online discussion about class topics.

Writing amazing questions and answers in the discussion boards will:

- o Help you develop writing skills necessary for any career path
- o Reinforce the imperative skill of justifying thoughts and claims with credible evidence- and then citing the evidence!
- o Enhance critical thinking sought out by employers
- o Deepen your understanding of the course content by gaining diverse insights and perspectives from your peers

My goal for using discussion boards is for us to have a more meaningful and consistent interaction regarding emerging logistics issues.

Your participation on the discussion boards will count for **20 points** towards your final grade.

To receive your points for each board, you must post **1 Questions and 2 Responses per discussion relevant to our class subject matter and/or my question prompt**. To gain full credit for the discussion board your responses should have supporting evidence and posted throughout the time window.

Online Quizzes. A total of two low stakes quizzes will be given during the session. Each quiz will be worth up of 10 points towards your final grade. The quizzes will consist of questions drawn from the readings and lectures in the course. You are responsible for the material even if it is not emphasized during the lectures. Experience strongly suggests you will learn much more (and thus perform better) in the class if you have completed the reading assignment <u>prior</u> to attending/watching lectures. The quizzes will consist of questions drawn from material covered in the course up to the quiz date – with a focus on material from previous quiz. The intent is to help you prepare for the Exams. Students are expected to work individually on the quizzes, but you may use your notes. Please note that while I allow the use of notes on the quizzes, they are **NOT** to be used on the Exams. Quiz due dates are as follows:

- o Quiz 1: Opens on Friday, May 19 at 2 pm ET and must be completed prior to noon ET on Tuesday, May 23
- o Quiz 2: Opens on Friday, June 2 at 2 pm ET and must be completed prior to noon ET on Tuesday, June 6

Students failing to take a quiz by the due date will be **unable** to make-up that quiz. The quizzes will count for up to **20 points** (2 Quizzes x up to 10 points) towards your final grade. The quizzes will be timed. Details provided prior to the quiz.

Online Exams. A total of two proctored exams will be given during the session. Exams will consist of questions drawn from the readings, lectures, speakers, presentations, and other class assignments during the course. You are responsible for the material even if it is not emphasized during the lectures. Experience strongly suggests you will learn much more (and thus perform better) in the class if you have completed the reading assignment **prior** to attending/watching class lectures and completing class assignments each week. The exams will consist of questions

drawn from material covered in the course. A pre-exam study guide will be provided to the class **one week prior** to each exam; the study guide will be posted to the course website for downloading. Exam due dates are as follows:

- o Exam I: Opens on Friday, September 9 at 2 pm ET and must be completed prior to noon ET on Monday, September 12
- o Exam II: Opens on Monday, October 10 at 2 pm ET and must be completed prior to 11:59 pm ET on Tuesday, October 11

Students failing to take the exams during the scheduled time windows will not be able to make-up the exam except for extraordinary situations and with **prior** approval from the instructor. **The exams will be timed and utilize Proctorio.** Details provided prior to the exam. The exams will count **140 points** (2 Exams x up to 70 points) towards your final grade.

Grading Scale:

Letter	A	A-	B+	B	B-	C+	C	C-	D+	D	E
(Points)	(4.0)	(3.7)	(3.3)	(3.0)	(2.7)	(2.3)	(2.0)	(1.7)	(1.3)	(1.0)	(0.0)
Range	100% - 93% -	90% -	87% -	83% -	80% -	77% -	73% -	70% -	67% -	60% -	0%

Note: Above percentages are % of overall points earned. For example, an 86% is a letter grade of "B" for the course. There is no rounding up of grades, awarding points for non-class related work (e.g., extra credit), or curving of personal grades. The average class GPA is 2.5 – 3.0.

The grading scale is guaranteed. You will receive no less than the grade listed within the appropriate interval based on your performance on the course assignments.

Grade	Numeric Range	Quality Points
A	186-200 points	4.0
A-	180-185 points	3.7
B+	174-179 points	3.3
B	166-173 points	3.0
B-	160-165 points	2.7
C+	154-159 points	2.3
C	146-153 points	2.0
C-	140-145 points	1.7
D+	134-139 points	1.3
D	120-133 points	1.0
E	0-119 points	0.0

Testing Policy:

A missed exam can only be made-up in extreme cases (e.g., death of family member, personal hospitalization, etc.) with proper documentation (e.g., a physician's note, ER paperwork, obituary, etc.). Each decision of potentially allowing a make-up exam is made by the instructor on a case-by-case basis. Additionally, you MUST contact the instructor (knemeyer.4@osu.edu) as soon as you know of a potential problem or conflict with an exam date. Alternative methods (e.g., oral exam, essay) of testing may be used for make-up exams. If you are experiencing an extreme situation or emergency, please attempt to notify the instructor (knemeyer.4@osu.edu) email ASAP.

Syllabus Updates:

Updates to this syllabus may be made at the discretion of your instructor. Please keep up-to-date by checking Carmen.

Course Technology:

For help with your password, university email, Carmen, or any other technology issues, questions, or requests, contact the Ohio State IT Service Desk. Standard support hours are available at ocio.osu.edu/help/hours, and support for urgent issues is available 24/7.
  o **Self-Service and Chat support:** ocio.osu.edu/help
  o **Phone:** 614-688-4357(HELP)
  o **Email:** servicedesk@osu.edu
  o **TDD:** 614-688-8743

Baseline Technical Skills for Courses
  o Basic computer and web-browsing skills
  o Navigating Carmen: for questions about specific functionality, see the Canvas Student Guide.

Required Technology skills specific to this course
  o CarmenZoom virtrual meetings
  o Recording a slide presentation with audio narration
  o Recording, editing, and uploading video

Required Equipment
  o Computer: current Mac (OS X) or PC (Windows 7+) with high-speed internet connection
  o Webcam: built-in or external webcam, fully installed and tested
  o Microphone: built-in laptop or tablet mic or external microphone
  o Other: a mobile device (smartphone or tablet) or landline to use for BuckeyePass authentication

Required Software
  o Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365 ProPlus through Microsoft's Student Advantage program. Full instructions for downloading and installation can be found at go.osu.edu/office365help.

Carmen Access and Usage
You will need to use BuckeyePass multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you take the following steps:
  o Register multiple devices in case something happens to your primary device. Visit the BuckeyePass - Adding a Device help article for step-by-step instructions.
  o Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
  o Download the Duo Mobile application to all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service.

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at 614-688-4357 (HELP) and IT support staff will work out a solution with you.

Check in on Carmen each day. Refer to course announcements for class news. Pay close attention to the due-dates for your assignments and exams on the dashboard. Module materials such as prerecorded lectures and lecture slides are located in the Modules section.

Proctorio Access and Usage

Proctorio Support for Test-Takers is found here. Some basic tips: 1) Use the Chrome Browser to access the Proctorio System Check Quiz set up in Carmen. 2) Once you have installed Proctorio, restart the Chrome browser. (You may have to "enable" the extension even after you've installed it.) 3) Make sure all other applications (e.g., Word, Skype, Outlook) are closed and you have only one monitor connected to the computer. 4) Proctorio will attempt to access your default camera and microphone. Be sure these are set appropriately in your system settings before you start the exam as Proctorio will check to be sure they are working (and please check to ensure you are logged into Carmen). If you have any issues, please reach out directly to Proctorio support at 1-866/948-9087.

External Resources:

There are several ways in which you can continue your engagement with logistics at the end of the course. In particular, involvement with the professional organizations focused on logistics-related activities can provide a valuable way to learn more about the topic.

- The Logistics Association (TLA). TLA meets weekly during the Autumn and Spring semesters (Meetings are free!).
- Council of Supply Chain Management Professionals (CSCMP) Columbus Roundtable. For more information on meeting dates, times, and locations be sure to visit the CSCMP website at: www.cscmp.org

Faculty Feedback and Response Time:

I am providing the following list to give you an idea of my intended availability throughout the course. (Remember that you can call 614-688-HELP at any time if you have a technical problems with CARMEN.)

Grading and feedback:

For assignments and exams, you can generally expect feedback within 7 days.

E-mail:

I will reply to e-mails within 24 hours.

Communication Guidelines:

The following are my expectations of how we should communicate as a class. Above all, please remember to be positive, respectful, and thoughtful.

- Writing style: While there is no need to participate in class discussions as if you were writing a research paper, you should remember to write using good grammar, spelling, and punctuation. Informality (including an occasional emoticon) is fine for non-academic topics.
- Tone and civility: Let's maintain a supportive learning community where everyone feels safe and where people can disagree amicably. Remember that sarcasm doesn't always come across online.
- Citing your sources: When we have academic discussions, please cite your sources in support of what you say. (For the textbook or other course materials, list at least the title and page numbers. For online sources, include a link.)
- Backing up your work: Consider composing your academic posts in a word processor, where you can save your work, and then copying into the Carmen discussion.

Course Academic Integrity Reminders:

- Quizzes and Exams: You must complete the quizzes and exams yourself, without any external help or communication. You are allowed to use notes for the quizzes, but NO notes/resources can be used during exams.

- o Written assignments: Your written assignments, including discussion board posts, should be your own original work. In all assignments, you should cite the ideas and words of your research sources. You are encouraged to ask a trusted person to proofread your assignments before you turn them in--but no one else should revise or rewrite your work.
- o Reusing past work: In general, you are prohibited in university courses from turning in work from a past class to your current class, even if you modify it. If you want to build on past research or revisit a topic you've explored in previous courses, please discuss the situation with me.
- o Falsifying research or results: All research you conduct in this course is intended to be a learning experience; you should never feel tempted to make your results or your library research look more successful than it was.
- o Collaboration and informal peer-review: The course includes many opportunities for formal collaboration with your classmates. While study groups and peer-review of your activities is encouraged, **remember that comparing answers on an exam or assignment is not permitted**. If you're unsure about a particular situation, please feel free to ask ahead of time.

Ohio State's Academic Integrity Policy:

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the university's _Code of Student Conduct_, and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the university's _Code of Student Conduct_ and this syllabus may constitute "Academic Misconduct."

The Ohio State University's _Code of Student Conduct_ (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the university or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the university's _Code of Student Conduct_ is never considered an excuse for academic misconduct, so I recommend that you review the _Code of Student Conduct_ and, specifically, the sections dealing with academic misconduct.

If I suspect that a student has committed academic misconduct in this course, I am obligated by university rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the university's _Code of Student Conduct_ (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the university.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- o The Committee on Academic Misconduct web pages (COAM Home)
- o _Ten Suggestions for Preserving Academic Integrity (Ten Suggestions)_
- o _Eight Cardinal Rules of Academic Integrity_ (www.northwestern.edu/uacc/8cards.htm)

Copyright Disclaimer:

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Statement on Title IX:

All students and employees at Ohio State have the right to work and learn in an environment free from harassment and discrimination based on sex or gender, and the university can arrange interim measures, provide support resources, and explain investigation options, including referral to confidential resources.

If you or someone you know has been harassed or discriminated against based on your sex or gender, including sexual harassment, sexual assault, relationship violence, stalking, or sexual exploitation, you may find information about your rights and options at titleix.osu.edu or by contacting the Ohio State Title IX Coordinator at titleix@osu.edu. Title IX is part of the Office of Institutional Equity (OIE) at Ohio State, which responds to all bias-motivated incidents of harassment and discrimination, such as race, religion, national origin and disability. For more information on OIE, visit equity.osu.edu or email equity@osu.edu.

Your Mental Health:

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you find yourself feeling isolated, anxious or overwhelmed, please know that there are resources to help: ccs.osu.edu. You can reach an on-call counselor when CCS is closed at (614) 292-5766 and 24 hour emergency help is also available through the 24/7 National Prevention Hotline at 1-(800)-273-TALK or at suicidepreventionlifeline.org. The Ohio State Wellness app is also a great resource available at go.osu.edu/wellnessapp.

Accessibility Accommodations for Students with Disabilities:

Requesting accommodations
The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

   o   SLDS contact information: slds@osu.edu; 614-292-3307; 098 Baker Hall, 113 W. 12th Avenue.

Accessibility of course technology
This course requires use of Carmen (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

   o   CarmenCanvas accessibility
   o   Streaming audio and video
   o   CarmenZoom accessibility
   o   Collaborative course tools