

DETROIT LAND BANK AUTHORITY
BOARD OF DIRECTORS SPECIAL MEETING
GUARDIAN BUILDING

500 Griswold St, Suite 1200 • Detroit, Michigan
(Belle Isle Conference Room)

Tuesday, June 7, 2016

12:15 PM

MINUTES

Present: Erica Ward-Gerson
Richard Hosey
Larry Lipa
Rasul Raheem
Patricia Pernell-Shelton

Others Present: Detroit Land Bank Authority (DLBA) staff

CALL TO ORDER

Chairperson Ward-Gerson called the June 7, 2016 meeting to order at 12:17 P.M.

ROLL CALL

All Board members were present and a quorum was met.

ADOPTION OF THE AGENDA

Chairperson Ward Gerson requested comments from the Members of the Board for the Agenda as distributed. Noting none, the Agenda was adopted.

PUBLIC COMMENT

Chairperson Ward Gerson opened the floor to public comment, noting none was offered.

OLD BUSINESS

Closed Session Roll Call Votes.

A corrective roll call vote was held pursuant to *MCL 15.270 Sub (5)* to address a potential procedural deficiency for the Closed Sessions held on the following dates: January 29, 2016; May 5, 2016; May 24, 2016. Secretary Raheem called roll for each Board Member for the January 29, 2016 Closed Session, **Unanimously Approved**. Secretary Raheem called roll for each Board Member for the May 5, 2016 Closed Session, **Unanimously Approved**. Secretary Raheem called roll for each Board Member for the May 24, 2016 Closed Session, **Unanimously Approved**.

Compliance Audit – Candidate Interviews.

Chairperson Ward Gerson welcomed Experis Manpower Group and explained the process and expectation from the firm. Paula Patterson, Director of Experis Manpower Group, introduced herself and her team and provided a presentation to the Board. A discussion ensued. Chairperson Ward Gerson dismissed Experis Manpower Group and confirmed the firm would be contacted once a decision was

made. Members of the Board discussed and completed scoring. Chairperson Ward Gerson welcomed Plante Moran and explained the process and expectation from the firm. Michelle McHale from Plante Moran introduced herself and provided a presentation to the Board. A discussion ensued. Chairperson Ward Gerson dismissed Plante Moran and confirmed the firm would be contacted once a decision was made. Members of the Board discussed and completed scoring.

Members of the Board then discussed next steps once a firm was contracted. Members agreed assignments would be determined via the Committees and then confirmed by the Board.

Resolutions.

Resolution 05-04-2016, Resolution Authorizing the Executive Director to enter into a Services Agreement on behalf of the Detroit Land Bank Authority with the Program Compliance and Audit Firm selected through the Request for Proposals Process. Chairperson Ward Gerson and Michelle Story-Stewart, Chief Financial Officer, led a discussion based on the candidate interviews. As a result of the discussion, Chairperson Ward Gerson requested two amendments to the resolution: to note Experis Manpower Group as the firm selected through the Request for Proposals Process; to indicate authorization to enter into Agreement is pending a reference check. **Motion to approve the resolution, as amended, by Member Hosey. Supported by Member Lipa. MOTION APPROVED.**

NEW BUSINESS

Resolutions.

Resolution 06-01-2016, Resolution authorizing the Executive Director to enter into the First Amendment to the Blight Elimination Grant Agreement and Backstop Agreement for Additional Funding for the Rehabbed & Ready Program. Heather Zygmuntowicz, Operations Assistant Director, provided background and discussion ensued. **Motion by Member Hosey. Supported by Member Lipa. MOTION APPROVED.**

Secretary Raheem called roll for each Board Member to go into Closed Session, **Unanimously Approved.** Chairperson Ward Gerson dismissed for Closed Session at 2:11 p.m.

CLOSED SESSION

In accordance with the State of Michigan's Open Meetings Act, Section 8, Closed Sessions are permitted. The conditions of such a Closed Session includes the following: 1) The Session must be for a "limited purpose," 2) the Session must be conducted during the course of an open meeting and 3) per Section 9(1) of the OMA, the minutes of the open meeting must include the purpose for which a closed session is held.

It is noted that the purpose of the Executive Session was called for a permitted purpose as described within OMA, Section 8(h): "to consider material exempt from discussion or disclosure by state or federal statute," specifically Section 13(1)(g) of Michigan's Freedom of Information Act, which protects the attorney-client privilege.

Chairperson Ward Gerson adjourned Closed session and re-opened public meeting at 2:43 p.m.

ADJOURNMENT

There being no further business, Chairperson Ward Gerson adjourned the meeting at 2:49 p.m.