

**DETROIT LAND BANK AUTHORITY**

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**BOARD OF DIRECTORS MEETING  
IN PERSON & VIA ZOOM**

**Tuesday, May 23, 2023**

**10:00 AM**

**MINUTES**

**IN PERSON:** Miranda Morrow-Bartell  
Richard Hosey  
Carol Walters

**EXCUSED:** Erica Ward-Gerson  
Patricia Pernell-Shelton

**OTHERS PRESENT:** Members of the Public, Members of DLBA Staff

**CALL TO ORDER**

Member Hosey called the **May 23, 2023**, meeting to order at **10:07 a.m.** and reviewed the process and logistics for a Zoom meeting.

**ROLL CALL**

Rhonda Bass called the roll. Three of five members were in attendance, and a quorum was met. Board Chair Ward-Gerson and Member Pernell-Shelton were excused.

**REVIEW AND APPROVAL OF MINUTES**

Member Hosey called for a motion to approve the minutes for the **April 25, 2023**, Board of Directors meeting. **Motion by Member Walters** for approval of the minutes. **Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**PUBLIC COMMENT**

Member Hosey opened the floor to public comment.

**Reverend Thomas Taylor** – Stated that he was an interested applicant that was approved for the purchase of a home and was awaiting the title. Jano Hanna, Director Sales and Marketing stated that she would contact Reverend Thomas Taylor after the meeting to assist.

**Michelle Jackson – Community Partner**, Smallville Farms, stated that she would like to speak with our Attorney's about investigating an issue in relation to properties that she bidded on, won last year and was later informed that she was disqualified. Ms. Jackson also stated that she would like to discuss 4677 Drexel, 5810, 6009 and 5815 Malcomb. Tammy Daniels, CEO informed Ms. Jackson that she would contact her to discuss the matter further.

**CEO UPDATE**

### **Occupied/Buy Back program**

Tammy Daniels, CEO, reported that we are continuing to cultivate a relationship with City Council and stated that she attended a very successful housing fair with Council Member Waters on May 6th at the Samaritan Center in Detroit, where we were able to connect with and assist several individuals with possible Buy Back eligibility. We are currently awaiting back up documentation for these individuals from Council Member Waters office. Tammy reported that as everyone is aware, Council Member Waters has raised question about the Buy Back and Occupied programs and a resolution was proposed to suspend the programming. A hearing to address is scheduled on Thursday of next week and Tammy will provide an update at the next Board meeting.

### **Policies**

Tammy reported that as previously mentioned, we are awaiting additional details on two resolutions that will be coming to the Board at a future meeting regarding programs that the Land Bank is working on in conjunction with the City to offer a discount to Detroit residents who have been over assessed for their property taxes as well as a proposed program in which the Land Bank would provide property to nonprofit organizations who would renovate the houses with grants from the City.

### **Partnerships**

Tammy provided thanks to Robbie and Reginald for their work and presentation in Baltimore to assist their City Council in their efforts to create a Land Bank.

### **Upcoming Events**

Tammy informed and invited members to attend the DLBA Career Fair scheduled for Thursday, June 15<sup>th</sup> at the Johnson Recreation Center in Joe Louis Park and to the Staff outing scheduled for Friday, August 11<sup>th</sup> at Riverside Park and stated that an invite would be sent to members as well.

## **NEW BUSINESS**

### **a. Resolutions**

**5-01-2023 RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A FOURTH AMENDMENT TO OFFICE LEASE WITH THE WAYNE COUNTY ECONOMIC DEVELOPMENT CORPORATION .** Gabriel Guerrero, Chief Counsel, provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-02-2023 RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A MONTHLY PARKING AGREEMENT WITH THE DETROIT REGIONAL CONVENTION FACILITY AUTHORITY.** Gabriel Guerrero, Chief Counsel, provided background on the resolution. **Motion by Member Morrow-Bartell to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

**5-03-2023 RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO REMIT PAYMENT TO TRANSUNION ON BEHALF OF THE DETROIT LAND BANK AUTHORITY.** Gabriel Guerrero, Chief Counsel, provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-04-2023 RESOLUTION APPROVING THE APPLICATION BY THE DETROIT LAND BANK AUTHORITY FOR A BLIGHT ELIMINATION GRANT THROUGH THE MICHIGAN STATE LAND BANK AUTHORITY.** Veronica Johnson, Assistant Director of Property Rehabilitation, provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-05-2023 RESOLUTION APPROVING CHIEF EXECUTIVE OFFICER TO ENTER INTO PURCHASE & DEVELOPMENT AGREEMENT WITH TAKUNIA COLLINS.** Karla Marshall, Manager, Real Estate Team, provided background on the resolution. **Motion by Member Morrow-Bartell to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

**5-06-2023 RESOLUTION APPROVING CHIEF EXECUTIVE OFFICER TO ENTER INTO PURCHASE & DEVELOPMENT AGREEMENT WITH KP ENDEAVORS LLC.** Karla Marshall, Manager, Real Estate Team provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-07-2023 RESOLUTION APPROVING CHIEF EXECUTIVE OFFICER TO ENTER INTO PURCHASE & DEVELOPMENT AGREEMENT WITH FALL HARVEST URBAN FARMS, LLC.** Karla Marshall Manager, Real Estate Team, provided background on the resolution. **Motion by Member Morrow-Bartell to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

**5-08-2023 RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A FOURTH AMENDMENT TO AN EXISTING TITLE INSURANCE ESCROW AGREEMENT.** Gabriel Guerrero, Chief Counsel, provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-09-2023 RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO SERVICES AGREEMENTS FOR SELECTIVE DEMOLITION SERVICES.** Veronica Johnson, Assistant Director of Property Rehabilitation, provided background on the resolution. **Motion by Member Morrow-Bartell to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

**5-10-2023 RESOLUTION APPROVING CHIEF EXECUTIVE OFFICER TO CONVEY PROPERTY TO THE CITY OF DETROIT FOR CONSTRUCTION OF THE JOE LOUIS GREENWAY.** Rob Linn, Director, Planning and Analysis, provided background on the resolution. **Motion by Member Walters to approve resolution. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.**

**5-11-2023 RESOLUTION ADOPTING AMENDMENTS TO THE AMENDED AND RESTATED VACANT LAND POLICY.** Rob Linn, Director, Planning and Analysis, provided background on the resolution. **Motion by Member Morrow-Bartell to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

#### **CLOSED SESSION**

Member Hosey stated that he has been advised by our General Counsel that there were no matters that required members to go into closed session.

#### **ADJOURNMENT**

There being no further business, Member Hosey called for a **Motion to adjourn. Motion by Member Walters to adjourn the meeting. Supported by Member Morrow-Bartell. MOTION UNANIMOUSLY APPROVED.** The meeting was adjourned at **10:31 a.m.**