



AUTHORITY BOARD MEETING

Date/Time: Wednesday, April 28, 2021; 12:00 p.m.

Location: Conference Call: 779-774-4672; PIN 0314

MINUTES

Board Members Present: Craig Thomas Martesha Brown John Phelps
Michael Schirger Bobbie Holzwarth
Howie Heaton Tom Walsh

Board Members Absent: Mike Dunn Rudy Valdez

Others Present: Alderman Frank Beach
John Butitta, Winnebago County Liaison
Harry Cann, Regional Vice President ASM Global
Doug Thornton, Executive Vice President ASM Global
Alderman Chad Tuneburg
Gordon Kaye, Consultant Vandalay Enterprises
Tim Rollins, Attorney
Beth Howard, Executive Director, Friends of the Coronado
Paul Nolley, Executive Director, Project First Rate

Staff Present: Gretchen Gilmore; Interim General Manager/Director of Finance, BMO Harris Bank Center
Jackie Powers; Finance Coordinator/RAVE Board Secretary, BMO Harris Bank Center

Chairman Thomas called the meeting to order at 12:03 PM.

Craig Thomas states due to the current pandemic we are not able to meet in person. These minutes are being recorded and made available to the public.

MINUTES – The minutes from the March 24, 2021 meeting were reviewed and approved.

MOTION: To approve the March 24, 2021 minutes made by Howie Heaton second by Tom Walsh. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

The minutes from the April 7, 2021 meeting were reviewed and approved.

MOTION: To approve the April 7, 2021 minutes made by Michael Schirger second by Martesha Brown. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

COMMITTEE REPORTS

- **Finance** **Mr. Tom Walsh, Chair**
No report at this time.
- **Executive** **Mr. Craig Thomas, Chair**
No report at this time.
- **Davis Park** **Mr. Tom Walsh, Chair**
No report at this time.
- **Coronado** **Mr. Craig Thomas, Chair**
Craig Thomas and Gretchen Gilmore share that there was an incident of vandalism at the Coronado where gunshots broke a window that has been boarded up and will be repaired.
- **DEI Advisory Group** **Ms. Martesha Brown, Chair**
Martesha Brown gives an update about plans to meet with the committee and share advances. More to come next month. Gretchen Gilmore states a rate sheet for Davis Park has been developed generating more community interest in Davis Park.
- **Governance** **Mr. Tim Rollins, Attorney**
No report at this time.
- **Program Advisory Group** **Mr. Michael Schirger, Chair**
No report at this time.
- **Capital Improvement** **Mr. John Phelps, Chair**
John Phelps defers to Gretchen Gilmore who informs the board that BearCom started installing the security system at the BMO.

TREASURER'S REPORT – Mr. Tom Walsh, Treasurer

Tom Walsh defers to Gretchen Gilmore to review February and March Financials. Gretchen Gilmore explains there was some ancillary income through jersey auctions and store sales, as well as CURES grant reimbursements. Gretchen Gilmore states the board will need to decide when they will need to draw on the remaining line of credit from the city to re-open the BMO. Tom Walsh states that the revenue from the hockey season is above expectations.

MOTION: To approve the February 2021 financials made by Howie Heaton, second by Martesha Brown. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

MOTION: To approve the March 2021 financials made by John Phelps, second by Michael Schirger. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

GENERAL MANAGERS REPORT – Mrs. Gretchen Gilmore, Interim GM

Gretchen Gilmore gives program updates for February and March and a tour of the BMO by the Winnebago County Health Department to review and approve the plan for a limited number of fans to attend the final three home games of the hockey season in May. Gretchen Gilmore gives an update of new shows going on sale and being presented at the Coronado and Davis Park. Gretchen Gilmore informs the board that there is a need for fencing to be used at Davis Park to hold ticketed events and explains removable fence options are being discussed as well as discussions with the city regarding possible fence installation. Gretchen Gilmore updates the board on continued discussions on naming rights for the BMO and grant applications and opportunities. Gretchen Gilmore reminds the board the projected opening dates for the Coronado and BMO are August 1st and November 1st, respectively. Doug Thornton informs the board that ASM corporate is reviewing all the grant programs and requirements for the BMO and Coronado as well.

COUNSEL'S REPORT – Attorney Tim Rollins

None at this time.

CHAIRMAN'S REPORT – Mr. Craig Thomas

Craig Thomas requests Gordon Kaye give the board an overview of the proposed Memo of Understanding with ASM Global on an extension of their management agreement. Gordon Kaye gives an overview of the MOU. Craig Thomas reviews the need for RAVE to smoothly facilitate their new partnership with the Blackhawks and their agreement with ASM. Tom Walsh explains the benefits of the agreement and that the Finance Committee believes this to be a good arrangement. Gretchen Gilmore highlights the current and future base management fees with ASM and the lease agreement with the Blackhawks. Howie Heaton questions ASM about their commitment to aid in booking larger touring shows at the BMO and Coronado. Doug Thornton and Harry Cann assure the board that ASM will aggressively seek out shows for the venues. John Phelps requests and receives clarifications on the MOU. Bobbie Holzwarth requests and receives clarification on the early termination and revenue sharing aspects of the agreement from Gordon Kaye.

MOTION: To approve entering into a Memorandum of Understanding as substantially the form previously circulated among the board, the final document to be negotiated by and subject to the approval of the chair and vice-chair made by John Phelps, second by Bobbie Holzwarth. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

Craig Thomas reminds the board that The Chicago Blackhawks have requested the retention of HOK as their preferred architectural firm for the building design and renovations. Gordon Kaye explains the need to move quickly to stay on schedule for renovations. John Phelps questions if the funding process is within grant guidelines. The board discusses the guidelines and possible contingencies for bids and funding to stay within procurement guidelines.

MOTION: The Board determines that there is a public exigency or emergency for the requirement for these architectural services that will not permit a delay resulting from publicizing a competitive solicitation made by Craig Thomas, second by Bobbie Holzwarth. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

MOTION: That the board approve entering into a contract for architectural services for proposed renovations to the arena with HOK Architectural in a form and substance acceptable to the chairman and the vice-chairman made by Michael Schirger, second by Bobbie Holzwarth. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

MOTION: Unless we get confirmation from DCEO that we can allocate funds from grants to pay HOK, ASM and Gretchen are directed to pay for services from non-DCEO funds made by Craig Thomas, second by Bobbie Holzwarth. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

None at this time

ADJOURNMENT – The Authority Board adjourned at 1:33 p.m.

MOTION: To adjourn made by Howie Heaton, second by Michael Schirger. Motion passes unanimously. Roll Call: Craig Thomas, Michael Schirger, Tom Walsh, Martesha Brown, Bobbie Holzwarth, John Phelps, Howie Heaton.

Respectfully Submitted,

Jackie Powers, Authority Board Secretary/ FOIA Officer