



Madge Rothschild Therapy Wing at Turnstone Center Mural Project PROSPECTUS

About Turnstone Center for Children and Adults with Disabilities

Founded in 1943, Turnstone Center for Children and Adults with Disabilities is a nonprofit organization dedicated to empowering individuals with disabilities to achieve their highest potential by providing comprehensive services that enhance their quality of life. Turnstone Center has been a cornerstone of support in the Fort Wayne community, offering a wide range of programs tailored to meet the unique needs of children and adults with disabilities. Our services include adult and pediatric occupational, physical and speech therapies, an inclusive early learning center, adaptive sports and recreation, employment support services, and adult day programs, all designed to foster independence, inclusion, and personal achievement. As one of the nation's premier providers of disability services, Turnstone Center operates a state-of-the-art facility that promotes accessibility, innovation, and holistic care. Committed to creating a world where people of all abilities are accepted, Turnstone works collaboratively with families, caregivers, and community partners to break down barriers and provide opportunities for meaningful engagement and success. Our mission-driven approach ensures that every individual we serve receives the tools, support, and encouragement needed to reach their full potential.

Project Overview: During the Request for Qualifications, RFQ Phase, PHASE I, a Turnstone Center Mural Committee review panel will evaluate initial RFQ application responses according to the criteria outlined within the Prospectus. Up to 3 artists or groups of artists whose proposed qualifications demonstrate, in the review panel's sole opinion, the qualifications that best fulfill the purposes of this project will move to the finalist selection phase, PHASE II. In PHASE II artists will be hired to create proposal concepts based on the project theme. Those proposals will undergo a jury review. The selected artist in PHASE II will be contracted to implement their mural concept at Turnstone Center in 2025.

Applicant Eligibility:

- Applicant(s) must be willing to sign an indemnification agreement, a hold harmless waiver, and a photo release waiver;
- Applicant(s) must be prepared to provide proof of insurance;
- Applicant(s) must be 18 or older;
- Applicant(s) must be able to travel to Fort Wayne, IN to install the mural in 2025;
- Applicant(s) must be able to provide tax documentation and be eligible to work in the USA in 2025.
- Applicant(s) must be willing to document installation process or work with Turnstone Marketing Team to document the mural installation.

Statement of Work: The scope of work for the selected artist or artist team may generally include, but not limited to, the following:

PHASE I RFQ Applicant:

- Submit RFQ to Turnstone Center Mural Committee before the deadline (see project timeline below).

PHASE II Finalists:

- Provide a fully rendered, in color, design proposal for the site by the deadline.
- Prepare and present, as necessary, the design concept, budget, timeline for installation, materials, and equipment needed.

PHASE III Finalist(s):

- Enter into a contract with Turnstone Center.
- Install the mural in 2025.
- Install the mural in accordance with the terms and conditions of the contract. The Artist or Team will work collaboratively with the Turnstone Center Mural Committee to ensure that the mural is installed correctly and in a timely manner.

Project Timeline

April 2025	RFQ Release
April 30, 2025	Phase I: Deadline for RFQ Submissions
May 15, 2025	Phase I: Review RFQs and make finalist selections. Phase II Finalist selected and notified; all applicants will be notified about the status of their application.
June 15, 2025	Phase II: Deadline for finalist(s) design proposals Jury review of finalist(s) design proposals; Finalist selected; <i>all finalists will be notified about the status of their application.</i>
June 30, 2025 – August 2025	Phase III: Mural to be installed

Art Location: The project location is an early learning center wing and a pediatric therapy wing located at 3320 N Clinton Street, Fort Wayne, IN 46805 at Turnstone Center for Children and Adults with Disabilities. Detailed site template and additional photos will be provided to Phase II finalists. A general estimate of square footage and site photos are available to Phase I applicants.

Specifications: The total area of the mural is to be a minimum of 7,000 square feet. Please see site photos below to better understand the site. Detailed site template, exact specifications, and additional photos will be provided to Phase II finalists. Phase II finalists will be juried based on their observance of various viewer perspectives, project size and use of space.

Mural Theme: The theme requested emphasizes joy, inclusivity, and local culture. "Families at play" and "children with disabilities at play" highlight the importance of togetherness, diversity, and accessibility in recreational settings. "Animals" adds a lively, natural element, while "train with train tracks" evokes movement, nostalgia, and exploration. Lastly, "Fort Wayne and Indiana landmarks" ground the artwork in regional pride, celebrating the unique architecture, history, and identity of the area. Together, these themes create a vibrant and meaningful artistic vision that displays community, connection, and a sense

of place. Additionally, poster size photos will also be hung strategically with the mural, that will need to be a consideration by the artist.

Site Photos: *Click Link Provided for Photos of the Space or Copy and Paste to your Web Browser*

https://drive.google.com/drive/folders/1-4M7z8qkYXjJgd9pUYYvz3sddkG7SNr8?usp=drive_link

Mural Budget: **There is no fee for RFQ applicants to submit their qualifications in Phase I.** A review committee will select the Phase II finalist(s) from the RFQ applicants. Phase II finalist(s) will enter into a contract with Turnstone Center, provide a signed Form W-9, and issue Turnstone Center an invoice for a design fee of \$250.00. Phase II finalist(s) will be asked to include a project budget. Phase III finalist, the selected muralist(s), will sign a mural contract and waivers. The selected artist(s) will have a budget **not-to-exceed \$25,000.00** to install their mural. The budget is to cover all costs associated with the mural, inclusive of, but not limited to, artist fee, materials, transportation, travel to and from the site, per diem expenses, insurance, project documentation, associated project equipment rentals and purchases and the contingency to cover unexpected expenses and any other costs related to the mural not covered in the preceding list. The muralist will be given 25% of the budgeted amount upon signing their contract and providing any necessary documentation. The artist will be awarded the final sum of payment at the satisfactory completion of the project.

Work Samples Submission Guidelines: Qualifications must be submitted electronically via the Google Doc link. Applications that do not include the below mandatory information will be rejected without further consideration. Applications must be received on or before the due date and time specified in this solicitation.

RFQ Google Doc Application must include the following:

- a. **Applicant Contact Information:** Please provide your name, mailing address, email address, phone number and city of residence
- b. **Professional Resume (2 Page Limit):** An outline of the primary artist's background and experience with examples of work done by the primary artist(s); and a list of other individuals who will assist in the completion of the project, detailing their training, and relevant work experience.
- c. **Five Previous Work Images:** five relevant work samples, including title, dimensions, medium, and completion date.
- d. **Two Professional References:** Please share the name and contact information for two professional references.
- e. **One Professional Letter of Reference**
- f. **A Brief Statement:** State in 200 words or less why you are interested in participating in this project.

Evaluation: Representatives of the Turnstone Center Mural Committee review panel will evaluate all responses received by the deadline. Turnstone Center reserves the right, based on the scores of the qualifications, to create a short-listing of artists who have received the highest scores to interview or

conduct demonstrations/presentations. Those chosen by the review panel will be invited to move forward as Phase II finalists.

Evaluation Factors for Request for Qualifications: The review panel will consider the following factors and weigh on which qualifications will be judged during this process: expressed understanding of project objectives in written statement, artistic quality of previous work, scale of previous work, and style of previous work. Artistic quality shall be demonstrated by the artist(s) work samples and experience in the production of public art.

Evaluation Factors for Phase II Finalists: Artists whose proposed qualifications demonstrate they best fulfill the purposes of this RFQ, will be invited to enter into a contract with Turnstone Center and receive a stipend to develop a proposal for the project. The Turnstone Center Mural Committee's review panel will consider the following factors and weighting on which artist(s) proposals will be judged: mural design, use of space, and written narrative. The goal is to provide a creative installation that will make best use of the available canvas and the various perspectives by which the site is most visible and provide a concept that best considers the mural theme.

Deadline: Qualifications must be received by GOOGLE DOC APPLICATION not later than **12:00pm (EST), April 30, 2025**. Incomplete or late submissions will not be considered.

Contact for Questions: Rena Shown, rena@turnstone.org

Google Doc Application Link: <https://forms.gle/5XC5vE4jXYdZN5Pf9>