



FISHER

COLLEGE OF BUSINESS

BUSFIN3220 Autumn 2018 Course Syllabus

Professors:

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Course Email: FCOB-fin3220@osu.edu Please direct any course related content to this account. All of the instructors, as well as our grad assistant, Hayden Young, will be monitoring this account and you should expect a response within 24 hours.

Online Recitation Discussions:

There will be scheduled online recitation times where one of the professors will hold a virtual meeting using WebEX. Students will be able to login and go over recitation problems each week. Joining a virtual meeting will be through a link in the **Announcements** section of Carmen and count towards participation & attendance for the week. To get credit for attendance, you must sign in with your OSU email and credentials. The virtual meeting will be locked after the first 10 minutes so arrive on time!

Course Materials:

Textbooks (Required): Brigham and Houston, **Fundamentals of Financial Management**, Cengage Learning; 14th edition. You will need access to both the text and MindTap. All quizzes will be done in MindTap.

Options for purchasing the textbook and MindTap can be found in the course website under Digital Course Materials: Purchase, Configuration and Registration.

Financial calculator (Required):

TI BA-II Plus (any version). Available at the OSU Bookstore, as well as Target, Wal-Mart, on-line, etc. Note: All lectures, modules and solutions will use the TI BA-II Plus. **No other calculator will be allowed.**

Course Format:

BUSFIN3220 is delivered in a hybrid format, with an in-class lecture on Tuesdays and a recitation on either Wednesday or the following Monday. The recitations are offered both in an in-class format or as recorded video content which can be viewed at your convenience. Your responsibilities for each week will be as follows:

1. Read the chapter(s) in the e-text beforehand and watch the assigned video modules. The reading of the book plus the video modules will give you a first look at the concepts, terms and definitions that will be covered in the chapter. *Try to do this on Sunday and Monday before the Tuesday lecture.*
2. Also, before lecture, solve the first few questions from the Recommended Problems list in the syllabus. These can be found at the end of each chapter either in the e-text or hard copy text. After reading the chapter and watching the video modules, the first few questions will help you apply what you have learned.
3. Attend the Tuesday lecture. There will generally be a brief (5-10 minute) summary of the basics of the chapter, then the lecture will move into the more difficult material from the chapter and solve some problems. **Questions are always welcome; please don't hesitate to interrupt at any point!** Lecture notes will be available in advance of the class.
4. Work the recitation problems. Recitations work on problem-solving in a smaller class setting that will allow for more discussion. Either attend an in-class recitation (Wednesday or Monday), attend an online recitation (see dates and times under Announcements in Carmen) or view the recording of the recitation posted on Carmen (under Recitation Problems/Solutions). The video content will be available to all students by the end of the week following the corresponding lecture.
5. Work the remaining recommended problems in the chapter, and the online quiz, if one is due that week.
6. For extra practice:
 - a. Watch Video Reviews in MindTap
 - b. Complete End of Chapter Problems in MindTap (in Practice Folder)
 - c. Complete Blueprint Problems in MindTap (in Practice Folder)

Solving the recitation and other recommended problems is essential for success in the course. For each chapter, we have given you a list of suggested problems. These problems are representative of what you might see on an exam or quiz, but it is not an exhaustive list. If you find the problems difficult or if you want further practice, you should solve some of the other problems from the Problems section.

Students with Disabilities:

The Office of Disability Services verifies students with specific disabilities and develops strategies to meet the needs of those students. All students with a specific disability are encouraged to contact the Office of Disability Services to explore the potential accommodations available to them. Students registered with ODS can take their exams at ODS.

Academic Integrity:

All students enrolled in this course are responsible for abiding by the guidelines outlined in the University's Code of Student Conduct. (You can find the full Code at http://studentlife.osu.edu/pdfs/csc_12-31-07.pdf) Code violations will be reported to the Committee on Academic Misconduct. It is also expected that each student will behave in a manner that is consistent with the Fisher Honor Statement, which reads as follows: ***"As a member of the Fisher College of Business community, I am personally committed to the highest standards of ethical behavior. Honesty and integrity are the foundation from which I will measure my actions. I will hold myself, and my peers accountable to adhere to these standards. As a leader in the classroom, community and business environment, I will pledge to live by these principles and celebrate those who share these ideals."***

Disenrollment:

Fisher College of Business strongly enforces University attendance policies. As per University rule 3335-8-33, any student may be disenrolled from a course for failure to attend by the first Friday of the term, or by the 3rd instructional day of the term, or by the second class meeting, ***whichever occurs first.***

Midterm Exams: There will be two midterm exams. The exams will take place during your Tuesday lecture. The midterm dates are: Tuesday, September 25th and Tuesday, November 6th

The midterms will be 100 points each. Each midterm will have 20 multiple choice questions worth 5 points each. The multiple-choice questions will involve both conceptual questions as well as calculation questions, based on material covered in class, in the video modules and from the problems at the back of each chapter. Your exam will have a formula sheet attached to it; you cannot bring your own.

Final Exam: Friday, December 7th 6-7:30 p.m. (Various rooms across campus)

The final exam will be 100 points and will also consist of 20 multiple choice questions. The final exam is not cumulative; it will just cover Chapters 10-12. Your exam will have a formula sheet attached to it; you cannot bring your own. *You will be assigned to one of the rooms; you cannot choose which room you will take the exam.* **NOTE: Please do not plan to leave campus until after the Final Exam date. We will not be able to accommodate any requests for alternate exam dates/times unless you have a documented conflict with another class.**

Exam rules: You should be in your seat 5 minutes before the exam starts. All electronic devices other than your calculator must be turned off and put away during exams. All other course materials must be out of sight. All hats and hoods must be off your head. No smart watches are allowed during the exam and all calculator backs must be removed.

Your exam grades will be posted on Carmen. Exams are not returned to the students, but you may view your Scantron during office hours.

On-Line Quizzes:

There will be six 20-point online quizzes in MindTap. Your best 5 scores from the quizzes will be applied to your grade. Due dates are listed below and on the Class Calendar page. All quizzes are due at 11:59 pm on the due date. The quizzes are available under *Assignments* in Carmen. **Late assignments will not be accepted by Carmen.**

Quiz due dates/times:

Quiz 1: Ch. 1-2, due 11:59 pm Sunday 9/2

Quiz 2: Ch. 5, due 11:59 pm Sunday 9/23

Quiz 3: Ch. 6-7, due 11:59 pm Sunday 10/14

Quiz 4: Ch. 8-9, due 11:59 pm Sunday 11/4

Quiz 5: Ch. 10, due 11:59 pm Sunday 11/25

Quiz 6: Ch. 11-12, due 11:59 pm Wednesday 12/5 * NOTE Different Due Date for Final Quiz *****

The quizzes are timed. Once you open a quiz, you **MUST** complete it within 60 minutes. The window that a quiz is available is typically one to two weeks. If you are unhappy with your score on the first take of a quiz, you may take it again. However, your score on the second try will be the one that counts, and it could result in a lower score than your first attempt. The questions on the second attempt may be different than your first attempt.

DO NOT wait until 11 p.m. on the due date to try to complete the quiz. Also, if your own computer is not reliable, it would be in your interest to take the quiz in one of the computer labs on campus. Technical issues with your personal computer are **NOT** an excuse for being unable to finish a quiz.

When you submit your quiz, you will get your score immediately. **After** the deadline passes, you will be able to see the correct answers.

Syllabus Quiz: The syllabus quiz is in addition to the six quizzes in MindTap. The syllabus quiz is a Carmen quiz and tests your knowledge of what you read in the syllabus. It is worth 10 points and is due at the end of the first week of classes. Look on the course schedule and in Carmen to be sure you complete it on time.

Participation:

There are 20 points available for participation in this course. You will be required to engage in 10 different weeks of recitations throughout the semester. This can be achieved by attending an in-class recitation or participating in online recitation hours that will be posted once available. To receive full credit (20 points), you must engage in 10 different weeks of recitations throughout the semester. If you engage in less than 10 different weeks, you will receive 2 points per recitation attended. Failure to engage at all will result in 0 participation points for the semester.

Grading (430 total points available):

Midterm 1:	100 points	
Midterm 2:	100 points	
Final Exam:	100 points	
Quizzes:	100 points	(best 5 at 20 points/each)
Syllabus Quiz:	10 points	
Participation:	20 points	

The grade scale is curved so that the class average will be a B-minus. We curve after each exam, so you will be able to calculate your current percentage and compare it to the scale below to see exactly where you stand.

The grade scale is as follows (in percent):

92.5-100 A
88.5-92.49 A-
85.5-88.49 B+
82.5-85.49 B
79.5-82.49 B-
76.5-79.49 C+
72.5-76.49 C
69.5-72.49 C-
65.5-69.49 D+
59.5-65.49 D
59.49 or below E

Tutoring Lab: The tutor lab is in **040 Fisher**. The tutors will be available to answer questions, help you solve problems and understand concepts. They are NOT allowed to help you with quiz questions until after the deadline for that quiz. Tutor hours will begin the second week of the semester and run until the end of the semester.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug. 19	20	21 WEEK 1 Introduction to Course/ Chapter 1 (Skip section 1.3) ONLINE Recommended questions: 1-2,5,8,10-11 Chapter 2 Recommended questions: 1-8,10	22 Ch. 1 online content Ch. 2	23	24	25
26 SYLLABUS QUIZ Due 11:59 p.m.	27 Ch. 2	28 WEEK 2 Chapter 5 Intro to TVM, Lump Sums Recommended problems: 1,2,6,7,9,10,14-16,18-21,23-26,32,33	29 Ch. 5	30	31	Sept. 1
2 Quiz 1 (Ch. 1-2) Due 11:59pm	3 Labor Day NO CLASSES	4 WEEK 3 Chapter 5 Annuities/Perpetuities Recommended problems: 1,2,6,7,9,10,14-16,18-21,23-26,32,33	5 Ch. 5	6	7	8
9	10 Ch. 5	11 WEEK 4 Chapter 5 EAR vs. APR Recommended problems: 3-5,8,12,13,17,22,27,28,30,31,34-38,40	12 Ch. 5	13	14	15
16	17 Ch. 5	18 WEEK 5 EXAM SIMULATION & REVIEW	19 Review	20	21	22
23 Quiz 2 (Ch.5) Due 11:59pm	24 Review	25 WEEK 6 MIDTERM 1 (in lecture) Ch. 1,2,5	26 Chapter 6 Sections 6.1-6.5 Recommended Problems: 1-5,9,11,12	27	28	29
30	Oct 1 Chapter 6 Sections 6.1-6.5 Rec. Problems: 1-5,9,11,12	2 WEEK 7 Chapter 7 Recommended problems: 1-7,9,10,13,15,17	3 Ch. 7	4	5	6
7	8 Ch. 7	9 WEEK 8 Chapter 8 Recommended problems: 2-5,7-10,12,13,19	10 Ch. 8	11 Autumn Break No Univ Classes	12 Autumn Break No Univ Classes	13
14 Quiz 3 (Ch. 6-7) Due 11:59pm	15 Ch. 8	16 WEEK 9 Chapter 9 Dividend Discount Model Recommended problems: 1-6,10,12-15,17,19,20	17 Ch. 9	18	19	20
21	22 Ch. 9	23 WEEK 10 Chapter 9 Enterprise Value/Method of Comps	24 Ch. 9	25		27
28	29 Ch. 9	30 WEEK 11 Review	31 Review	Nov. 1	2	3
4 Quiz 4 (Ch. 8-9) Due 11:59pm	5 Review	6 WEEK 12 MIDTERM 2 (in lecture) Ch. 6-9	7 NO BF3220 RECITATIONS	8	9	10
11	12 VETERAN'S DAY NO UNIV. CLASSES	13 WEEK 13 Chapter 10 Recommended problems: 1-11,18,19	14 Ch. 10	15	16	17
18	19 Ch. 10	20 WEEK 14 Chapter 11 Recommended problems: 1-14,16,17,20	21 NO UNIV. CLASSES Thanksgiving Break	22 Thanksgiving Break	23	24
25 Quiz 5(Ch.10) Due 11:59pm	26 Ch. 11	27 WEEK 15 Chapter 12: Sections 12.1-12.4, 12.7 only Recommended problems: 1-6,8-10,14,17	28 Ch. 12	29	30	Dec. 1
2	3 Ch. 12	4 WEEK 16 Final Review	5 Final Review Quiz 6 (Ch.11- 12) Due 11:59pm	6	7 FINAL EXAM 6- 7:30 pm	8
9	10	11	12	13	14	15