



FISHER

COLLEGE OF BUSINESS

BUSFIN3220 Spring 2018 Course Syllabus

Professors:

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Office hours: Monday 2:15 p.m.-3:15 p.m., Wednesday 2:15 p.m -3 p.m.

Course Materials:

Textbook (Required): Brigham and Houston, **Fundamentals of Financial Management**, Cengage Learning; 14th edition. You will need access to both the text and MindTap. All quizzes will be done in MindTap.

Options for purchasing the textbook and MindTap software include the following:

- A link within our Carmen course that will provide the option to purchase the loose-leaf version + MindTap or just MindTap (an e-text comes with the MindTap software)
- OSU bookstore will offer a 'bundle' that contains a loose-leaf copy of the book + MindTap or standalone MindTap access code

Financial calculator (Required):

TI BA-II (any version), or TI-80 series (Model 82, 83, 84, 85, 86, 89etc), or TI-Inspire. Available at the OSU Bookstore, as well as Target, Wal-Mart, on-line, etc. Note: All lectures, modules and solutions will use the TI-BA II. Students who already have a TI-80 Series calculator are not required to purchase a BA-II model, but it will be up to you to learn how to translate BA-II notation into how to solve problems using your calculator. http://www.amazon.com/Texas-Instruments-Plus-Financial-Calculator/dp/B00000JZKB/ref=pd_sim_b_1
Both calculators will be allowed during exams. If you have both, you can bring both to the exam.

Course Format:

BUSFIN3220 is delivered in a hybrid format, with an in-class lecture on Tuesdays and a recitation on either Wednesday or the following Monday. The recitations are offered both in an in-class format, or as recorded video content which can be viewed online at your convenience. Your responsibilities for each week will be as follows:

1. Read the chapter(s) in the e-text beforehand, and watch the assigned video modules. The reading of the book plus the video modules will give you a first look at the concepts, terms and definitions that will be covered in the chapter. *Try to do this on Sunday and Monday, before the Tuesday lecture.*
2. Also before lecture, solve the first few questions from the Recommended Problems list in the syllabus. These can be found in the Problems Folder in MindTap. After reading the chapter and watching the video modules, the first few questions will help you apply what you have learned.
3. Attend the Tuesday lecture. There will generally be a brief (5-10 minute) summary of the basics of the chapter, then the lecture will move into the more difficult material from the chapter and solve some problems. **Questions are always welcome; please don't hesitate to interrupt at any point!** Lecture notes will be available in advance of the class.
4. Work the recitation problems. Recitations work on problem-solving in a smaller class setting that will allow for more discussion. Either attend an in-class recitation (Wednesday or Monday), or view the recording of the recitation posted on Carmen. The in-class recitation schedule will be posted on Carmen. The video content will be available by the end of the week following the corresponding lecture. Regardless of whether you are registered for an in-class recitation or an online recitation, you will have access to both.
5. Work the remaining recommended problems in the chapter, and the online quiz in MindTap, if one is due that week.
6. For extra practice:
 - a. Watch Video Reviews in MindTap
 - b. Complete End of Chapter Problems in MindTap (in Practice Folder)
 - c. Complete Blueprint Problems in MindTap (in Practice Folder)

Solving the recitation and other recommended problems is essential for success in the course. For each chapter, we have given you a list of suggested problems. These problems are representative of what you might see on an exam or quiz, but it is not an exhaustive list. If you find the problems difficult or if you want further practice, you should solve some of the other problems from the Problems section.

Regular class attendance is expected, but we do not take attendance after the first week. If you miss a class, you are responsible for obtaining notes from the website or from your fellow classmates. After obtaining the notes and reading the material, feel free to ask us questions.

Students With Disabilities:

The Office of Disability Services verifies students with specific disabilities and develops strategies to meet the needs of those students. All students with a specific disability are encouraged to contact the Office of Disability Services to explore the potential accommodations available to them. Students registered with SLDS can take their exams at SLDS. <http://slds.osu.edu/>

Disenrollment:

Fisher College of Business strongly enforces University attendance policies. As per University rule 3335-8-33, any student may be disenrolled from a course for failure to attend by the first Friday of the term, or by the 3rd instructional day of the term, or by the second class meeting, **whichever occurs first**.

Academic Integrity:

All students enrolled in this course are responsible for abiding by the guidelines outlined in the University's Code of Student Conduct. (You can find the full Code at http://studentlife.osu.edu/pdfs/csc_12-31-07.pdf) Code violations will be reported to the Committee on Academic Misconduct. It is also expected that each student will behave in a manner that is consistent with the Fisher Honor Statement, which reads as follows: *"As a member of the Fisher College of Business community, I am personally committed to the highest standards of ethical behavior. Honesty and integrity are the foundation from which I will measure my actions. I will hold myself, and my peers accountable to adhere to these standards. As a leader in the classroom, community and business environment, I will pledge to live by these principles and celebrate those who share these ideals."*

Midterm Exams: There will be two midterm exams. The exams will take place during your Tuesday lecture. The midterm dates are: Tuesday, February 13th and Tuesday, March 27th

The midterms will be 100 points each. Each midterm will have 20 multiple choice questions worth 5 points each. The multiple choice questions will involve both conceptual questions as well as calculation questions, based on material covered in class, in the video modules and from the problems at the back of each chapter. Your exam will have a formula sheet attached to it; you cannot bring your own.

Final Exam: Wednesday, April 25th from 6-7:30 p.m. (Various rooms across campus)

The final exam will be 100 points and will also consist of 20 multiple choice questions. The final exam is not cumulative; it will just cover Chapters 10-12. Your exam will have a formula sheet attached to it; you cannot bring your own. *You will be assigned to one of the rooms; you cannot choose which room you will take the exam.* All students **MUST** take the final on the above date and time unless you have a documented conflict with another University scheduled exam.

Exam rules: You should be in your seat 5 minutes before the exam starts. All electronic devices other than your calculator must be turned off and put away during exams. All other course materials must be out of sight. All hats and hoods must be off your head.

Your exam grades will be posted on Carmen. Exams are not returned to the students, but you may view your Scantron during office hours.

On-Line Quizzes:

There will be **6 20-point online quizzes in MindTap**. Your best 5 scores from the quizzes will be applied to your grade. Due dates are listed on the Class Calendar page. All quizzes are due at 11:59pm on the due date. The quizzes will be posted on Carmen. **Late assignments will be not be accepted.**

Quiz due dates/times:

Quiz 1: Ch. 1-2, due 11:59pm Friday January 26th

Quiz 2: Ch. 5, due 11:59pm Friday February 9th

Quiz 3: Ch. 6-7, due 11:59pm Friday March 2nd

Quiz 4: Ch. 8-9, due 11:59pm Friday March 23rd

Quiz 5: Ch. 10, due 11:59pm Friday April 13th

Quiz 6: Ch. 11-12, due 11:59pm Monday April 23rd * NOTE Different Due Date for Final Quiz *****

When you submit your quiz, you will get your score immediately. **After** the deadline passes, you will be able to see the correct answers.

Grading (400 total points available):

Midterm 1: 100 points

Midterm 2: 100 points

Final Exam: 100 points

Quizzes: 100 points (best 5 at 20 points/each)

The grade scale is curved so that the class average will be a B-minus. We curve after each exam, so you will be able to calculate your current percentage and compare it to the scale below to see exactly where you stand.

The grade scale is as follows (in percent):

92.5-100 A

88.5-92.49 A-

85.5-88.49 B+

82.5-85.49 B

79.5-82.49 B-

76.5-79.49 C+

72.5-76.49 C

69.5-72.49 C-

65.5-69.49 D+

59.5-65.49 D

59.49 or below E

Tutoring Lab: The tutor lab is located in 40 Fisher. The tutors will be available to answer questions, help you solve problems and understand concepts. They are NOT allowed to help you with quiz questions until after the deadline for that problem set. Tutor hours will begin on Tuesday, January 16th and run until the end of the semester.

Class Calendar:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan. 7	8	9 WEEK 1 Introduction to Course/Chapter 1 You can skip section 1.3 and just read 1.1-1.2 and 1.4-1.8 Recommended questions: 1-2,5,8,10-11	10 Intro	11	12	13
14	15 NO CLASS MLK Day	16 WEEK 2 Chapter 2 Recommended questions: 1-8,10	17 Ch. 1&2	18	19	20
21	22 Ch. 1&2	23 WEEK 3 Chapter 5 Recommended problems: 1,2,6,7,9,10,14-16,18-21,23-26,32,33	24 Ch. 5	25	26 Quiz 1 (Ch. 1-2) Due 11:59pm	27
28	29 Ch. 5	30 WEEK 4 Chapter 5 (cont'd); Recommended problems: 3-5,8,12,13,17,22,27,28,30,31,34-38,40	31 Ch. 5	Feb 1	2	3
4	5 Ch. 5	6 WEEK 5 Review	7 Exam Simulation	8	9 Quiz 2 (Ch.5) Due 11:59pm	10
11	12 Exam Simulation	13 WEEK 6 MIDTERM 1 (in lecture) Ch. 1,2,5	14 Chapter 6.1-6.5 Recommended Problems: 1-5,9,11,12	15	16	17
18	19 Chapter 6.1-6.5 Recommended Problems: 1-5,9,11,12	20 WEEK 7 Chapter 7 Recommended problems: 1-7,9,10,13,15,17	21 Ch. 7	22	23	24
25	26 Ch. 7	27 WEEK 8 Chapter 8 Recommended problems: 2-5,7-10,12,13,19	28 Ch. 8	Mar. 1	2 Quiz 3 (Ch. 6-7) Due 11:59pm	3
4	5 Ch. 8	6 WEEK 9 Chapter 9 Recommended problems: 1-6,10,12-15,17,19,20	7 Ch. 9	8	9	10
11	12	13 SPRING BREAK WEEK	14	15	16	17
18	19 Ch. 9	20 WEEK 10 Review/Practice Exam	21 Review	22	23 Quiz 4 (Ch. 8-9) Due 11:59pm	24
25	26 Review	27 WEEK 11 MIDTERM 2 (in lecture) Ch. 6-9	28	29	30	31
Apr. 1	2	3 WEEK 12 Chapter 10 Recommended problems: 1-11,18,19	4 Ch. 10	5	6	7
8	9 Ch. 10	10 WEEK 13 Chapter 11 Recommended problems: 1-14,16,17,20	11 Ch. 11	12	13 Quiz 5(Ch.10) Due 11:59pm	14
15	16 Ch. 11	17 WEEK 14 Chapter 12: Sections 12.1-12.4, 12.7 only Recommended problems: 1-6, 8-10,14ab,17	18 Ch. 12	19	20	21
22	23 Ch. 12 Quiz 6 (Ch. 11-12) Due 11:59 p.m.	24 WEEK 15	25 FINAL EXAM Ch. 10-12	26sd	27	28
29	30	May 1	2	3	4	5

FINAL EXAM: Wednesday, April 25th 6-7:30 p.m. ROOMS: Various rooms across campus to be assigned Ch. 10-12

NOTE: Do not make arrangements to leave campus until after the Final Exam date. We will not be able to accommodate any requests for alternate exam dates/times unless you have a documented conflict with another class.