



**Detroit Land Bank Authority**  
**RFQ – Part 1 of 2: Standard Bid Clauses**

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### 1. INTRODUCTION

#### A. Overview

The Detroit Land Bank Authority (DLBA) requests quotes from qualified firms to provide the goods/services outlined in this bid. Please carefully read all parts of this bid, including:

- Bid Coversheet (or Bid Overview page, if viewing online)
- RFQ Template – Part 1 of 2: Standard RFQ Clauses
- RFQ Template – Part 2 of 2: RFQ Specific Clauses
- All required documents listed on the Bid Overview page in BidSync

The work contemplated is to be performed in a professional manner. The Respondent shall be financially solvent and each of its members (if a joint venture), its employees, agents or sub-consultants of any tier shall be competent to perform the services required under this RFQ document.

Nothing in this RFQ shall be construed to create any legal obligation on the part of the DLBA or any respondents. The DLBA reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFQ in whole or in part, at any stage. In no event shall the DLBA be liable to respondents for any cost or damages incurred in connection with the RFQ process, including but not limited to, any and all costs of preparing a response to this RFQ or any other costs incurred in reliance on this RFQ. No respondent shall be entitled to repayment from the DLBA for any costs, expenses or fees related to this RFQ. All supporting documentation submitted in response to this RFQ will become the property of the DLBA. Respondents may also withdraw their interest in the RFQ, in writing, at any point in time as more information becomes known.

The DLBA follows the Detroit Land Bank Authority Policies and Procedures for Procurement process.

For further information regarding this RFQ, please contact Yolanda Gaines at:

*Detroit Land Bank Authority*

*500 Griswold, Ste. 1200*

*Detroit, MI 48226*

*Phone: Office: 313-974-6869*

*Email: [nonhhfprocure@detroitlandbank.org](mailto:nonhhfprocure@detroitlandbank.org).*

#### B. Time of Completion

Any contract awarded pursuant to this RFQ solicitation shall provide services within a mutually agreed upon expedited timeframe.



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### **C. Term of Contract**

If a contract is awarded as a result of this RFQ the term of the contract and renewal options are indicated on the bid cover page.

### **2. PROJECT MANAGEMENT**

The Contractor will carry out this project under the direction and control of the DLBA.

The Contractor may be one of several Contractors that will provide services to the DLBA in this area and the number of persons and/or entities each Contractor will be requested to serve will depend on the business needs of the DLBA and the ability of the Contractor to manage the work requested. This may be an optional use contract; no minimum number of persons and/or entities are guaranteed to be assigned.

### **3. BID PRESENTATION**

DLBA will request that Respondents that meet the criteria specified in this RFQ meet with a DLBA committee to demonstrate their services and address questions upon request.

### **4. SUBMITTAL REQUIREMENTS**

RFQ responses must be submitted via BidSync by the deadline indicated on the bid Cover Page. **Responses not submitted by the due date will not be considered.** Respondents are advised to adhere to the Submittal Requirements. Failure to comply with the instructions of this RFQ will be cause for rejection of submittals.

The DLBA reserves the right to seek additional information to clarify responses to this RFQ. Each response must include the following:

#### **A. Letter of Interest**

Please submit a Cover Letter of Interest signed by a duly authorized officer or representative of the Respondent, not to exceed two pages in length. The Letter of Interest must also include the following information:

1. The principal place of business and the contact person, title, telephone/fax numbers and email address.
2. A brief summary of the qualifications of the Respondent and team.
3. Description of organization (i.e. Corporation, Limited Liability Company, or Joint Venture).
4. The names and business addresses of all Principals of the Respondent. For purposes of this RFQ “Principals” shall mean persons possessing an ownership interest in the Respondent.



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- If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization’s approval rights, if any, over the activities of the Respondent.
  - If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization’s approval rights, if any, over the activities of the Respondent.
5. The Certification attached hereto at the end of this RFQ and incorporated herein by reference must be signed by Respondent and attached to the Letter of Interest.

### **B. Threshold Requirements**

These documents must be submitted and acceptable before the DLBA and its RFQ Review Committee will review the Experience and Capacity Bid:

1. Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Michigan Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
2. Evidence of License and Insurance: Evidence that insurance is in place or can be obtained if selected. Appropriate licenses to be provided.
3. Evidence of Financial Stability: All Respondents shall include their most recent financial statements with the Bid response. This information will assist the DLBA in determining the Respondent’s financial condition. The DLBA is seeking this information to ensure that the respondents have the financial stability and wherewithal to assure good faith performance.
4. Conflict of Interest Statement & Supporting Documentation: Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing the DLBA. In addition, all Respondents shall further disclose arrangement to derive additional compensation from various investment and reinvestment products, including financial contracts.

### **C. Main Bid**

Please provide the following information:

1. Describe relevant experience
2. Statement of Qualifications
3. A competitive pricing Bid (Pricing Bid template in RFP Template Part II document).

## **5. REJECTION OF BIDS**



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The Detroit Land Bank Authority expressly reserves the right to reject any, and all Bids, waive any non-conformity, re-advertise for Bids to withhold the award for any reason the DLBA determines and/or to take any other appropriate action that is in the best interest of the DLBA.

### **6. SELECTION PROCESS**

The Selection Committee comprised of DLBA staff and others deemed appropriate by the DLBA Board will review qualifications in accordance with the evaluation criteria set forth herein and in accordance with DLBA policies. Bids that are submitted timely and comply with the mandatory requirements of the RFQ will be evaluated in accordance with the terms of the RFQ. Any contract resulting from this RFQ will not necessarily be awarded to the vendor with the lowest price. Instead, contract(s) shall be awarded to vendor(s) whose bid is the most responsible, in accordance with criteria set forth in the RFQ. This RFQ may result in a pool of qualified vendors selected based on pricing and other criteria as defined within this RFQ.

The Detroit Land Bank Authority is an equal opportunity employer. We will not discriminate against employees or applicants for employment on any legally-recognized basis [“protected class”] including, but not limited to: disability; religion; race; color; national origin; age; sex; gender identity or expression; sexual orientation; age; pregnancy; childbirth or related medical condition; height; weight; marital status; genetic information; veteran status, uniform service member status or any other protected class under federal, state, or local law. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

### **7. QUESTIONS DEADLINE**

Questions regarding this RFQ should be submitted via BidSync. The last date to submit questions regarding the RFQ is noted on the BidSync Cover Page.

### **8. ETHICS HOTLINE REPORTING**

The DLBA Board of Directors has hired Lighthouse Services to provide an ethics and compliance Hotline for all DLBA employees, vendors, customers and the general public, to ensure that all reports can be submitted anonymously and without fear of retribution. All reports will be delivered only to the Board, and all efforts will be made to protect the identity of the individual making the report when conducting the investigation. Reports may cover, but are not limited to: ethical violations, wrongful discharge, unsafe working conditions, internal controls, quality of service, vandalism and sabotage, sexual harassment, theft, discrimination, conduct violations, alcohol and substance abuse, threats, fraud, bribery and kickbacks, conflict of interest, improper conduct, theft and embezzlement, violation of company policy, violation of the law, misuse of company



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property, or falsification of contracts, reports or records. Lighthouse Services toll free number and other methods of reporting are available 24 hours a day, 7 days a week.

- **Website:** [www.lighthouse-services.com/detroitlandbank](http://www.lighthouse-services.com/detroitlandbank)
- **Telephone:**
  - English speaking USA and Canada: 844-446-0004
  - Spanish speaking North America: 800-216-1288
- **E-mail:** [reports@lighthouse-services.com](mailto:reports@lighthouse-services.com) (MUST include “Detroit Land Bank” in report)
- **Fax:** (215) 689-3885 (MUST include “Detroit Land Bank” in report)

5.

### 9. SUBMITTAL DUE DATE

*Responses to this RFQ are due by the time and date indicated on the BidSync Cover Page. Responses to this RFQ must be submitted via BidSync. Please email any questions to [nonhhfprocure@detroitlandbank.org](mailto:nonhhfprocure@detroitlandbank.org).*



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**EXHIBIT A: RFQ SUBMITTAL REQUIREMENTS CHECKLIST**

*Please provide this Checklist with response to RFQ*

- Letter of Interest
- Certification
- Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Michigan Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- Evidence of Insurance
- State License and or Certification
- Evidence of Financial Stability
- References
- Conflict of Interest Statement & Supporting Documentation:
- Description of Company
- Capacity of Company
- Pricing Bid
- MBE/WBE, Local Hiring, HUD Section 3, if applicable
- RFQ Submittal Requirements Checklist



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**EXHIBIT B: CERTIFICATION FORM NOTE**

*THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE SUBMITTAL CERTIFICATION*

*The undersigned hereby certifies, on behalf of the Respondent named in this Certification (the "Respondent"), that the information provided in this RFQ submittal to the DLBA is accurate and complete, and I am duly authorized to submit same. I hereby certify that the Respondent has reviewed this RFQ in its entirety and accepts its terms and conditions.*

\_\_\_\_\_  
*(Name of Respondent)*

\_\_\_\_\_  
*(Signature of Authorized Representative)*

\_\_\_\_\_  
*(Typed Name of Authorized Representative)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Date)*





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## **1. GOODS OR SERVICES REQUIREMENTS**

### **A. Scope of Work**

The DLBA seeks bids from General Contractors interested in providing services for the Detroit Land Bank Authority. The following scope of service is requested under this RFQ. The types of services to be provided may include but are not limited to the following:

#### **General Contractor Services:**

- Prepare and work with the Detroit Land Bank Authority to establish a final scope of work for each project;
- Develop subcontractor interest in each project;
- Define any self-performed work;
- Receive and award subcontractor bids;
- Supervise and direct the work of subcontractors;
- Provide a Project Superintendent on a full-time basis for the duration of each project;
- Provide and maintain a Construction Schedule;
- Provide and maintain a Schedule of Values;
- Maintain quality and ensure all related Building Codes are followed
- Schedule and conduct weekly progress meetings;
- Provide the Detroit Land Bank Authority with the post construction services, including but not limited to break-in repairs, buyer inspection repairs, etc.

#### **Additional Requirements to Submit with RFQ Response:**

- Active Builder's License
- 5 years residential rehab experience (provide references)



**B. Request for Service Description Quotes**

Please fill out the rates for the service descriptions below. To the degree possible, attach an individual fee to individual service types so that DLBA may elect to include/exclude certain services. To the degree necessary, attach an overall set (fixed) fee for the described bid.

This will act as the pricing Bid Template needed for the evaluation criteria.

**DLBA SERVICE DESCRIPTION**

Group	Description	Measure	Unit Price
<b>Basement</b>	Basement-Dehumidifier-install a 70 pint dehumidifier with hose to drain for continuous use.	Ea.	
	Basement-Basement wall paint-Wall paint - Dryloc	Sqft.	
	Basement-Glass Block Window-Remove and install new glass block window for those that are damaged. Board up vent openings once installed. (provide Ea.)	Ea.	
	Basement-Laundry Tub-24" Full Feature Laundry Tub W/ 4" P	Ea.	
	Basement-Basement Stairs-Basement-Stairs-Stair repair, tred, bull nose and railing as needed	Lft.	
	Basement-Basement Primer-Primer Basement	Sqft.	
	Basement-Basement Ceiling Paint/Drywall ceiling (provide Sqft.)	Sqft.	
	Basement CO/Smoke combo detector hardwired inteconnecting combo unit	Ea.	
	Basement-Hydro cement seal any crack in foundation walls	Sqft.	
	There may be additional items needed based on each property, whereas a specific bid will be requested for those items		
<b>Bedrooms</b>	<b>Installation of Bedroom-Ceiling Fan 52" (Labor Cost Only)</b>	Ea.	
	Bedroom -Smoke and CO Detectors Hardwired-Hardwired Interconnectable 120-Volt Smoke Alarm with Battery Backup	Ea.	
	Bedroom -Closet - Rod and Shelf (if needed)	Set	
	<b>Installation of Bedroom -Interior Doors-entry door (Labor Cost Only)</b>	Ea.	



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	<b>Installation of Bedroom -Interior Doors-closet door (Labor Cost Only)</b>	Ea.	
	Bedroom -Sheetrock Installation-including all components	Sqft.	
	Bedroom -Lighting-6" 1Lt White Globe Flushmount for closet (should match fixtures-nickel or bronze)	Ea.	
	Bedroom -Window Casing Installation-including all components	Lft.	
	Bedroom -Door Casing Installation-including all components	Lft.	
	<b>Installation of Bedroom -Door Knobs-entry (Labor Cost Only)</b>	Ea.	
	<b>Installation of Bedroom -Door Knobs-closet (Labor Cost Only)</b>	Ea.	
	Bedroom -Shoe Mold Installation-including all components	Lft.	
	Bedroom -Baseboard Installation-including all components	Lft.	
	Bedroom -Insulation-Wall-Install wall insulation required by code	Sqft.	
	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Dining Room</b>	<b>Installation of Dining Room-Lighting-Chandelier (Labor Cost Only)</b>	Ea.	
	Dining Room-Sheetrock Installation-including all components	Sqft.	
	Dining Room-Door Casing Installation-including all components	Lft.	
	Dining Room-Window Casing Installation-including all components	Lft.	
	Dining Room-Baseboard Installation-including all components	Lft.	
	Dining Room-Shoe Mold Installation-including all components	Lft.	
	Dining Room-Insulation-Wall-Install wall insulation required by code	Sqft.	
	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Entry</b>	<b>Installation of Entry-Doorbell-(hardwired) (Labor Cost Only)</b>	Ea.	
	<b>Installation of Entry-Hall Door (Labor Cost Only)</b>	Ea.	
	<b>Installation of Entry-Hall Door knob set hall/closet (Labor Cost Only)</b>	Ea.	
	Dining Room-Baseboard Installation-including all components	Lft.	
	Dining Room-Shoe Mold Installation-including all components	Lft.	
	Dining Room-Door Casing Installation-including all components	Lft.	
	Dining Room-Lighting-6" 1Lt White Globe Flushmount (should match fixtures-nickel or bronze)	Ea.	



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	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Exterior</b>	Exterior-Exterior Lighting-150D Cove Motion Wall Lntrn (side and back)	Ea.	
	Exterior-Exterior Lighting-180D Motion Security Light (for front)	Ea.	
	Exterior-Strikemaster-Install Strikemaster on every exterior door	Ea.	
	Exterior-Security Door-install security doors with handle (all doors) double deadbolt or Security Cups.	Ea.	
	Exterior-Roundtop Security Door-install security doors with handle (front door) double deadbolt or Security Cups.	Ea.	
	Exterior-Door Knobs and Lock-Exterior-Entry Handle Set with Lido Lever- SmartKey Arlington Single Cylinder	Ea.	
	Exterior-Door Knobs and Lock-Exterior-Electronic Key Pad Deadbolt- SmartKey Powerbolt2 Single Cylinder Satin Nickel	Ea.	
	Exterior-Door Knobs and Lock-Exterior-Juno Satin Nickel Exterior Entry Knob and Single Cylinder Deadbolt Combo Pack -SmartKey	Ea.	
	Exterior-Tuck Point-Tuck Pointing	Sqft.	
	Exterior-Fencing including driveway gate-New fence gate with hardware (chain link)-6' Height	Ft	
	Exterior-Fencing including driveway gate-New fence gate with hardware (chain link)-4' Height	Ft	
	Exterior-Fencing including driveway gate-New fence gate with hardware (Vinyl/PVC)-6' Height	Ft	
	Exterior-Fencing including driveway gate-New fence gate with hardware (Vinyl/PVC)-4' Height	Ft	
	Exterior-Fencing including driveway gate-New fence gate with hardware (Dog-eared)-6' Height	Ft	
	Exterior-Fencing including driveway gate-New fence gate with hardware (Dog-earned)-4' Height	Ft	
	Brick-up old coal shutes & milk chute frame & insulate inside opening (if needed)	Ea.	
Exterior-Windows-Replace old windows with stock double hung windows to Include aluminum window wrap (White or Tan)	Ea.		



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	Exterior-Fascia boards & Wrap-Replace missing/damaged fascia (color should match windows)	Lft.	
	Exterior-Gutters-Replace missing/damaged gutters per linear foot fill storm drains (color should match trim)	Lft.	
	Exterior Vinyl Siding D4" Dutchlap (colors White, Almond, Khaki, Pewter)	Sq.	
	Exterior-Address Numbers-Address plaque (Metal)	Ea.	
	Exterior-Mailbox-Wm-g Designer Locking Mailbox	Ea.	
	Exterior-Front Porch-Redo bricks around front porch	Sqft.	
	Exterior-Steps- Precast Concrete Step	Ea.	
	Exterior-Roof (3-Tab)-(complete tear off; includes upto 2 layers of shingles)	Sq.	
	Exterior-Roof-Install new OSB Sheathing (per sheet)	Sheet	
	Exterior-Roof-Additional Layer of Shingle Removal (each additional layer after 2)	Ea.	
	Exterior-Chimney Cap(s)	Ea.	
	Exterior-Roof Vent Boots	Ea.	
	Exterior-Brick molding-Exterior door molding	FT	
	Exterior-Gutters-Downspouts-Replace missing/damaged downspouts (color White, Grey, Khaki, Brown)	Lft.	
	<b>Installation</b> of Exterior-Exterior Doors-front ( <b>Labor Cost Only</b> )	Ea.	
	<b>Installation</b> of Exterior-Exterior Doors-back ( <b>Labor Cost Only</b> )	Ea.	
	<b>Installation</b> of Exterior-Exterior Doors-side ( <b>Labor Cost Only</b> )	Ea.	
There may be additional items needed based on each property, whereas a specific bid will be requested for those items			
<b>Garage or Carport</b>	Demo-2 car	Ea.	
	Demo- 1 car	Ea.	
	Repair Bid will be requested based on the condition of each garage		
<b>Half Bath</b>	Exhaust fan 70 CFM W/light	Ea.	
	<b>Installation</b> of Half Bath-Interior Doors -entry door ( <b>Labor Cost Only</b> )	Ea.	
	Half Bath-Sheetrock Installation-including all components	Sqft.	
	Half Bath-Smoke and CO Detectors Hardwired-Hardwired Interconnectable 120-Volt	Ea.	



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	Smoke Alarm with Battery Backup		
	Half Bath-Insulation-Wall-Install wall insulation required by code	Sqft.	
	Half Bath-Towel Bar	Ea.	
	Half Bath-Toilet Paper Holder	Ea.	
	<b>Installation of Half Bath-Toilet (Labor Cost Only)</b>	Ea.	
	<b>Installation of Half Bath-Vanity (no countertop or sink-will be provided by granite company)-Labor Cost Only</b>	Ea.	
	<b>Installation of Half Bath-Bathroom faucets (Labor Cost Only)</b>	Ea.	
	<b>Installation of Half Bath-Mirror-(Labor Cost Only)</b>	Ea.	
	<b>Installation of Half Bath-Vanity Lighting-(Labor Cost Only)</b>	Ea.	
	Half Bath-Window Casing Installation-including all components	Lft.	
	Half Bath-Baseboard Installation-including all components	Lft.	
	Half Bath-Door Casing Installation-including all components	Lft.	
	<b>Installation of Half Bath-Door Knobs-entry (Labor Cost Only)</b>	Ea.	
	<i>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</i>		
<b>Hallway</b>	<b>Installation of Hallway-Interior Door (Labor Cost Only)</b>	Ea.	
	Hallway-Sheetrock Installation-including all components	Sqft.	
	Hallway-Smoke and CO Detectors Hardwired-Hardwired Interconnectable 120-Volt Smoke Alarm with Battery Backup	Ea.	
	Hallway-Stairs-Stair repair, tred, bull nose and railing as needed	Lft.	
	Hallway-Lighting-6" 1Lt White Globe Flushmount (should match fixtures-nickel or bronze)	Ea.	
	Hallway-Shoe Mold Installation-including all components	Lft.	
	Hallway-Window Casing Installation-including all components	Lft.	
	Hallway-Baseboard Installation-including all components	Lft.	
	Hallway-Door Casing Installation-including all components	Lft.	
	<b>Installation of Hallway-Door Knobs-entry (Labor Cost Only)</b>	Ea.	
	<i>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</i>		



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<b>Interior</b>	Interior-HVAC/ Furnace- <b>INCLUDE ALL HVAC WORK-</b> Supply and install high efficiency 90% plus natural gas forced air furnace. All venting per code, Rework duct-work as needed for new furnace and updated layout. Existing duct-work to be reused, replace all grill covers as needed. Install new dryer vent and install the exhaust and supply lines for high efficiency furnace. AC ready furnace includes A-coil, wiring & condensation pump. Digital Thermostat. To include shut off valve replacement and gas line to stove & pressure testing. Venting for stove hood vent; as needed.	Ea.	
	Interior-Water Heater-40Gal/36-40k Btu Gas Tall Perf+ W/h N3	Ea.	
	Interior-Water Heater-50Gal/40k Btu Gas Tall Perf+ W/h N3	Ea.	
	Interior-Plumbing- <b>INCLUDE ALL PLUMBING WORK-</b> <b>INCLUDE ALL PLUMBING WORK-</b> Remove all existing pex and copper, install new pex and to include out side water spouts front and rear. Bring up to code and replace any existing damage drains.	Ea.	
	Interior-Rewire electrical-2 story home ( <b>fully gutted</b> )-Install new 100 amp panel (20 circuits) to code. Install new 220 V lines for dryer and stove. Dedicated circuits for electrical appliances, dryer, range, microwave, dishwasher, exterior lights and alarm to code. Install junction box for smoke detectors and CO2 detectors necessary to meet code, Install new receptacles and switches. Receptacles must be properly grounded. Install new GFCI receptacles per code. Label breaker panel, run wiring for pull chain lights in basement. Replace receptacle and switch covers.	Ea.	
	Interior-Rewire electrical-2 story home ( <b>partially gutted</b> )-Install new 100 amp panel (20 circuits) to code. Install new 220 V lines for dryer and stove. Dedicated circuits for electrical appliances, dryer, range, microwave, dishwasher, exterior lights and alarm to code. Install junction box for smoke detectors and CO2 detectors necessary to meet code, Install new receptacles and switches. Receptacles must be properly grounded. Install new GFCI receptacles per code. Label breaker panel, run wiring for pull chain lights in basement. Replace receptacle and switch covers.	Ea.	
	Interior-Duct work-HVAC ductwork –Install new duct work if needed.	Lft.	





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	Interior-Interior Paint-Paint all interior-Interior Walls-BEHR PRO i300 Eggshell Interior Paint (BEHR-Silver Bullet (Gray) or BEHR-Ashen Tan N220-2 determined by DLBA) , Interior ceilings- BEHR PRO- i300 Flat Interior Paint( White), Interior Trim- BEHR PRO i300 White Semi-Gloss Interior Paint(White)	Sqft.	
	Interior-Interior Primer-Prime walls - per Sqft.	Sqft.	
	Interior-Flooring - Tile-Replace Tile - Per Sqft. (Mortar, Cement Board and Grout) Both bathrooms,kitchen, lower hallway, landing by side door and stairs coming up from landing- <b>(Cost not including the tile selection)</b>	Sqft.	
	Interior-Flooring - FHA Grade Carpet-Install Carpet 25 oz / 6lb pad per yard	Sqft.	
	Interior-Resilient Plank Flooring-Plank Size 6" x 36" <b>(Labor Cost Only; not including plank selection)</b>		
	Interior-Hardwood Floors-Sand Stain and Refinish (Existing Hardwood) Per Sqft.	Sqft.	
	Interior-Door Stops-Install door stop	Ea.	
	Interior-Duct work-HVAC duct work. Clean existing and repair where needed to include trunks- Ceiling above duct work will be demo. Damage will occur to ducts.	Lft.	
	Interior Demo	Sqft.	
	There may be additional items needed based on each property, whereas a specific bid will be requested for those items		
<b>Kitchen</b>	Kitchen-Each Countertop-Install granite Each Contertop - labor and materials by SF	Sqft.	
	Kitchen-Disposal-Badger 500-1/2 HP Continuous Feed Garbage Disposal	Ea.	
	Kitchen -Door Casing Installation-including all components	Lft.	
	Kitchen-Extend header and open wall going into dining room-Extend header and open wall going into nook	Lft.	
	Kitchen-Window Casing Installation-including all components	Lft.	
	Kitchen-Kitchen Faucets-Fairbury Pull-down Kitch Faucet Ch	Ea.	
	Kitchen-Kitchen sinks-Undermount double bowl, Stainless steel (50/50)	Ea.	
	Kitchen-Lighting-6" 1Lt White Globe Flushmount (should match fixtures-nickel or bronze) - (in nook)	Ea.	
	Kitchen-Recess lighting-Install cans throughout kitchen	Ea.	



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	Kitchen-Shoe Mold Installation-including all components	Lft.	
	Kitchen-Smoke and CO Detectors Hardwired-Hardwired Interconnectable 120-Volt Smoke Alarm with Battery Backup	Ea.	
	Kitchen-Sheetrock Installation-including all components	Sqft.	
	Kitchen-Kitchen Cabinets-Installation <b>(Labor Only)</b>	Ea.	
	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Living Room</b>	Living Room-Window Casing Installation-including all components	Lft.	
	Living Room-Fireplace-Service Fireplace to ensure that it is functioning properly; clean and paint (supply key)	Ea.	
	Living Room-Sheetrock Installation-including all components	Sqft.	
	Living Room-Recess lighting-Install cans throughout living room	Ea.	
	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Main Bathroom</b>	<b>Installation of Main Bathroom -Interior Doors-(Labor Cost Only)</b>	Ea.	
	Main Bathroom -Door Casing Installation-including all components	Lft.	
	Main Bathroom-Baseboard Installation-including all components	Lft.	
	Main Bathroom-Window Casing Installation-including all components	Lft.	
	Main Bathroom-Window Stools-Installation-including all components	Lft.	
	Main Bathroom-Shoe Mold Installation-including all components	Lft.	
	<b>Installation of Main Bath-Door Knobs-entry (Labor Cost Only)</b>	Ea.	
	<b>Installation of Main Bath-Vanity Lighting-(Labor Cost Only)</b>	Ea.	
	<b>Installation of Main Bath-Bathroom faucets (Labor Cost Only)</b>	Ea.	
	Main Bathroom-Exhaust Fan-70 CFM Ceiling Exhaust Fan with Light	Ea.	
	<b>Installation of Main Bath-Vanity (no countertop or sink-will be provided by granite company)-Labor Cost Only</b>	Ea.	
	Main Bathroom-Shower and Bath Hardware or Accessories	Ea.	
Main Bathroom-Tile shower surround-Tile shower surround modern look.Install drywall/cement board where old tile was removed.	Ea.		



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	<b>Installation Main Bathroom-Tub-New-Install new tub (Labor Cost Only)</b>	Ea.	
	Main Bathroom-Tub Stopper-Replace bathroom tub stopper	Ea.	
	<b>Installation of Main Bath-Toilet (Labor Cost Only)</b>	Ea.	
	Main Bathroom-Towel Bar Set	Ea.	
	Main Bathroom-Sheetrock Installation-including all components	Sqft.	
	Main Bathroom-Insulation-Wall-Install wall insulation required by code	Sqft.	
	<b>There may be additional items needed based on each property, whereas a specific bid will be requested for those items</b>		
<b>Utility Notes</b>	Utility Notes-Building Permit	Cost	
	Utility Notes-Mechanical Permit	Cost	
	Utility Notes-Electrical Permit	Cost	
	Utility Notes-Plumbing Permit	Cost	

The DLBA may request in-person presentations of the Respondent’s Bid. In evaluating responses to this Request for Quote, the DLBA will take into consideration the costs that are being proposed by the Respondent. Respondents shall provide notice to take exception to any requirements of this Request for Quote. Such exceptions may reflect negatively on the evaluation of the Bid.

If applicable, Evidence of local Detroit-based Business License, Paid City of Detroit Income Taxes for Respondent to documents Detroit business location and Headquartered business concern as the prime contractor for the RFP, Section 3 business concern, Disadvantaged Business Concern etc. ***Note that if the bid is grant funded, local business preferences cannot be applied to scoring.***