
CITY OF CLAY, ALABAMA

PRE-COUNCIL MEETING AGENDA

City Hall Meeting Room - 2441 Old Springville Road

June 23, 2026 @ 6:00 PM

As a matter of convenience, members of the public are invited to listen and observe in public meetings by YouTube video. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the video. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. To access the YouTube video, go to www.YouTube.com and search cityofclay in the search bar. Click on the City of Clay logo and then click on "Live" to view the meeting.

1. Mayoral Statements

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-680-1223.

CITY OF CLAY, ALABAMA

REGULAR COUNCIL MEETING AGENDA

City Hall Meeting Room - 2441 Old Springville Road

June 23, 2026 @ 6:30 PM

As a matter of convenience, members of the public are invited to listen and observe in public meetings by YouTube video. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the video. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. To access the YouTube video, go to www.YouTube.com and search cityofclay in the search bar. Click on the City of Clay logo and then click on "Live" to view the meeting.

CALL TO ORDER

INVOCATION / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVE COUNCIL MINUTES

1. Pre-Council and Council Minutes from June 9, 2026
2. Council Minutes from Called Meeting on June 16, 2026

APPROVE AGENDAS

3. Meeting Agenda
4. Consent Agenda (Financial)

COMMITTEE REPORTS

5. Mayor Jane Anderton
6. Council member Nathan Thompson
7. Council member Carla Youngblood
8. Council member Chris Nail
9. Council member Joseph "Jody" Harris
10. Council member Orletta Jackson-Rush, Ed.D.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC

11. Proclamation for Battalion Chief Chris Horn

PUBLIC HEARINGS

PUBLIC COMMENTS

ENTER UNANIMOUS CONSENT: CONSENT AGENDA

OLD BUSINESS:

NEW BUSINESS:

12. Resolution 2026-06-03: A Resolution awarding the City's HVAC Contract
13. Resolution 2026-06-04: A Resolution authorizing the disposal of materials
14. Resolution 2026-06-05: A Resolution on Employee Disciplinary Appeal Decision
15. Resolution 2026-06-06: A Resolution to Authorize a City Sponsored Event

END UNANIMOUS CONSENT

ADJOURNMENT

NEXT CITY COUNCIL MEETING – TUESDAY, July 14, 2026

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-680-1223.

City of Clay, Alabama

Pre-Council Meeting Minutes

City Hall Meeting Room – 2441 Old Springville Road

June 9, 2026

CALL PRE-COUNCIL MEETING TO ORDER

Mayor Jane Anderton called the meeting to order at 6:03 p.m.

PRESENT

Mayor Jane Anderton

Council member Nathan Thompson

Council member Carla Youngblood

Council member Chris Nail

Council member Joseph “Jody” Harris

Council member Orletta Jackson-Rush, E.D.

1. Library Updates from Kristi Howell, Children’s Librarian

- The library reported very high attendance across programs: multiple shows and events drew 150–200 people in a single day and potentially 400–500 across a full week of programming.
- Programming components
 - Theme: "Unearth a Story" (dinosaur-driven displays including large dinosaur bones purchased with city approval).
 - Offerings: preschool outreach, K–5 dual shows at nearby school, afternoon open-play building sessions (Dino Bone Build Party), LEGO/Bricks & Minifigs building competition, reptile demonstration, Alabama Ballet, Red Mountain Theater, zoo visits.
 - New adult program Cook the Book: monthly cookbook selection, participants prepare recipes and share a meal at book club time; sign-up sheet available in hall.
- Tools & outreach: Printed summer calendars on the table and a QR code linking directly to the summer reading calendar; staff promotion aimed at cognitive development and getting kids off screens.
 - Next step / outlook: Continue sign-ups for July programs; continue partnering with schools and community to sustain turnout.

2. Republic Services rate increase

- Rate change: Republic Services notified an indexed increase; new base rate \$87.77 effective July 1; contract with Republic Services runs through 2028.

3. Set Hearing Date

Mayor and Council checked their collective calendars and decided they were all available for Tuesday, June 16, 2026 at 6:00 pm.

Additional Discussions

- a) BCEGS / building code review: review (Insurance Services Office) assessed Clay's code enforcement and found multiple deficiencies
- Issues noted: building inspector lacked ICC credentials; inspection/plan-review checklists were missing; no recent staff training; no budget for professional development.
 - Historic outreach from BCEGS since 2013 went unanswered; City currently carries Class 99 (unrated) which increases homeowner insurance costs and indicates public-safety exposure.

Actions announced by Mayor: accept responsibility and commit to corrective measures including updating adopted building codes, mandating standardized checklists, ensuring staff credentialing and ongoing training, and partnering with local building & development

community to improve inspection timeliness and customer service.

Outlook: Council/administration will pursue improvements aiming to raise BCEGS grade and reduce safety/insurance impacts.

b) Towing Contract, rate schedule & bidding process (O2026-05-04, O2026-05-05 & R2026-05-05):

- Council discussion: set up city towing contractor rotation and a written rate schedule framework (Exhibit C in packet). The rate schedule in the ordinance currently uses placeholders that will be filled when bids are received.
- Procurement steps:
 - The City will advertise the towing service bid in the Alabama Messenger (state/local legal publication), on the city website and state procurement site; some bid types may also appear in other newspapers depending on reach.
 - Bidders will return completed Exhibit C (rate schedule) as part of their bid; the City may accept a low bid for the contract and then invite bidders to join a rotation.
- Pricing: towing costs vary widely (examples cited \$2–\$300 for cars; higher for semis); final fees will be determined by the bids received.
- Outlook: Staff will publish the bid, gather responses, then Council will select award and finalize rotation/contract details

c) R2026-06-01 has a few corrections:

- Item 3 is compliant and can be stricken from the list
- Item 11's correct address is 7048 Old Springville Road
- Attorney General's opinion (AG1979-235) was discussed regarding Wear Cemetery since the City owns the fence.

ADJOURNMENT

The meeting adjourned at 6:29 p.m.

Attest:

Jane Anderton, Mayor

Toushi Arbitelle, City Clerk

City of Clay, Alabama

Regular Council Meeting Minutes

City Hall Meeting Room – 2441 Old Springville Road
June 9, 2026

CALL COUNCIL MEETING TO ORDER

Mayor Jane Anderton called the meeting to order at 6:30 p.m.

ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

PRESENT

Mayor Jane Anderton
Council member Place 1 – Nathan Thompson
Council member Place 2 – Carla Youngblood
Council member Place 3 – Chris Nail
Council member Place 4 – Joseph “Jody” Harris
Council member Place 5 – Orletta Jackson-Rush

INVOCATION

Mayor Anderton

PLEDGE OF ALLEGIANCE

Council member Harris

APPROVE COUNCIL MINUTES

Motion to approve Pre-Council and Regular Council Minutes from May 26, 2026, made by Council member Thompson, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

APPROVE MEETING AGENDA

Motion to approve June 9, 2026, Meeting Agenda, made by Council member Rush, Seconded by Council member Youngblood. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush, and Mayor Anderton.

APPROVE CONSENT AGENDA (Check Register)

Motion to approve June 9, 2026, Consent Agenda (Check Register), made by Council member Rush, Seconded by Council member Nail.

Motion to table June 9, 2026, Consent Agenda (Check Register), made by Council member Harris, Seconded by Council member Thompson. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

COMMITTEE REPORTS

Mayor Anderton

Mayor Anderton reported that this weekend's Second Saturday Cleanup will take place at the Cosby Lake Trail, where volunteers will be assisting with weeding and planting activities. She also announced that the City's splash pad is now open and free to the public. The splash pad is open Tuesday through Saturday from 9:00 a.m. to 6:00 p.m. Additionally, Mayor Anderton stated that local Scout troops will host a flag burning ceremony on June 14.

Council member Place 1

Council Member Thompson expressed appreciation for the strong turnout at the meeting. He announced that the first meeting of the DYS Ad Hoc Committee is scheduled for Monday, June 15, at 11:00 a.m. He also noted the recent grand opening of Grace Klein and expressed his pleasure that the Library's new sign is operational and effectively promoting upcoming activities. In addition, Council Member Thompson stated that he is pleased to see City events and activities being actively advertised through social media.

Council member Place 2

Council Member Youngblood stated that she had no report.

Council member Place 3

Council Member Nail shared that the past several weeks have been difficult following the passing of his mother. He expressed appreciation for the thoughts, prayers, and encouragement he has received from others during this time. He also stated that he has ideas he would like to share regarding school funding.

Council member Place 4

Council Member Harris reminded everyone of the Center Point Fire District's golf tournament scheduled for August 17. He also noted that the Planning and Zoning Commission meeting will be held on June 18 and reviewed the monthly report from the Jefferson County Sheriff's Office. Chief Dahlen presented the Fire Department's report for the month of May. He announced that the Center Point Fire District will host a retirees' breakfast on June 11 at the Clay Community Center and an awards ceremony on June 30. Chief Dahlen also stated that during City Fest on June 27, the Center Point Fire District will conduct a smoke detector distribution campaign in the Center Point area.

Council member Place 5

Council Member Rush expressed appreciation for the strong turnout at the meeting. She encouraged residents to take advantage of the Library's Summer Reading Program and the various activities being offered throughout the summer.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, or COMMUNICATIONS

There was none.

PUBLIC HEARING

There was none.

PUBLIC COMMENTS

Mr. Joseph Mullins, reported on an issue with the property across from Roger's. Mayor Anderton announced she has hired a Community Compliance liaison who started yesterday. She will have him visit the site.

Mr. Kevin Small, stated that the City installed the fence at Wear Cemetery during his tenure with the previous administration. He noted that he served two terms under two mayors, including Mayor Webster, and was present for the lame duck meeting held last year and the political events that followed. Mr. Small expressed disagreement with the City's decision to offer free admission to the splash pad. He also voiced concerns regarding social media posts made by Mr. Hunter Merola. Additionally, Mr. Small requested that the City verify the crime statistics reported by the Jefferson County Sheriff's Office. He stated that his daughter and her friends recently experienced an issue at Cosby Lake and alleged that the responding deputy, who came from Pinson, expressed frustration about having to respond to the call and declined to prepare an incident report.

APPROVE CONSENT AGENDA (Resolutions)

Motion to enter unanimous consent and approve Consent Agenda (Resolutions), made by Council member Harris, Seconded by Council member Thompson. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush, and Mayor Anderton.

OLD BUSINESS

Ordinance 2026-05-04: An Ordinance amending Ordinance 2005-56, as amended by Ordinance 2018-12 to Clarify the Nuisance and Abandoned Vehicle Abatement Procedures

Motion to remove Ordinance 2026-05-04 from the table made by Council member Rush, Seconded by Council member Harris. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Motion to approve Ordinance 2026-05-04 made by Council member Harris, Seconded by Council member Thompson. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Ordinance 2026-05-05: An Ordinance Establishing City Towing Contractor and Rotation Procedures

Motion to remove Ordinance 2026-05-05 from the table made by Council member Harris, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Motion to approve Ordinance 2026-05-05 made by Council member Harris, Seconded by Council member Thompson. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Ordinance 2026-05-06: An Ordinance Establishing Outside Agency Funding Policies and Procedures

Item was withdrawn at the request of Mayor Anderton.

Resolution 2026-05-05: A Resolution Adopting Towing and Abandoned Vehicle Abatement Policy and Procedures

Motion to remove Resolution 2026-05-05 from the table made by Council member Harris, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Motion to approve Resolution 2026-05-05 made by Council member Harris, Seconded by Council member Youngblood. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Resolution 2026-05-07: A Resolution Authorizing Reconditioning of School Football Helmets and Payment of Invoice

Motion to approve Resolution 2026-05-07 made by Council member Youngblood, Seconded by Council member Harris. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

NEW BUSINESS

Resolution 2026-05-06: A Resolution Adopting the Division "G" Multi-Jurisdictional Hazard Mitigation Plan

Motion to approve Resolution 2026-05-06 made by Council member Rush, Seconded by Council member Thompson. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Resolution 2026-06-01: A Resolution Declaring Certain Properties to be in apparent noncompliance with City Regulations

Motion to approve Resolution 2026-06-01 with corrections (to remove item 3 and correct address on item 11) made by Council member Thompson, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

Resolution 2026-06-02: A Resolution to set a hearing

Motion to approve Resolution 2026-06-02 with the following dates: Section 3 – June 16, 2026, at 6:00 p.m.; Section 4-g – June 12, 2026, at 4:00 p.m. and Section 4-h – June 12, 2026, at 4:00 p.m.) made by Council member Harris, Seconded by Council member Youngblood. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

APPROVE CONSENT AGENDA (Check Register)

Motion to approve June 9, 2026, Consent Agenda (Check Register), made by Council member Harris, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

END UNANIMOUS CONSENT

Motion to end unanimous consent, made by Council member Rush, Seconded by Council member Youngblood. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

ADJOURNMENT

Motion to adjourn, made by Council member Nail, Seconded by Council member Rush. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush and Mayor Anderton.

The adjourned the meeting at 7:24 p.m.

The next Pre-Council Meeting will be held on Tuesday, June 23rd, 2026, at 6:00 p.m. at City Hall followed by the City Council meeting at 6:30 p.m.

Attest:

Jane Anderton, Mayor

Toushi Arbitelle, City Clerk

City of Clay, Alabama

Regular Council Meeting Minutes

City Hall Meeting Room – 2441 Old Springville Road
June 16, 2026

CALL COUNCIL MEETING TO ORDER

Mayor Jane Anderton called the meeting to order at 6:00 p.m.

ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

PRESENT

Mayor Jane Anderton
Council member Place 1 – Nathan Thompson
Council member Place 2 – Carla Youngblood
Council member Place 3 – Chris Nail
Council member Place 4 – Joseph “Jody” Harris
Council member Place 5 – Orletta Jackson-Rush

EXECUTIVE SESSION

Council member Thompson read Section 36-25-7(a)(9) as the basis for entering into Executive Session. Mayor Anderton passed the gavel to Mayor Pro Tem Rush. Motion to adjourn the meeting into Executive Session made by Council member Thompson, Seconded by Council member Harris. Voting Yea: Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris, Council member Rush, and Mayor Anderton.

ADJOURNMENT

The meeting adjourned into executive session at 6:02 p.m.

Attest:

Jane Anderton, Mayor

Toushi Arbitelle, City Clerk

Overtime Report	
06/04/2026 - 06/17/2026	
Departments	OT1
Administration	4.75
Senior Center	1.25
Ballpark	0.5
Inspections	0
Public Works	3.5
Library	0

CITY OF CLAY, ALABAMA

RESOLUTION NO. 2026-06-03

A RESOLUTION AFFIRMING THE RECEIPT AND REVIEW OF THE BID SUBMITTED FOR HVAC MAINTENANCE, REPAIR, AND STANDARD INSTALLATION SERVICES; AWARDED THE BID AND AUTHORIZING A CONTRACT WITH DAWSON TRUE HEATING & COOLING / JALEN D. DAWSON; AUTHORIZING THE MAYOR TO EXECUTE CONTRACT DOCUMENTS; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Clay, Alabama (the "City") issued a Request for Sealed Bids for HVAC Maintenance, Repair, and Standard Installation Services, Bid No. 2026-05-01, for preventive maintenance, routine repair, emergency service, and standard installation services for City-owned HVAC equipment and related systems; and

WHEREAS, the bid documents provided that sealed bids would be received until June 9, 2026, at 10:00 a.m., and that bids received after the stated deadline would not be considered; and

WHEREAS, the City received a bid submission from Dawson True Heating & Cooling / Jalen D. Dawson, as identified in the submitted bid documents, affidavits, and contractor license materials (the "Contractor"); and

WHEREAS, the submitted bid includes a pricing schedule for preventive maintenance pricing, repair labor and materials, and standard installation pricing, with unit prices, hourly rates, markups, fees, and extended prices based upon evaluation quantities; and

WHEREAS, the bid documents state that extended prices are for bid-comparison purposes only, and the City Council intends for the award to be made upon the submitted unit prices, hourly rates, markups, fees, and authorized work orders rather than as a guaranteed lump-sum contract amount; and

WHEREAS, the submitted documents include a Non-Collusion Affidavit executed in connection with the bid, and contractor license documentation reflecting an active Alabama Heating, Air Conditioning, and Refrigeration Contractors certification for Jalen D. Dawson, Certification No. 2020015, effective through December 31, 2026; and

WHEREAS, the City Council finds that the maintenance, repair, emergency servicing, and proper installation of HVAC systems in City facilities serves a valid public purpose by protecting City property, supporting safe and functional public facilities, promoting continuity of City operations, and advancing the health, safety, welfare, comfort, and convenience of City employees, officials, visitors, and residents; and

WHEREAS, the City Council desires to affirm the bid process, accept the Contractor's bid, award the HVAC Maintenance, Repair, and Standard Installation Services bid to the Contractor,

and authorize the Mayor and appropriate City officials to execute and administer the necessary contract documents, subject to the conditions stated herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clay, Alabama, as follows:

Section 1. Recitals Approved.

The foregoing recitals are true and correct, are approved by the City Council, and are incorporated herein by reference as findings of the City Council.

Section 2. Affirmation of Bid Process and Bid Submission.

The City Council hereby affirms the Request for Sealed Bids process for HVAC Maintenance, Repair, and Standard Installation Services, Bid No. 2026-05-01, and acknowledges receipt and review of the bid submitted by the Contractor.

Section 3. Award of Bid and Contract.

The City hereby awards the bid for HVAC Maintenance, Repair, and Standard Installation Services to Dawson True Heating & Cooling / Jalen D. Dawson, subject to:

- a. full execution of all necessary contract documents;
- b. confirmation of the Contractor's exact legal name, business status, license status, insurance, and required compliance documentation;
- c. compliance with all terms, conditions, specifications, scopes of work, pricing, response times, reporting requirements, warranty requirements, and other requirements contained in the bid documents and Contractor's submitted bid;
- d. compliance with applicable federal, state, county, and municipal laws, rules, regulations, licensing requirements, permitting requirements, insurance requirements, bond requirements where applicable, and City procedures; and
- e. annual appropriation, availability of funds, satisfactory performance, and lawful renewal authority.

Section 4. Pricing Schedule Accepted.

The Contractor's submitted pricing schedule is hereby accepted as the basis for the City's award, including the unit prices, hourly rates, trip charges, markups, fees, preventive maintenance pricing, repair labor and materials pricing, refrigerant pricing, and standard installation pricing submitted by the Contractor.

Actual amounts payable under the contract may vary depending upon the specific services requested by the City, actual quantities performed, approved work orders, authorized repairs, approved installations, emergency service needs, and applicable bid unit prices. No minimum quantity of work is guaranteed by this Resolution.

Section 5. Contract Term and Renewals.

The initial contract term shall be for one (1) year from the date stated in the notice to proceed, contract, or other written authorization approved by the City. The City may renew the contract for up to two (2) additional one-year terms at the City's option, subject to annual appropriation, satisfactory performance, lawful pricing and renewal authority, and approval by the City in accordance with applicable law and City procedures.

Section 6. Work Orders and No Obligation for Specific Work.

Nothing in this Resolution shall require the City to proceed with any particular repair, installation, replacement, maintenance visit, service call, emergency call, project, quantity, or scope of work unless and until such work is authorized by the City in accordance with the contract documents and applicable City procedures.

Non-routine repairs, installations, replacements, and work not included in routine preventive maintenance shall proceed only upon City authorization through a written work order, purchase order, not-to-exceed authorization, written estimate approval, or other lawful written direction from an authorized City representative.

Section 7. Authority of Mayor and City Officials.

The Mayor, City Clerk, City Attorney, Finance Officer, Building Official, and other appropriate City officials, employees, and agents are hereby authorized to take such actions, execute such documents, issue such notices, verify such documentation, coordinate such work orders, process such invoices, and perform such other acts as may be necessary or desirable to carry out the intent and provisions of this Resolution.

The Mayor is authorized to negotiate, execute, and deliver on behalf of the City a contract, notice to proceed, service agreement, work authorization documents, renewal documents, and related forms consistent with the bid documents, the Contractor's submitted bid, this Resolution, and applicable law, with such non-material changes, completions, corrections, or additions as the Mayor may approve, such approval to be conclusively evidenced by the Mayor's execution thereof and attestation by the City Clerk where required.

Section 8. Conforming Contractor Name and Clerical Corrections.

The City Clerk, City Attorney, Mayor, and appropriate City staff are authorized to confirm and conform the Contractor's exact legal name, trade name, business entity information, license information, insurance information, and related contract information before execution of the final

contract documents, provided that such confirmation does not materially alter the bid award approved by this Resolution.

City staff may also verify arithmetic, evaluation totals, clerical matters, and attachment references in the bid file, provided that no such verification shall change the unit prices, rates, markups, fees, or material terms submitted by the Contractor unless approved by the City Council or otherwise permitted by law.

Section 9. Compliance Documentation.

Before the City is obligated to issue work under the contract, the Contractor shall provide, maintain, and update all documentation required by the bid documents, the contract, and applicable law, including, where applicable, proof of licensure, insurance, permits, E-Verify or immigration compliance documentation, tax documentation, bonds required for particular work, subcontractor disclosures and approvals, safety compliance documentation, and any other documentation reasonably required by the City.

Section 10. Independent Contractor Relationship.

The Contractor shall perform all services as an independent contractor. This Resolution does not create any partnership, joint venture, employment relationship, agency relationship, or other relationship between the City and the Contractor except as expressly provided in the bid documents, contract documents, approved work orders, and applicable law.

Section 11. Public Purpose and Best Interest.

The City Council hereby finds, determines, and declares that the award authorized by this Resolution serves a valid public purpose and is necessary, desirable, and in the best interest of the City and the health, safety, welfare, comfort, convenience, and orderly administration of City operations.

Section 12. Severability.

If any provision, phrase, sentence, clause, section, or application of this Resolution is held invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions and applications shall not be affected or impaired thereby.

Section 13. Effective Date.

This Resolution shall become effective immediately upon its adoption and approval.

ADOPTED AND APPROVED this ____ day of _____, 2026.

CITY OF CLAY, ALABAMA

By: _____
Jane Anderton, Mayor

Date: _____

ATTEST:

Toushi Arbitelle, City Clerk

VOTING RESULTS:

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

CERTIFICATION

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the foregoing is a true and correct copy of a Resolution lawfully passed and adopted by the City Council of the City of Clay, Alabama, at a regular or special meeting of such Council held on the ____ day of _____, 2026, and that the same is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this ____ day of _____, 2026.

Toushi Arbitelle, City Clerk
City of Clay, Alabama

EXHIBIT A

RESOLUTION NO. 2026-06-04

A RESOLUTION AUTHORIZING AND MEMORIALIZING THE USE, PLACEMENT, BURIAL, AND COVERING OF CLEAN, UNUSED CONCRETE AND CONCRETE BLOCK MATERIAL AS ON-SITE FILL AT THE CITY PARK AND BALL FIELDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLAY, ALABAMA, AS FOLLOWS:

WHEREAS, the City of Clay, Alabama, is in possession of certain clean, unused concrete and concrete block material located on or about City property; and

WHEREAS, said material consists of hardened concrete and concrete block only and does not include household garbage, mixed construction or demolition debris, asphalt shingles, treated wood, painted material, petroleum-contaminated material, asbestos-containing material, hazardous waste, or other regulated solid waste; and

WHEREAS, the City Council finds that the clean concrete and concrete block material is not needed for any other municipal use in its present condition and may be beneficially used by the City as clean fill on City-owned property; and

WHEREAS, the City owns and maintains the City Park and Ball Fields for public recreational purposes; and

WHEREAS, the City Park and Ball Fields property is further identified as follows:

Tax Parcel ID: 10 00 19 4 000 003.000

Address: 7279 Old Springville Road U2, Pinson, Alabama 35126; and

WHEREAS, the City Council finds that the placement, burial, covering, compaction, grading, and use of said clean concrete and concrete block material as on-site fill at the City Park and Ball Fields may assist the City in maintaining, improving, stabilizing, grading, or otherwise managing said property in an efficient and responsible manner; and

WHEREAS, the City Council desires to authorize and memorialize the placement, burial, covering, compaction, grading, and use of said clean concrete and concrete block material as on-site fill at the City Park and Ball Fields, provided that the material remains clean and uncontaminated and is used in a manner consistent with applicable law, public safety, and sound public works practices.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLAY, ALABAMA, that the City Council hereby determines that the clean, unused concrete and concrete block material described herein is not needed for any other municipal purpose in its present condition and authorizes the material to be used, placed, buried, covered, compacted,

graded, and maintained as clean fill at the City Park and Ball Fields, being further identified as Tax Parcel ID 10 00 19 4 000 003.000, with an address of 7279 Old Springville Road U2, Pinson, Alabama 35126.

BE IT FURTHER RESOLVED, that the Mayor, Public Works Director, City Engineer, or their designee is hereby authorized to determine the appropriate location or locations on said property for placement of the material and to take such actions as are reasonably necessary to move, place, bury, cover, grade, compact, or otherwise manage the material for municipal purposes.

BE IT FURTHER RESOLVED, that prior to placement, City personnel shall make a reasonable inspection of the material to confirm that it consists of clean concrete and concrete block only and does not contain regulated solid waste, hazardous material, petroleum contamination, asbestos-containing material, painted debris, treated wood, household garbage, or other prohibited material.

BE IT FURTHER RESOLVED, that the placement, burial, covering, compaction, grading, and maintenance of the material shall be performed in a manner that does not interfere with the continued public use of the City Park and Ball Fields, does not create an unsafe condition, and does not obstruct drainage, interfere with utilities, create an erosion or flooding condition, violate applicable environmental requirements, or create a nuisance.

BE IT FURTHER RESOLVED, that the material shall be placed, buried, covered, compacted, graded, and maintained in a manner suitable for City park and ball field property and consistent with the protection of public health, safety, and welfare.

BE IT FURTHER RESOLVED, that nothing herein shall authorize the disposal, burial, or placement of mixed construction or demolition debris, contaminated material, hazardous waste, or any material other than clean concrete and clean concrete block.

BE IT FURTHER RESOLVED, that City personnel are authorized to maintain reasonable documentation of the material and placement, including photographs, approximate quantities, the location of placement at the City Park and Ball Fields, and confirmation that the material consisted of clean concrete and clean concrete block only.

BE IT FINALLY RESOLVED, that this Resolution shall become effective immediately upon its adoption.

ADOPTED AND APPROVED this ____ day of _____, 2026.

CITY OF CLAY, ALABAMA

By: _____
Jane Anderton, Mayor

ATTEST:

Toushi Arbitelle, City Clerk

VOTING RESULTS:

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

CERTIFICATION

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the foregoing is a true and correct copy of a Resolution lawfully passed and adopted by the City Council of the City of Clay, Alabama, at a regular or special meeting of such Council held on the ____ day of _____, 2026, and that the same is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this ____ day of _____, 2026.

Toushi Arbitelle, City Clerk
City of Clay, Alabama

RESOLUTION NO. 2026-06-05
A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CLAY, ALABAMA, RENDERING A DECISION
ON AN EMPLOYEE DISCIPLINARY APPEAL

WHEREAS, on or about June 3, 2026, the Mayor provided Hunter Merola, a City employee, with written notice of termination outlining alleged violations of the rules, policies, and procedures of the City of Clay, Alabama (the "City"); and

WHEREAS, following the notice of termination, Mr. Merola provided written notice to the Mayor of his intent to appeal the Mayor's decision to the City Council of the City of Clay, Alabama (the "City Council"); and

WHEREAS, the City Council received Mr. Merola's Notice of Appeal and, in compliance with the City's Employee Handbook, set the matter for hearing in accordance with the City Council's procedures; and

WHEREAS, by Resolution No. 2026-06-02, the City Council set the date and time for the hearing, established the rules governing the hearing, identified the issues to be heard, and limited the matter to whether Mr. Merola violated the City's policies and procedures and whether the disciplinary action imposed was appropriate; and

WHEREAS, the City Council conducted a hearing on the appeal on June 16, 2026, at which the City and Mr. Merola were provided the opportunity to present testimony, documents, evidence, and argument; and

WHEREAS, following the presentation of the evidence, the City Council deliberated and thereafter reconvened in an open meeting to issue its decision by vote of the Council; and

WHEREAS, the City Council now desires to enter a written resolution confirming its decision in this matter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clay, Alabama, while in a _____ session on _____, 2026, a quorum duly assembled, as follows:

Section 1. Incorporation of Recitals.

The above-stated recitals, together with any exhibits admitted or considered by the City Council, are hereby adopted, ratified, and incorporated as if fully set forth herein.

Section 2. Notice, Hearing, and Record Considered.

The City Council finds that Mr. Merola was provided notice of the hearing and an opportunity to be heard. The City Council further finds that it considered the Mayor's written notice of termination, Mr. Merola's appeal, any exhibits admitted or considered, the testimony and statements presented, the applicable City rules, regulations, policies, and procedures, and the arguments of the parties.

Section 3. Decision of the City Council.

The City Council hereby renders its decision. The City Council shall indicate its decision by marking only one of the options below:

OPTION A - CONFIRMATION OF MAYOR'S NOTICE OF TERMINATION. The City Council hereby confirms and upholds the Mayor's written notice of termination and the disciplinary decision to terminate Hunter Merola's employment. The City Council finds that, based upon the evidence and information presented, the Mayor's decision is supported by the record and that termination is an appropriate disciplinary action under the applicable City rules, regulations, policies, procedures, and standards of conduct. The termination is hereby affirmed and shall remain effective as of _____, 2026.

OPTION B - REINSTATEMENT OF EMPLOYEE. The City Council hereby declines to confirm the Mayor's written notice of termination and disciplinary decision. Hunter Merola is hereby reinstated to employment with the City of Clay, Alabama, subject to the terms selected below and any additional lawful administrative action necessary to implement this Resolution. *If Option B is selected, the City Council further directs as follows, as applicable:*

Reinstatement shall be effective as of _____, 2026.

Reinstatement shall be subject to suspension from June 3, 2026, through _____, 2026.

Reinstatement shall be subject to lesser discipline as follows:

Reinstatement shall be without back pay.

Reinstatement shall include back pay from _____ through _____, less lawful deductions and any offsets required by applicable law or City policy.

Section 4. Notice of Decision.

The City Clerk shall provide written notice of the City Council's decision to the Mayor and to Mr. Merola within ten (10) days of the City Council's vote, unless a different time is required by applicable City policy or law.

Section 5. Limited Scope of Decision.

The City Council's decision is limited to the issues properly before it in this disciplinary appeal. This Resolution shall not be construed as a finding on any unrelated allegation, incident, employee matter, department matter, or issue not properly presented as part of the hearing.

Section 6. Implementation.

The Mayor, City Clerk, City Attorney, payroll personnel, human resources personnel, and any other appropriate City officials or employees are authorized to take any administrative action necessary to implement the decision selected in Section 3 of this Resolution.

Section 7. Effective Date.

This Resolution shall become effective immediately upon its adoption and publication or posting as required by law.

ADOPTED this ____ day of _____, 2026.

ATTEST:

Toushi Arbitelle
City Clerk

Jane Anderton
Mayor

Yeas: _____

Nays: _____

Abstentions: _____

Absent: _____

CERTIFICATION OF CITY CLERK

STATE OF ALABAMA)
JEFFERSON COUNTY)

I, Toushi Arbitelle, City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Clay, Alabama, during a duly called or regularly scheduled council meeting held on the ____ day of _____, 2026.

Witness my hand and seal of office this ____ day of _____, 2026.

Toushi Arbitelle
City Clerk

CITY OF CLAY, ALABAMA

RESOLUTION NO. 2026-06-06

A RESOLUTION DECLARING CITY FEST TO BE A CITY-SPONSORED EVENT; APPROVING AND AUTHORIZING A BUDGET AMENDMENT IN AN AMOUNT NOT TO EXCEED \$25,000.00; AUTHORIZING THE MAYOR, CITY CLERK, FINANCE OFFICER, AND CITY STAFF TO TAKE ALL ACTIONS NECESSARY TO PLAN, COORDINATE, FUND, AND CONDUCT THE EVENT; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Clay, Alabama (the “City”) desires to promote community engagement, civic pride, public recreation, local participation, and opportunities for residents and visitors to gather in a safe and family-oriented environment; and

WHEREAS, the City Council finds that City Fest serves a valid public and municipal purpose by promoting the general welfare of the City, encouraging community involvement, supporting local quality of life, and providing public recreational and cultural opportunities for the citizens of Clay; and

WHEREAS, the City Council desires to declare City Fest to be an official City-sponsored event; and

WHEREAS, the City Council further desires to approve a budget amendment and authorize the expenditure of public funds for City Fest in an amount not to exceed Twenty-Five Thousand and No/100 Dollars (\$25,000.00), subject to lawful appropriation, availability of funds, applicable purchasing requirements, and proper documentation; and

WHEREAS, the City Council desires to authorize the Mayor, City Clerk, Finance Officer, and City staff to perform such acts, execute such documents, coordinate such services, engage such vendors, obtain such permits, approve such logistics, and take such other actions as are necessary or desirable to plan, coordinate, promote, fund, operate, and conclude City Fest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clay, Alabama, as follows:

Section 1. Recitals Approved.

The foregoing recitals are true and correct, are approved by the City Council, and are incorporated herein as findings of the City Council.

Section 2. City Fest Declared City-Sponsored Event.

City Fest is hereby declared to be an official City-sponsored event of the City of Clay, Alabama. The City Council finds and declares that City Fest serves a public purpose and is in the best interest of the City and its citizens.

Section 3. Budget Amendment Approved.

The City Council hereby approves and authorizes a budget amendment in an amount not to exceed Twenty-Five Thousand and No/100 Dollars (\$25,000.00) for City Fest expenses.

The budget amendment shall be made from and to such lawful funds, departments, line items, or accounts as determined by the Mayor, City Clerk, Finance Officer, and appropriate City staff, consistent with this Resolution, the City's budget, and applicable law.

For accounting purposes, the budget amendment may be reflected as follows:

Source of Funds: General Fund and Grant Award

Account/Line Item Reduced or Transferred From: 01-80300

Amount: Not to exceed \$25,000.00

Section 4. Authorized Expenditures.

The funds authorized by this Resolution may be used for expenses related to City Fest, including, without limitation, public safety, traffic control, event equipment, staging, sound, lighting, entertainment, sanitation, portable restrooms, tents, tables, chairs, signage, advertising, printing, supplies, rentals, insurance, permits, professional services, vendor services, labor, and other reasonable and necessary event-related expenses.

All expenditures shall be subject to the not-to-exceed amount stated in this Resolution, lawful appropriation, availability of funds, applicable purchasing requirements, and proper invoice and payment procedures.

Section 5. Authority of Mayor and Staff.

The Mayor, City Clerk, Finance Officer, and City staff are hereby authorized and directed to take all actions necessary or desirable to plan, coordinate, promote, manage, operate, and conclude City Fest, including, without limitation:

- a. coordinating City departments, employees, volunteers, vendors, contractors, public safety personnel, and other participants;
- b. obtaining or approving permits, licenses, insurance, site plans, safety plans, traffic plans, and other event-related documentation;
- c. executing agreements, purchase orders, work orders, applications, vendor forms, sponsorship forms, and related documents consistent with this Resolution;
- d. arranging for equipment, services, supplies, entertainment, public safety, sanitation, logistics, and event operations;

e. approving reasonable event rules, vendor requirements, participant requirements, safety requirements, and site-use procedures; and

f. performing such other acts as may be necessary to carry out the intent and purpose of this Resolution.

Section 6. Compliance With Law and City Procedures.

All actions taken pursuant to this Resolution shall comply with applicable federal, state, county, and municipal laws, rules, regulations, purchasing requirements, insurance requirements, permitting requirements, and City policies and procedures.

Section 7. No Waiver of Immunity or Authority.

Nothing in this Resolution shall be construed as a waiver of the City's governmental immunity, discretionary-function immunity, police powers, regulatory authority, permitting authority, or any other rights, defenses, or protections available to the City, its officials, employees, agents, or representatives under Alabama law or any other applicable law.

Section 8. Severability.

If any provision, phrase, sentence, clause, section, or application of this Resolution is held invalid, illegal, or unenforceable, the remaining provisions and applications shall remain in full force and effect.

Section 9. Effective Date.

This Resolution shall become effective immediately upon its adoption and approval.

ADOPTED AND APPROVED this ____ day of _____, 2026.

CITY OF CLAY, ALABAMA

By: _____
Jane Anderton, Mayor

Date: _____

ATTEST:

Toushi Arbitelle, City Clerk

VOTING RESULTS:

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

CERTIFICATION

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the foregoing is a true and correct copy of a Resolution lawfully passed and adopted by the City Council of the City of Clay, Alabama, at a regular or special meeting of such Council held on the ____ day of _____, 2026, and that the same is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this ____ day of _____, 2026.

Toushi Arbitelle, City Clerk
City of Clay, Alabama