



**FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY  
NOTICE OF REQUEST FOR SUBMITTAL FOR QUALIFICATIONS FOR  
WALL OR CEILING HUNG ART IN THE AIRPORT TERMINAL**

Notice is hereby given that the Fort Wayne-Allen County Airport Authority (the Authority) is soliciting qualifications from professional visual artists or teams to design, fabricate and install three-dimensional wall-or ceiling-hung art inside the terminal in the “meeter greeter” space near baggage claim and the welcome center. The purpose of the artwork is to enhance the “meeter greeter” space by creating a welcoming and visually engaging piece that reflects Fort Wayne’s rich aviation history. The piece should celebrate the community’s connection to aviation and be cohesive to providing an accessible and inclusive environment for all passengers. As one of the first spaces encountered by visitors, the artwork should support a first-class customer experience and help establish a strong sense of pride within the airport.

Proposal details may be obtained on the Authority’s website at [www.fwairport.com](http://www.fwairport.com), Business, Solicitations & Bidding. Any issued addendums to this bid will be also posted at this site. It will be the responsibility of interested firms to obtain any and all posted addendums.

**Sealed artist statement of qualifications must be submitted to the Fort Wayne-Allen County Airport Authority, 3801 W. Ferguson Road, Suite 209, Fort Wayne, IN 46809, no later than 4:00 p.m. July 17, 2026. The outside of the proposal shall be marked “Wall or Ceiling Hung Art – Project Gateway.”** No RFP will be accepted by electronic means, all must be received by mail or hand delivered.

All questions must be submitted in writing by email to [kscherer@fwairport.com](mailto:kscherer@fwairport.com) by July 1, 2026 @ 5:00 P.M.

As a condition of a grant award, the Sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq) and implementing regulations (49 CFR part 21) including amendments thereto, the Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. A completed FAA Title VI Pre-Grant Award Checklist is required for every grant application, unless excused by the FAA. The Sponsor shall affirmatively ensure that when

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carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with Federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

The Fort Wayne-Allen County Airport Authority reserves the right to reject any and all proposals, to negotiate the terms and conditions of the proposals, to waive irregularities and/or formalities, and to make an award in a manner determined to be in the Authority's best interest.

A handwritten signature in black ink, appearing to read "S. Hinderman", is written over a horizontal line.

Scott Hinderman, A.A.E.  
Chief Executive Officer

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FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY  
REQUEST FOR QUALIFICATIONS

WALL OR CEILING HUNG ART-PROJECT GATEWAY

FORT WAYNE INTERNATIONAL AIRPORT

Project Budget: \$200,000

Entry Deadline: 7/17/2026

**Work Sample Requirements**

**Images** Minimum: 5; Maximum: 10

**Video** Minimum: 0; Maximum: 6

**Total Samples** Minimum: 5; Maximum: 16

1. Call Description

The Fort Wayne-AlLEN County Airport Authority (the Authority) is seeking qualifications for a professional visual artist or team to design, fabricate and install three dimensional wall-or ceiling-hung art inside the terminal in the “meeter greeter” space near baggage claim and the welcome center. The purpose of the artwork is to enhance the “meeter greeter” space by creating a welcoming and visually engaging piece that reflects Fort Wayne’s rich aviation history. The piece should celebrate the community’s connection to aviation and be cohesive to providing an accessible and inclusive environment for all passengers. As one of the first spaces encountered by visitors, the artwork should support a first-class customer experience and help establish a strong sense of pride within the airport.

The Authority is currently completing the East Terminal Expansion and Renovation Modernization (Project Gateway). Additional information about Project Gateway can be found on our website, [Airport Projects | Fort Wayne Airport Authority](#). The facility construction sequencing is currently planned for completion in July 2026. The Authority’s intent is to have the artwork hung after the space has been opened, with installation in the winter of 2026.

To be considered for this engagement, one (1) printed original and one electronic copy (USB Drive) of your statement of qualifications as well as a minimum of five images must be received at the offices of the Fort Wayne-AlLEN County Airport Authority, 3801 W. Ferguson Road, Suite 209, Fort Wayne, IN 46809 by 4 p.m. EDT, on July 17, 2026. Proposal statement of qualifications must be sealed and clearly marked “Wall or Ceiling Hung Art – Project Gateway”. The Fort Wayne-AlLEN County Airport Authority reserves the right to reject any and all proposals submitted.

Questions concerning the proposal should be directed to Katie Scherer, Operations Manager at [kscherer@fwairport.com](mailto:kscherer@fwairport.com) by July 1, 2026 at 5pm ET. Artists are welcome and encouraged to visit Fort Wayne and tour the art site at the Fort Wayne International Airport. Contact Katie Scherer, [kscherer@fwairport.com](mailto:kscherer@fwairport.com) for a tour.

## 2. About The Site

The Authority is looking for an artist to create three-dimensional wall or ceiling hung artwork appropriately designed for the area located in the “meeter greater” space within the terminal. The art cannot be floor mounted or impede the flow of traffic in any way. The art cannot be a mural. The art cannot impede on the fire suppression system. Appendix A contains a rendering of the area and a Project Gateway construction drawing.

Limitations of the Space:

- Hung artwork shall be hung from and coordinated with primary structural steel system. Artwork is not permitted to be hung from ceiling framing or from the metal deck without prior approval. Any required supplementary steel framing shall be the responsibility of the artwork supplier’s engineer.
- Installation will have to occur without impacting passenger traffic during flight hours, or after the last arriving flight and prior to the first arrival the following morning.

## 3. Budget

The submitted proposal should consider the following budget items:

The Authority has set aside \$200,000 for art as part of Project Gateway.

Semifinalists will be awarded \$1,500 for their design proposal to include stamped drawings and installation quote from a contractor.

The selected artist will be awarded up to \$200,000 in three installments to cover all costs associated with the project, inclusive of, but not limited to, artist design fee, materials, fabrication, lighting integral to the design, transportation, travel to and from the site, per diem expenses, insurance, project documentation, all engineering fees, installation, site preparation, signage, contingency to cover unexpected expenses and any other costs related to the art not covered in the preceding list. It will be the artist’s responsibility, upon awarding of the contract, to pay an Indiana licensed structural engineer to prepare stamped construction drawings of structural components related to artwork before fabrication may proceed. Liability insurance will be provided by the artist up to completion and through installation.

## 4. Eligibility & Qualification Submission Requirements

Artists who are at least 18 years of age and have completed at least five (5) previous projects of a similar size, scope and budget may submit for consideration an initial statement of qualifications by 4 p.m. EDT, July 17, 2026.

Your submission of qualifications should include the following:

- a. Résumé (not to exceed 2 pages).
- b. Two references letters to include name and contact information. Include information regarding any professional mentor roles or client/partner relationships.
- c. Five (5) examples of previous, installed works relevant to this project. Include pictures of these examples. You must include the title, medium, dimensions, project budget or price, year completed and location (if applicable) for each work. The value must be indicated in US dollars.
- d. Letter summarizing interest to complete this project. Include a description describing the process and procedures that you might use in your approach to this project.

Up to five (5) artists will be invited to submit artwork design and additional information to select the artist who will contract with the Authority to provide the finished product. Information summarizing the requirements for the final selection phase can be found in Appendix B.

### 5. Art – Project Gateway Selection Committee

The Authority’s Art Advisory Committee will consist of airport staff, board members and individuals from the community who have participated in art commissioning in the past. Final recommendation of the selected art will be presented to the Airport Authority Board for final determination.

This team will review qualification submissions and select a final list of up to 5 (five) artists who will be invited to submit stamped drawings, proposed fabrication timeline and installation quotes from a list of provided contractors and additional information for final artist selection.

### 6. Selection Process

The selection process will include:

- a. The Authority Evaluation Committee, with guidance from the Authority Art Advisory Committee, will consider artist’s résumés, portfolios and letters of interest and notify up to 5 artists.
- b. One artist will be selected to produce the proposed wall or ceiling art.

### 7. Timeline

June 3, 2026	Request for Qualifications Issued
July 1, 2026	Questions Due Regarding Statement of Qualifications
July 17, 2026	Artists Submit Statement of Qualification
July 17- Aug 11, 2026	Committee Review of Qualifications
August 14, 2026	Top 5 Artists Notified
October 9, 2026	Top 5 Artist Drawings, Timeline & Quotes Due
November 16, 2026	Final Board Award
Winter 2026	Art installation completed.

## 8. Reservation of Rights

With the exception of the \$1,500 stipend referenced in Appendix B, this RFQ shall in no manner be construed as a commitment on the part of the Authority to award a contract, to pay any of Proposer's cost incurred in the preparation of this RFQ, or to procure or contract for the services contemplated hereunder. No charge for delivery, express, parcel post, packing, cartage, insurance, license fees, permits, proposal preparation costs, or any other costs in connection with the preparation or submittal of the Proposal, or for any other purposes will be paid by the Authority.

The Authority reserves the right to reject any and all proposals and to advertise for new qualifications. The Authority reserves the right to waive minor irregularities in proposals. More than one submittal from the same artist under the same or different names will not be considered. Reasonable grounds for believing that a Proposer is submitting more than one proposal will cause the rejection of all proposals in which Proposer is involved. One or all proposals will be rejected if there is reason for believing that collusion exists among Proposers, and no participant in such collusion will be considered in any future proposals for the operation of any Service by the Authority.

The Authority reserves the right to request supplementary information it deems necessary to evaluate Proposer's experience or qualifications. This may include: supplemental financial information, scheduled interview(s) and/or additional presentations by the Proposer.

Data prepared or obtained from the selected artist under the terms of the agreement are the property of the Fort Wayne-Allen County Airport Authority unless otherwise agreed to by both parties.

## 9. Appendix

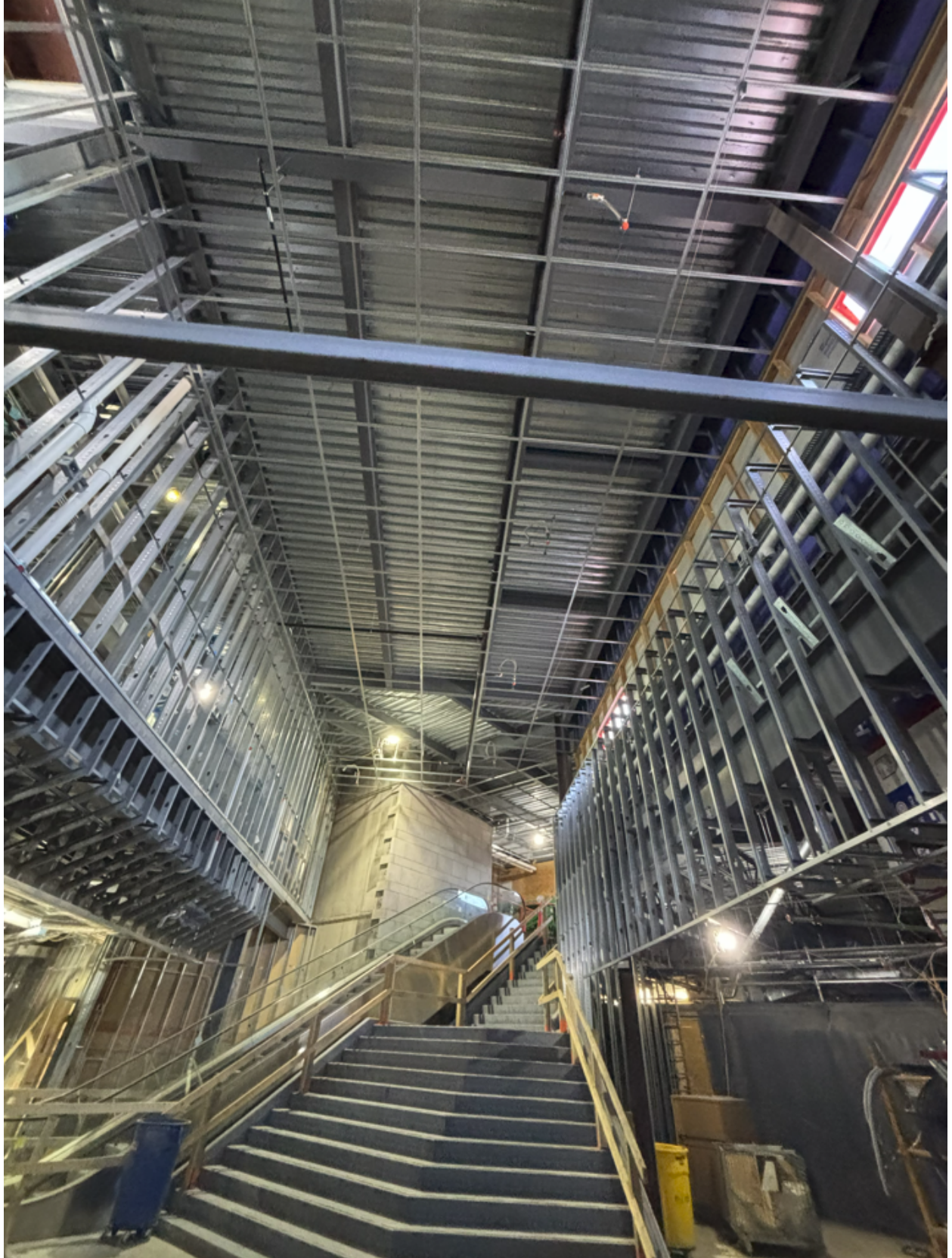
The following items are covered in the appendix.

- a. Appendix A-Site Rendering and Drawing
- b. Appendix B-Sculpture Design Finalist Requirements

Appendix A  
Fort Wayne-Allen County Airport Authority  
Wall or Ceiling Hung Art-Project Gateway  
Final Selection Criteria  
Fort Wayne International Airport

Ceiling structure before drywall was installed



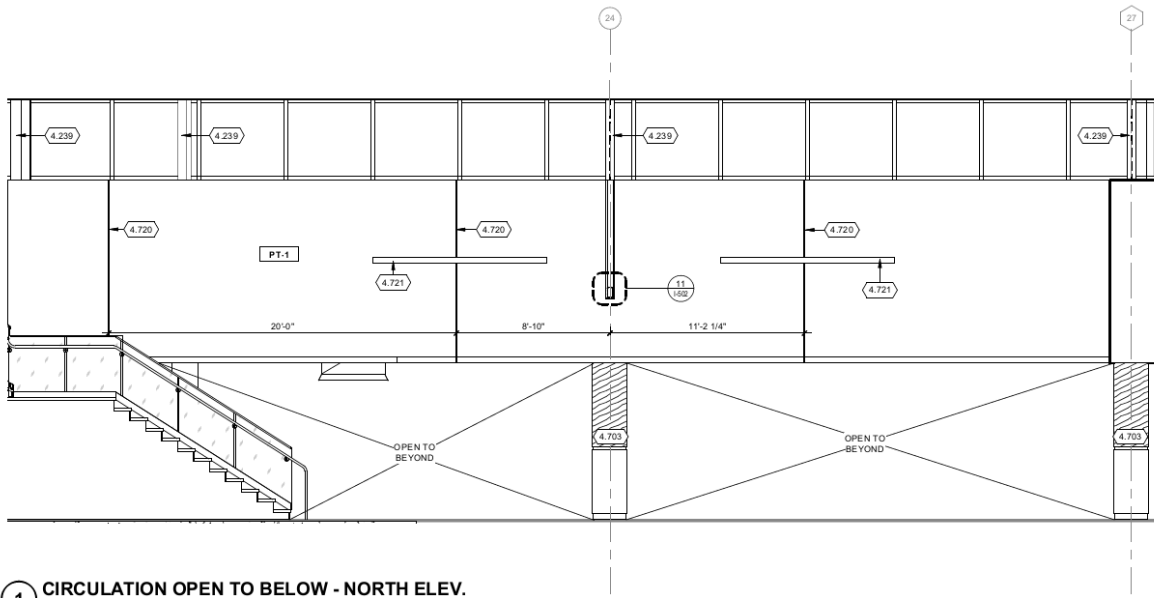




Current space for wall or ceiling hung art to be installed



Rendering of the space



1 CIRCULATION OPEN TO BELOW - NORTH ELEV.  
1/4" = 1'-0"

Appendix B  
Fort Wayne-Allen County Airport Authority  
Wall or Ceiling Hung Art-Project Gateway  
Final Selection Criteria  
Fort Wayne International Airport

After review of qualifications, up to five (5) artists will be invited to submit stamped drawings of their artwork rendering design, fabrication timeline and quote for installation. The Authority will enter into a contract with one artist to provide the finished product. The information and requirements for selected finalists are summarized below.

One, of the up to five (5) artists selected as a finalist will be selected to sign a contract and complete the artwork. The other four (4) artists will be paid \$1,500 for their participation in the design selection process. This stipend shall offset some of the costs associated with the creation of the artwork design, inclusive of, but not limited to, artist design fee, stamped drawings, materials, fabrication, shipping, transportation, travel to and from the site, per diem expenses, insurance, project documentation, contingency to cover unexpected expenses and any other costs related to creating the artwork design and model. The stipend will be paid upon notification of their non-selection from the Authority.

1. **Design Criteria**

- a. Artwork must be able to be installed on a wall or ceiling and cannot be a mural.
- b. Artists are encouraged to consider the mass and scale relative to the existing surroundings when designing sculpture.
- c. ALL public safety standards are required to be met. The design cannot impede on the fire suppression system. Documents MUST be reviewed and stamped by an Indiana-licensed structural engineer prior to commencement of fabrication. Designs that do not meet minimum safety standards will be removed from consideration.
- d. Artists are to ensure their ability to complete the work as proposed on their provided fabrication schedule and on budget, to include an installation quote from a list of qualified contractors.
- e. Existing artwork may not be submitted for consideration.

2. **Design Submission Requirements**

The following items will be required to be submitted by artists selected for the artwork design submittals:

- a. Artist and Artwork Information Form (form provided with finalist notification)
- b. At least five sketches or renderings of the proposed work (JPEG or PDF), showing scale, dimensions and elevations
- c. A digital model of the artwork in DWG or OBJ format. Video file optional.
- d. Inspiration and description of what the artwork means
- e. Budget with line item detail
- f. Proposed schedule and production timeline
- g. Structural engineer stamped drawings

### 3. Artwork Design Evaluation Criteria

The artwork design submissions will be evaluated based on the following:

- a. Artwork Characteristics-60%
- b. Budget-30%
- c. Schedule and Production Timeliine-10%

### 4. Timeline

A tentative timeline for the design submission is as follows:

July 8, 2026	Top 5 Artists Notified
August 26, 2026	Artwork Detail Submission Due from 5 Top Ranked Artists
September 21, 2026	Authority Board Award of Artwork Design Selection
September 30, 2026	Signed Artist Agreement

These dates are subject to change and final submission deadlines will be included in your notification of selection as a finalist.