

**DETROIT LAND BANK AUTHORITY**  

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**BOARD OF DIRECTORS MEETING**  
**GUARDIAN BUILDING**  
**500 Griswold • Detroit, Michigan 48226**  
**(Executive Board Room – 6<sup>th</sup> Floor)**

**Tuesday, January 15, 2019**  
**11:00 AM**

**MINUTES**

**PRESENT:** Erica Ward Gerson  
Richard Hosey  
Patricia Pernel-Shelton  
Carol Walters

**ABSENT:** N/A

**OTHERS PRESENT:** Public, DLBA Staff

**CALL TO ORDER**

Board Chair, Erica Ward Gerson called the January 15, 2019 meeting to order at **11:07 a.m.**

**ROLL CALL**

Board Chair, Erica Ward Gerson called roll. Three of four members were present, and a quorum was met. Member Hosey arrived at **11:15 a.m.**

**ADOPTION OF THE AGENDA**

Board Chair Erica Ward Gerson called for a Motion to approve the agenda. **Motion by Member Pernel-Shelton to approve the agenda. Supported by Member Walters. MOTION APPROVED.**

**REVIEW AND APPROVAL OF MINUTES**

Board Chair Erica Ward Gerson called for a motion to approve the December 12, 2018 Board of Directors meeting minutes. **Motion by Member Walters for approval of minutes. Supported by Member Pernel-Shelton. MOTION APPROVED.**

**PUBLIC COMMENT**

Board Chair Erica Ward Gerson opened the floor to public comment.

- **Neil Kasper**, Detroit resident, stated that he had attended the last meeting and had inquired about purchasing a property that he has since been able to obtain. He thanked the group for the assistance. He also flagged another property that had been sold earlier in 2018 that he says has not been maintained.

- **John Lauve**, commented that the agenda is inappropriate. Mr. Lauve provided photos of several properties and highlighted areas that are not in compliance and need to be cleaned and/or repaired.
- **Joanne Warwick**, Detroit resident, stated the economic development proposal for a property was not posted on the website. Ms. Warwick submitted a proposal for a community resource and pop-up center to the Board. Board Chair Ward Gerson informed Ms. Warwick that instructions for submitting a proposal for an economic development project are on the website and she would need to follow that process to have her proposal reviewed and considered.
- **Vanessa Peak**, Detroit resident, expressed concerns about DLBA owned properties in her community that are not being maintained. Ms. Peak also stated that she would like to see the Land Bank partner with the community and provide resources.

#### **EXECUTIVE DIRECTOR REPORT**

Saskia Thompson, Executive Director reported that Michael Brady, General Counsel will be leaving the organization. Ms. Thompson reported that she is in the process of filling the position on an interim basis as well as recruiting to fill the position permanently over the next couple of weeks. Board Chair Ward Gerson gave remarks and thanked Michael for his exceptional service.

#### **STAFF REPORTS**

##### **DEGC/Eastern Market/DLBA project**

Catherine Frazier of the Detroit Economic Growth Corporation, presented a project with the Eastern Market. Catherine provided background goals of the project and described various public and stakeholder meetings that have been held as well as several public meetings that are scheduled over the next month or two.

#### **STANDING COMMITTEE REPORTS**

##### **Finance and Audit**

Member Hosey reported that the Committee is without a Board member and did not meet.

##### **Project Review**

Member Pernell-Shelton reported that the Projects Committee met last week and reviewed upcoming projects.

##### **Community Engagement**

Member Pernell-Shelton reported that the Committee met last week, reviewed projects and discussed posting MLS#'s on the DLBA website. Saskia Thompson, Executive Director also stated that while this information is already publicly posted, we are working with our Marketing team to find a way to place them on our website.

#### **TREASURER'S REPORT**

Irene Tucker, CFO, reviewed the December 31, 2018 financials with the group, reported that cash is strong, and discussion ensued.

## **NEW BUSINESS**

### **a. Resolutions**

**1-01-2019** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AMENDMENT TO AN EXISTING SERVICES AGREEMENT WITH H&R PROCESS SERVING Erica Ward Gerson and Reginald Scott, Director, Disposition provided background. **Motion by Member Hosey to approve resolution. Supported by Member Pernell-Shelton. MOTION UNANIMOUSLY APPROVED.**

**1-02-2019** RESOLUTION APPROVING EXECUTIVE DIRECTOR TO ENTER INTO PURCHASE & DEVELOPMENT AGREEMENT WITH PARLAY PROJECTS, LLC. Jano Hanna, Assistant Director, Projects, provided background. **Motion by Member Hosey to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

**1-03-2019** RESOLUTION APPROVING EXECUTIVE DIRECTOR TO EXECUTE A TERMINATION OF CONDOMINIUM FOR BABCOCK FLORENCE CONDOMINIUM. Doug Parker, Principal Attorney provided background. **Motion by Member Walters to approve resolution. Supported by Member Hosey. MOTION UNANIMOUSLY APPROVED.**

**1-04-2019** RESOLUTION TO WAIVE THE FIVE-YEAR, FIFTY PERCENT TAX CAPTURE ON PROPERTY Doug Parker, Principal Attorney, provided background. **Motion by Member Hosey to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

### **CLOSED SESSION**

Board Chair Ward Gerson stated that Michael Brady, General Counsel has informed her that we do not need to have a closed session.

### **ADJOURNMENT**

There being no further business, Board Chair Ward Gerson called for a **Motion to adjourn. Motion by Member Hosey to adjourn the meeting. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.** The meeting was adjourned at **11:54 a.m.**