



AUTHORITY BOARD MEETING

Date/Time: Wednesday, August 5, 2020; 12:00 p.m.

Location: Conference Call: 779-774-4672; PIN 0314

MINUTES

Board Members Present: Craig Thomas Rudy Valdez
John Phelps Martesha Brown
Mike Dunn Tom Walsh

Board Members Absent: Howie Heaton
Michael Schirger

Others Present: Alderman Frank Beach
Alderman Chad Tuneberg

Staff Present: Lauren Hurt; Staff Accountant/RAVE Board Secretary, BMO Harris Bank Center
Gretchen Gilmore; Interim General Manager/Director of Finance, BMO Harris Bank Center
Mike Walsh; Director of Operations, BMO Harris Bank Center

Chairman Thomas called the meeting to order at 12:03 PM.

Craig Thomas states that due to the current pandemic we are not able to meet in person. These minutes are being recorded and made available to the public.

APPOINTMENT- Lauren Hurt appointed as Board Secretary and FOIA Officer.

MOTION: To approve appointment made by Martesha Brown, second by Mike Dunn. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Mike Dunn, Tom Walsh, Rudy Valdez, and Martesha Brown

MINUTES – The minutes from the July 1, 2020 meeting were reviewed and approved.

MOTION: To approve the July 1, 2020 minutes made by Mike Dunn, second by Rudy Valdez. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Mike Dunn, Tom Walsh, Rudy Valdez, and Martesha Brown

COMMITTEE REPORTS

- **Finance** **Mr. Tom Walsh, Chair**

Tom Walsh states we have done a great job mitigating expenses considering we have no revenue right now. Tom Walsh defers to the treasurer's report.

- **Executive**

Mr. Craig Thomas, Chair

Craig Thomas states Gretchen Gilmore will effectively serve as the interim GM and a promotion to the assistant GM and Director of Finance once there is some feedback from ASM.

- **Davis Park**

Mr. Tom Walsh, Chair

No report at this time.

- **Coronado**

Mr. Craig Thomas, Chair

No report at this time.

- **Governance**

Mr. Tim Rollins, Attorney

No report at this time.

- **Program Advisory Group**

Mr. Michael Schirger, Chair

Craig Thomas states there were discussions with Martesha Brown to look at the diversity of our programming using focus groups. Martesha Brown states they will work with staff and possibly resources from FOC to include focus groups to help RAVE evaluate more diverse programming.

- **Capital Improvement**

Mr. John Phelps, Chair

No report at this time.

TREASURER'S REPORT – Mr. Tom Walsh, Treasurer

Gretchen Gilmore states the June 2020 year end results are better than we expected. Year end SAVOR results are in and we have a payable to ASM. Gretchen Gilmore states the ASM management fees have been deferred for three months and are scheduled to resume in August. Gretchen Gilmore states she is working on a venue strategy that shows cost mitigation, staffing plan, and cash flow analysis through the end of the year. This year's audit will continue as scheduled. Gretchen Gilmore states the capital improvement plan went to City Council on Monday and was approved. Gretchen Gilmore states she has been working on the insurance policies because property insurance is running 20% higher. It has been recommended by the insurance agents and ASM that we file a business interruption claim, so this is on record in case the policy changes.

MOTION: To approve the June 2020 made by Rudy Valdez, second by John Phelps. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Mike Dunn, Rudy Valdez, and Martesha Brown

GENERAL MANAGERS REPORT – Mrs. Gretchen Gilmore, Interim GM

Gretchen Gilmore states there was a Board of Governors call last week and the AHL has postponed the season with the anticipated start date of December 4, 2020. There will not be additional information until October. Gretchen Gilmore states there are grant opportunities with the CARES Act and we are looking at some possible assistance with COVID-19 related items. ASM Corporate has provided a venue shield guide that provides a reopening plan to make it safe for employees and patrons. This plan entails touchless/cashless POS systems, sanitizing and more. Gretchen Gilmore states she would like to have a task force established that comes up with a guide to provide to stakeholders and patrons.

Sponsorship: Gretchen Gilmore states she has been in communication with BMO Harris Bank, La Monica and Pepsi regarding their sponsorships. These all look positive with a few adjustments to the contracts for 20-21 season considering the COVID-19 circumstances.

COUNSEL’S REPORT – Attorney Tim Rollins

None at this time.

CHAIRMAN’S REPORT – Mr. Craig Thomas

Craig Thomas states he has reached out to ASM and requested they prorate the Food & Beverage fee since we only had service for nine of the twelve months. It was also requested that the monthly management fees have a portion of the fees waived from April and on until we can reopen. Mike Dunn asks that any checks paid to ASM for management fees require the Board be informed before paying. Craig Thomas asks the Board to look at the Vandalay Enterprises proposal.

MOTION: To approve the consulting agreement with Vandalay Enterprises, LLC made by Mike Dunn, second by Rudy Valdez. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Mike Dunn, Rudy Valdez, and Martesha Brown

OLD BUSINESS:

None at this time.

NEW BUSINESS:

None at this time

ADJOURNMENT – The Authority Board adjourned at 12:33 p.m.

MOTION: To adjourn made by John Phelps, second by Rudy Valdez. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Mike Dunn, Rudy Valdez, and Martesha Brown

Respectfully Submitted,

Lauren Hurt, Authority Board Secretary/ FOIA Officer