



**THE OHIO STATE
UNIVERSITY**

CENTER FOR REAL ESTATE

Registration Packet
Career X-Change
Autumn 2025

Registration Packet Instructions

Welcome to the Autumn 2025 Career X-Change. The Center for Real Estate invites your company to participate on October 14, 2025. Review all portions of the packet and submit the completed forms to The Center for Real Estate at realestate@osu.edu by September 19, 2025.

I. Logistics and Details

Date: October 14, 2025.

Time – Part One: 5:00 to 6:30 PM | A Day in the Life Panel Discussion.

Time – Part Two: 6:30 to 8:00 PM | Meet and Greet Networking Reception.

Venue: The Blackwell Inn at Ohio State University | Grand Ballroom and Daley Family Pavilion
2110 Tuttle Park Place, Columbus, Ohio 43210.

II. Pre-Event Checklist

- Complete the **Participation Form** with the requested information.
- Review the **Support Form** and provide the best **Contributor Profile** contact for invoicing.
- Provide payment confirmation once your invoice has been issued and processed.
- Send your company's approved logo for event materials (signage and acknowledgment).
- Submit the completed **Registration Packet** before the due date.

III. Support Form

Your support enables the Center to produce excellence and foster connection, collaboration, and commitment within the real estate ecosystem. Contributions made as donations directly support student-facing programming, experiential learning opportunities, event logistics, and professional development resources associated with the Career X-Change and related educational activities. The payment method and process are outlined on the **Support Form**. Please provide payment confirmation once the invoice is issued and processed.

IV. Participation Form

Complete all fields within each participant profile. The **Participation Form** must accompany the **Registration Packet** for your company to be fully registered for this event. Most companies send one to four representatives, ranging from analyst to CEO roles. The Center recommends selecting participants who represent both people-focused and senior leadership functions to maximize the professional development opportunity. Please consider selecting entry, mid, and senior-level representatives.

Support Form

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Contributor Profile:

First Name _____ Last Name _____
Company Name _____ Title _____
E-mail _____ Mobile Phone _____ Business Phone _____
Business Address _____ City _____ State _____ Zip _____

Contribution Amount:

Amount \$ 1,000.00

The Center for Real Estate is the interdisciplinary nexus of thought leadership for the built environment. This contribution supports the Center's educational mission and programs, including opportunities such as the Career X-Change.

Support Method and Process:

Invoice through Fisher College of Business

Once your company commits to attending and the **Contributor Profile** is completed, the Center will initiate an invoice through the Fisher College of Business. The invoice will be issued to the **Contributor Profile** contact listed above and may be paid by check, ACH, or credit card in accordance with the invoice instructions.

- I understand the invoice will be sent to the Contributor Profile contact above.
- I will provide payment confirmation to the Center for support acknowledgement.

Questions:

Contact Ally Irwin with questions at irwin.336@osu.edu. Submit all completed materials to the Center at realestate@osu.edu.

Participation Form

Autumn 2025

Participant Profile:

First Name _____ Last Name _____
Company Name _____ Title _____
E-mail _____ Mobile Phone _____ Business Phone _____
Business Address _____ City _____ State _____ Zip _____

Participant Profile:

First Name _____ Last Name _____
Company Name _____ Title _____
E-mail _____ Mobile Phone _____ Business Phone _____
Business Address _____ City _____ State _____ Zip _____

Participant Profile:

First Name _____ Last Name _____
Company Name _____ Title _____
E-mail _____ Mobile Phone _____ Business Phone _____
Business Address _____ City _____ State _____ Zip _____

Participant Profile:

First Name _____ Last Name _____
Company Name _____ Title _____
E-mail _____ Mobile Phone _____ Business Phone _____
Business Address _____ City _____ State _____ Zip _____

Participation Note:

We encourage a mix of participants across roles (e.g., HR/people operations, analysts/associates, mid-level managers, and senior executives). If you have questions about the recommended number of participants or roles, please email the Center.

Questions:

Contact Ally Irwin with questions at irwin.336@osu.edu. Submit all completed materials to the Center at realestate@osu.edu.