

**DETROIT LAND BANK AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
**GUARDIAN BUILDING**  
**500 Griswold St, Suite 1200 • Detroit, Michigan**  
**(Belle Isle Conference Room)**

**Tuesday, May 15, 2018**

**11:00 AM**

**MINUTES**

**PRESENT:** Erica Ward Gerson  
Richard Hosey  
Patricia Pernell-Shelton  
Rasul Raheem

**ABSENT:** Carol Walters (**excused**)

**OTHERS PRESENT:** Public, DLBA Staff

**CALL TO ORDER**

Board Chair, Erica Ward Gerson called the May 15, 2018 meeting to order at **11:05 a.m.**

**ROLL CALL**

Member Raheem called roll. Three of five members were present and a quorum was met. Member Hosey arrived at 11:15 a.m.

**ADOPTION OF THE AGENDA**

Board Chair Erica Ward Gerson called for a Motion to approve the agenda. **Motion by Member Raheem to adopt the agenda. Supported by Member Pernell-Shelton. MOTION APPROVED.**

**REVIEW AND APPROVAL OF MINUTES**

Board Chair Erica Ward Gerson noted a correction to page 3(Closed Session) of the minutes and called for the approval of the April 17, 2018 Board of Directors meeting minutes as corrected. **Motion by Member Pernell-Shelton for approval of minutes. Supported by Member Raheem. MOTION APPROVED.**

**PUBLIC COMMENT**

Board Chair Erica Ward Gerson opened the floor to public comment. There was no comment from the public.

**STAFF REPORTS**

Each department provided a brief staff report.

**STANDING COMMITTEE REPORTS**

**Finance and Audit**

Member Raheem reported that the Committee met last week and provided a brief update.

## **Project Review**

Member Pernell-Shelton reported that the Committee met last week and provided a brief update.

## **Community Engagement**

Member Pernell-Shelton reported that the Committee met last week and provided an update. Member Pernell-Shelton stated that she is pleased that the public has been attending the meetings and requested that attendees please arrive on time and continue to abide by the rules to help keep the meetings respectful and in order. Member Pernell-Shelton stated that we have placed microphones on the tables to assist with clear and effective communication when individuals are speaking. Member Pernell-Shelton also stated that we will continue to allow the public an extra 15 minutes at the end of the Community Engagement Committee meetings to address their questions, comments or concerns.

## **TREASURER'S REPORT**

Irene Tucker, CFO, distributed and reviewed the April 30, 2018 financials with the group and discussion ensued.

## **NEW BUSINESS**

### **a. Resolutions**

**05-01-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SECOND AMENDMENT TO OFFICE LEASE** Erica Ward Gerson, provided background and recommended approval. **Motion by Member Raheem to approve resolution. Supported by Member Hosey. MOTION UNANIMOUSLY APPROVED.**

**05-02-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH FINK AND ASSOCIATES.** Erica Ward Gerson provided background. **Motion by Member Hosey to approve resolution. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

**05-03-2018 RESOLUTION APPROVING EXECUTIVE DIRECTOR TO ENTER INTO PURCHASE AGREEMENT WITH STEVEN AND DOROTA COY.** Erica Ward Gerson provided background. **Motion by Member Hosey to approve resolution. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

**05-04-2018 RESOLUTION APPROVING EXECUTIVE DIRECTOR TO ENTER INTO PURCHASE AGREEMENT WITH ACACIA DREWNO LLC.** Erica Ward Gerson provided background. **Motion by Member Hosey to approve resolution. Supported by Member Pernell-Shelton. MOTION UNANIMOUSLY APPROVED.**

**05-05-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVICES AGREEMENT WITH DELL INC.** Erica Ward Gerson provided background and discussion ensued. **Motion by Member Hosey to approve resolution. Supported by Member Pernell-Shelton. MOTION UNANIMOUSLY APPROVED.**

**05-06-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO REMIT PAYMENT TO THE CITY OF DETROIT'S GENERAL SERVICES DEPARTMENT.** Erica Ward Gerson provided background and discussion ensued. Saskia Thompson, Executive Director stated that we are also working on a long-term strategy with GSD to assist with cutting back yards and removal of trees. **Motion by**

**Member Hosey to approve resolution. Supported by Member Pernell-Shelton. MOTION UNANIMOUSLY APPROVED.**

**05-07-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVICES AGREEMENT WITH D MALONE MECHANICAL & PLUMBING L.L.C.** Erica Ward Gerson provided background and discussion ensued. **Motion by Member Hosey to approve resolution. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

**05-08-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVICES AGREEMENT WITH 3R HOME IMPROVEMENT LLC.** Erica Ward Gerson provided background and discussion ensued. **Motion by Member Hosey to approve resolution. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

There was no Closed Session.

#### **ADJOURNMENT**

There being no further business, Board Chair Erica Ward Gerson called for a **Motion to adjourn. Motion by Member Hosey to adjourn the meeting. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.** The meeting was adjourned at **11:35 a.m.**