



AUTHORITY BOARD MEETING

Date/Time: Wednesday, February 24, 2021; 12:00 p.m.

Location: Conference Call: 779-774-4672; PIN 0314

MINUTES

Board Members Present: Craig Thomas Martesha Brown
John Phelps Tom Walsh
Howie Heaton

Board Members Absent: Mike Dunn,
Michael Schirger
Rudy Valdez

Others Present: Tim Rollins, Attorney
Alderman Frank Beach
Alderman Chad Tuneberg
Tony Cima, SVP ASM Global
John Butitta, Winnebago County Liaison
Beth Howard, Executive Director, Friends of the Coronado

Staff Present: Gretchen Gilmore; Interim General Manager/Director of Finance, BMO Harris Bank Center
Jackie Powers; Finance Coordinator/RAVE Board Secretary, BMO Harris Bank Center

Chairman Thomas called the meeting to order at 12:02 PM.

Craig Thomas states due to the current pandemic we are not able to meet in person. These minutes are being recorded and made available to the public.

MINUTES – The minutes from the January 27, 2020 meeting were reviewed and approved.

MOTION: To approve the January 27, 2020 minutes made by Tom Walsh, second by Martesha Brown. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Tom Walsh, Howie Heaton, Martesha Brown.

COMMITTEE REPORTS

- **Finance** **Mr. Tom Walsh, Chair**

Tom Walsh defers to the Treasurer's report.

- **Executive** **Mr. Craig Thomas, Chair**
 Craig Thomas defers to the Chairman’s report.
- **Davis Park** **Mr. Tom Walsh, Chair**
 No official activities at this point.
- **Coronado** **Mr. Craig Thomas, Chair**
 Defers to Chairman’s report.
- **Governance** **Mr. Tim Rollins, Attorney**
 No report at this time.
- **Program Advisory Group** **Mr. Michael Schirger, Chair**
 No report at this time.
- **Capital Improvement** **Mr. John Phelps, Chair**
 John Phelps defers to General manager’s report.

TREASURER’S REPORT – Mr. Tom Walsh, Treasurer

Tom Walsh defers to Gretchen Gilmore. Gretchen Gilmore brings attention to a new section in the January financials to highlight grants usually recorded outside of operating funds but are currently being used for operating expenses. Even with additional consultant and legal fees the net effect of grant income is positive and ahead of last year at this same time. Gretchen Gilmore states that BMO Harris Bank is very happy and have paid in full for naming rights and we will resume their sponsorship revenue in February. We are currently billing back a significant amount of expenses to the Chicago Blackhawks and beginning in February and going forward will record a monthly P&L effect rather than an event contribution per game. Tom Walsh states that this will provide a more straightforward financial impact while operating without fans in the building. Gretchen Gilmore explains we were denied grant payment for cost of sales for the perishable food inventory that was destroyed but have been approved for the payroll and claims for elevator, escalator, and upgraded ventilation. Payroll claims and revisions are ongoing. Gretchen Gilmore explains the Shuttered Venues Operator Grant for the Coronado Performing Arts Center still has no application date and FEMA reimbursements are currently in a holding pattern.

MOTION: To approve the January 2021 financials made by John Phelps, second by Howie Heaton. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Tom Walsh, Howie Heaton, Martesha Brown.

BEARCOM Proposal: Tom Walsh provides an overview of the Bearcom proposal. It will update camera and security systems, aid in compliance for the re-opening of the buildings, and enable us to connect and coordinate with the Rockford police. Capital Improvement funds will be used to purchase the system. Gretchen Gilmore states the board was provided with a summary of installation. Coronado Performing Arts Center was included in the proposal but only the exterior of the building will be covered at this time with more coverage in future phases. Money in the grant fund will cover the Bearcom proposal.

MOTION: To approve the BEARCOM proposal and enter into agreement with them made by Tom Walsh, second by Martesha Brown. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Tom Walsh, Howie Heaton, Martesha Brown.

GENERAL MANAGERS REPORT – Mrs. Gretchen Gilmore, Interim GM

Gretchen Gilmore explains there were five home hockey games in February after opening day was delayed due to COVID-19 protocols with the Cleveland team. Weekly meetings with the Chicago Blackhawks have been implemented to review post event notes and continue current communications between the organizations. A K-9 unit trained at the Coronado and the state police will be utilizing the building for training as well. The National Guard borrowed tables, chairs, and stanchions for a local vaccine center, and we will be loaning the basketball court to The Sports Factory for an upcoming event. Merchandise was sent to the Blackhawks when they requested to sell store inventory. Gretchen Gilmore updates the board on sponsorships and the BMO lease agreement, the exterior concrete project, and continued maintenance on the building leading up to proposed renovations.

Martesha Brown updates the board on the Equity, Diversity, and Inclusion project. She thanks the board and Beth Howard for their continued support and shared the nine commitment statements to the community they have developed. Beth Howard shares that there will be a video filmed at the Coronado in March with a premiere date TBA and is encouraged that the project will be well-received. Beth thanks the board, Gretchen Gilmore, and Martesha Brown for their continued support for the EDI project. Going forward this committee will be added to the board's agenda for more formal updates.

COUNSEL'S REPORT – Attorney Tim Rollins

None at this time.

CHAIRMAN'S REPORT – Mr. Craig Thomas

Craig Thomas informs the board that there have been significant discussions with the city and the Chicago Blackhawks and hopes to have an update before the next regular meeting.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

None at this time

ADJOURNMENT – The Authority Board adjourned at 12:43 p.m.

MOTION: To adjourn made by Howie Heaton, second by Martesha Brown. Motion passes unanimously. Roll Call: Craig Thomas, John Phelps, Tom Walsh, Howie Heaton, Martesha Brown

Respectfully Submitted,

Jackie Powers, Authority Board Secretary/ FOIA Officer