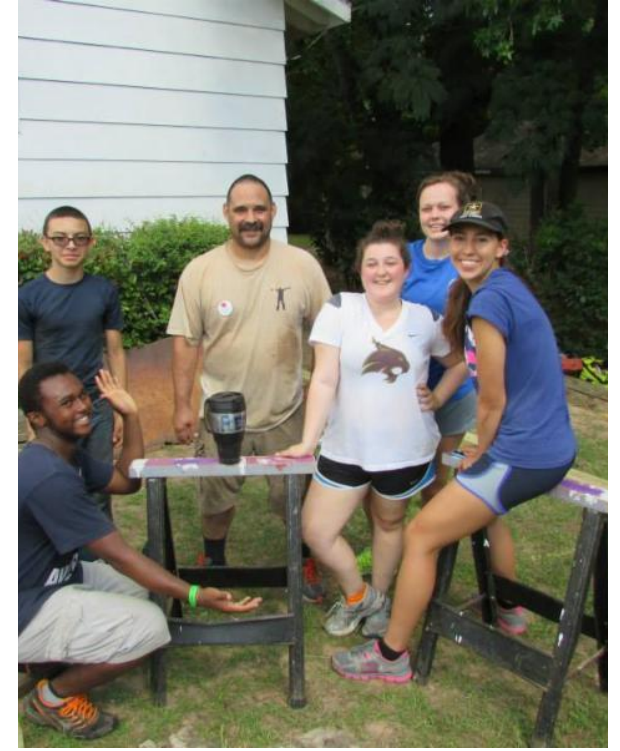


UNITED MISSION



U.M. ARMY
Work Team Adult Training

U. M. ARMY MISSION STATEMENT

Providing Christ-centered missions that serve people in need and promote spiritual growth and leadership development in youth and young adults



DIRECTOR

Prepares for mission week; oversees all roles; has final authority for all aspects of the mission week

COLOR GROUP LEADER (CGL)

Facilitates the work of several work teams; assists assigned work teams with projects/tools

TOOL COORDINATOR

Manages warehouse tools and construction materials

ADMINISTRATIVE COORDINATOR

Assists the director with administrative tasks, including paperwork and financial aspects

PROGRAM COORDINATOR

Responsible for the spiritual and recreational aspects of the week; includes worship, fellowship and evening activities

SITE COORDINATOR

Assesses worksites prior to the mission week and coordinates work with the CGL's and teams during the week

SAFETY COORDINATOR

Teaches and enforces safety practices throughout the week; monitors safety at all the work sites

KITCHEN COORDINATOR

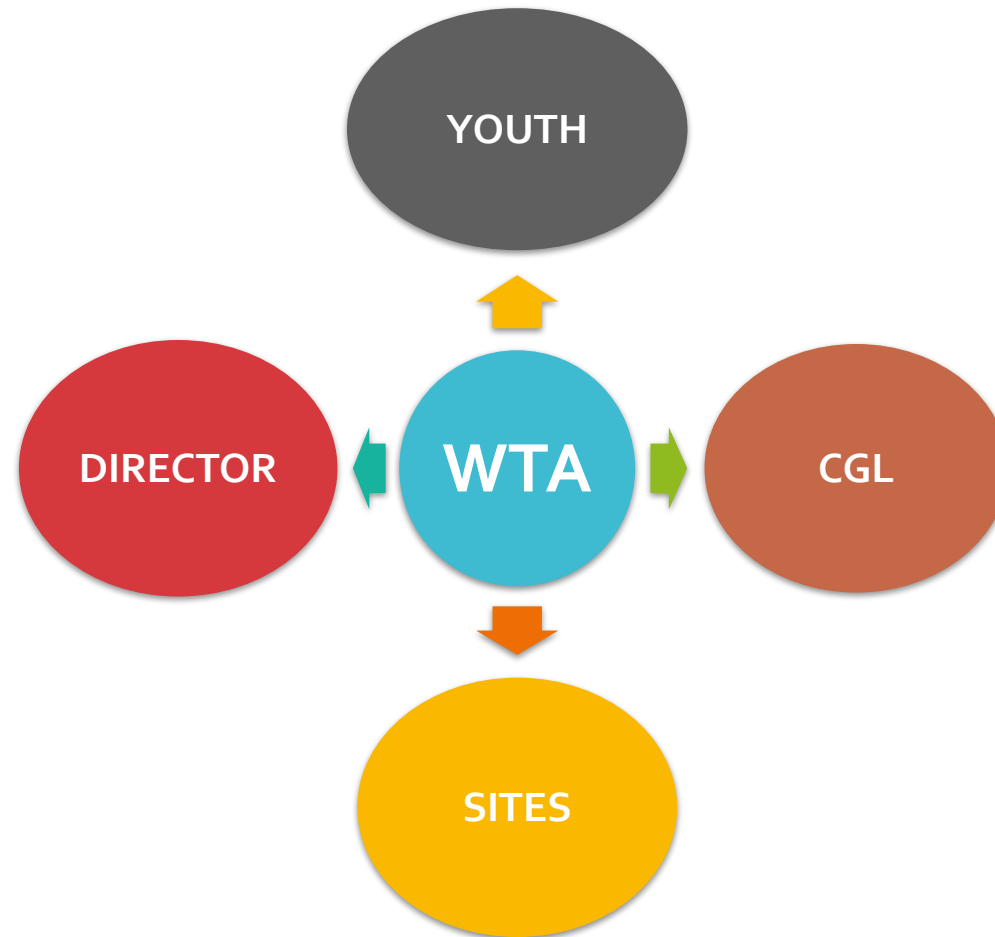
Oversees the kitchen, purchases and prepares the food during the week

WORK TEAM ADULT

Co-leads a team of 5-10 youth with at least one additional adult;

ADULT ROLES

WTA – CRITICAL ROLE!



The WTA is the key role for communication and coordination with the Director, Color Group Leader, Sites Coordinator and the Youth on their team throughout the week.

WTA ROLE

- ❑ Work with at least one additional adult to guide, mentor and facilitate a team of 4-8 youth
- ❑ Help the youth develop leadership qualities, learn responsibility & accountability, and grow in their relationship with God
- ❑ Health and safety are primary!
- ❑ Ensure the work is done to the best of everyone's ability. Ensure the team fulfills all work assigned, including the daily chore
- ❑ Adhere to the Safe Sanctuary policies at all times
- ❑ Lean on the other adults in the mission week for support
- ❑ Ensure lunch devotionals are shared with the team and the homeowner (if they desire)



WORKSITE INFO

Before starting the work

- Ensure you have all tools, supplies and team kits
- Pray with your team
- Talk to the homeowner/client and talk about the work you will do that day
- Call your CGL if there are any concerns or major changes in the work

Interaction with homeowner/client

- Invite your homeowner to join the team for lunch (do not force; encourage)
- If the client or member of the family wants to help they can certainly do so; however they can not use our power tools
- If another neighbor approaches you about doing work at their house, bring the information back to the Sites Coordinator for follow up

Before you leave the worksite each day

- Clean up and take all tools/supplies with you, even if you are returning the next day
- Communicate with the client

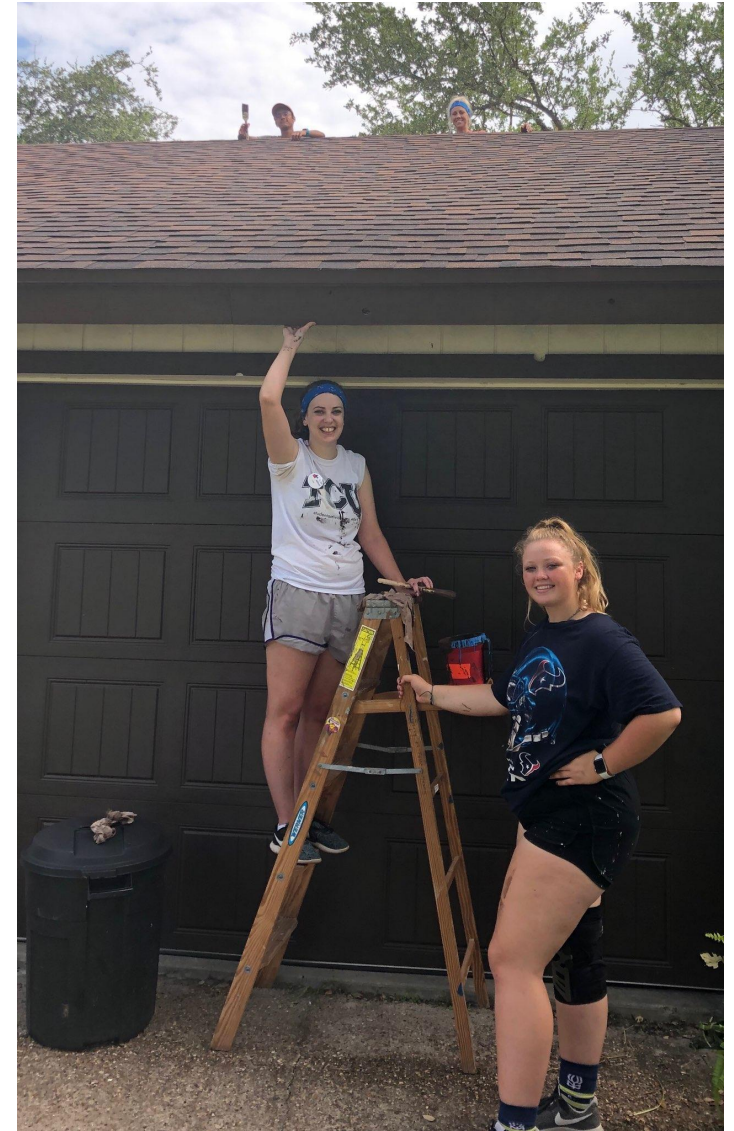
In case of emergency

- CALL 911 FIRST!
- Call the mission week DIRECTOR next to determine how to handle the rest of the team and work
- If the media shows up, do not talk about the incident. Wait until the DIRECTOR can address their questions.

DAILY LEADERSHIP ROLES

Each work team member will serve in various leadership roles. These roles rotate each day among all team members –adults, young adults and youth. Your role as the WTA is to ensure everyone on the team has an opportunity to fulfill these roles throughout the week.

- ✓ Devotional Leader
- ✓ Safety Leader
- ✓ Tools/Materials Leader
- ✓ Food Leader
- ✓ Team Leader
- ✓ Navigator



SUNDAY NIGHT

- Get to know your team
- Review your work assignment for the first day
- Work with your CGL and your team to plan out the work , tools, supplies
- Work with your co-adult to discuss how adult leadership will be handled during the week
- Participate in rotations to learn about the various aspects of the mission week roles and functions
- Enjoy worship as a new community
- Get a good night's sleep!



MONDAY - THURSDAY

- Ensure roles are rotated amongst the team members throughout the week
- Provide transportation for your team to the worksite and all off-site activities
- Uphold the Safe Sanctuary Policy
- Ensure your team has a balance of work and breaks throughout the day and stays hydrated
- Spend time with your homeowner/client as a team. Building relationships can be even more important than the work.
- Mentor your youth, especially if there is a skill you have that you can teach them.
- Be a strong role model in everything you do throughout the week
- Fully participate in ALL activities
- Work with your CGL and Sites Coordinator on anything you need for your worksite or any concerns you have. Keep CGL and Sites Coordinator apprised of your progress at the end of each day



FRIDAY

- Same bullet points as Monday through Thursday; however, the workday will end earlier
- After work has been completed, all tools and supplies and work team kits are to be returned to the warehouse area
- Each church will begin to pack up the tools, supplies and kits they brought with them
- Friday evening will be a special time of celebration, with a Share Time for everyone to share highlights from the week and what the mission experience has meant for them



SATURDAY

- Color Groups will be assigned different areas of the Host Church to clean-up
- Each Church Coordinator will oversee packing up of vehicles for their respective group
- Everyone will participate in a closing worship service
- All groups will head back to their respective communities with their hearts filled with special memories!!!!



CLOSING

- QUESTIONS?
- DISCUSSION?
- NEXT STEPS?

