

DETROIT LAND BANK AUTHORITY

BOARD OF DIRECTORS MEETING
GUARDIAN BUILDING
500 Griswold St, Suite 1200 • Detroit, Michigan
(Belle Isle Conference Room)
Tuesday, January 16, 2018
1:00 PM
MINUTES

PRESENT:

Richard Hosey
Patricia Pernell-Shelton
Rasul Raheem
Carol Walters

ABSENT:

Erica Ward Gerson

OTHERS PRESENT:

Public, DLBA Staff

CALL TO ORDER

Member Hosey Chaired the meeting in Chairperson Ward Gerson's absence and called the January 16, 2018 meeting to order at **11:15 a.m.**

ROLL CALL

Member Raheem called roll. Four of five members were present and a quorum was met.

ADOPTION OF THE AGENDA

Member Hosey called for the adoption of the agenda. **Motion by Member Walters to adopt the agenda. Supported by Member Raheem. MOTION APPROVED.**

REVIEW AND APPROVAL OF MINUTES

Member Hosey called for the approval of the minutes. **Motion by Member Walters for approval of the December 12, 2017 Board of Directors meeting minutes. Supported by Member Raheem. MOTION APPROVED.**

PUBLIC COMMENT

Member Hosey opened the floor to public comment. Joanne Warwick, Detroit Resident, provided a handout with her comments addressing the process for bidding on properties on the weekend and the Real Estate Committee. Mr. Marcell Hurt, Attorney, City of Detroit, commented that he was present only to observe. Mr. Tyson Gersh, MUFI, provided a handwritten comment with no additional report.

EXECUTIVE DIRECTOR REPORT

Saskia Thompson, Executive Director, distributed a revised organizational chart and provided a brief explanation of recent changes and discussion ensued. Members commented that a Deputy Director position should be considered in the future.

STAFF REPORTS

Each department provided a brief staff report.

STANDING COMMITTEE REPORTS

Finance and Audit

Member Hosey reported that the Committee met last week with a focus on the budget and financials. The committee also discussed the launch of the new website and the decrease in inventory.

Project Review

Member Pernell-Shelton reported that the Committee last week and provided a brief update.

Community Engagement

Member Pernell-Shelton reported that the Committee met last week and provided an update. Member Pernell-Shelton continued to stress to the public to attend the meetings as time has been allotted to address their comments or concerns.

TREASURER'S REPORT

Irene Tucker, CFO, distributed and reviewed the December 31, 2017 metrics with the group, highlighted that we are in a strong cash position and discussion ensued. Irene gave special thanks to the team for great work on resolving the Land Arc NSP lease contract.

NEW BUSINESS

a. Election of Officers

Member Hosey called for a Motion to re-elect current officers. **Motion by Member Raheem to re-elect current Officers of the Board of Director's. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

b. Resolutions

1-01-2018 RESOLUTION TO APPROVE AMENDED FY2019 OPERATING BUDGET. Irene Tucker, CFO provided background. **Motion by Member Raheem to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

1-02-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO SERVICES AGREEMENT WITH SECURITAS USA, SECURITY SERVICES, INC. Craig Fahle, Director Public Affairs, provided background of the services that will be provided and discussion ensued. **Motion by Walters to approve resolution. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

1-03-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO SERVICES AGREEMENT WITH DETROIT WALL STREET PROPERTIES, LLC. Irene Tucker, CFO, provided a brief background on the project. **Motion by Member Pernell-Shelton to approve resolution. Supported by Member Walters. MOTION UNANIMOUSLY APPROVED.**

1-04-2018 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A SERVICES AGREEMENT WITH H&R PROCESS SERVING GROUP, LLC. Irene Tucker, CFO and Reginald Scott,

Disposition Director, provided background to the group and discussion ensued. **Motion by Member Walters to approve resolution. Supported by Member Pernell-Shelton. MOTION UNANIMOUSLY APPROVED.**

Member Hosey called for a **Motion to enter Closed Session. Motion by Member Walters. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.**

Member Raheem called roll for each Board Member to go into Closed Session. All 4 members voted yes to move into closed session. **MOTION UNANIMOUSLY APPROVED.** Member Hosey moved to Closed Session at **12:42 p.m.**

CLOSED SESSION

In accordance with the State of Michigan's Open Meetings Act, Section 8, Closed Sessions are permitted. The conditions of such a Closed Session includes the following: 1) The Session must be for a "limited purpose," 2) the Session must be conducted during the course of an open meeting and 3) per Section 9(1) of the OMA, the minutes of the open meeting must include the purpose for which a closed session is held.

Permitted purpose of closed session was "to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation" as permitted in MCL 15.268(e) and "to consider material exempt from discussion or disclosure by state or federal statute," specifically Section 13(1)(g) of Michigan's Freedom of Information Act, which protects the attorney-client privilege, as permitted in MCL 15.268(h).

Return to open session at **2:13 p.m.**

ADJOURNMENT

There being no further business, Member Hosey called for a **Motion to adjourn. Motion by Member Walters to adjourn the meeting. Supported by Member Raheem. MOTION UNANIMOUSLY APPROVED.** The meeting was adjourned at **2:14 p.m.**