



Ordinance No. 25-03

Ground Transportation Ordinance
for
Fort Wayne International Airport

The text of the Ground Transportation Ordinance for Fort Wayne International Airport is attached hereto and incorporated herewith.

Ordinance No. 25-03 supersedes Ordinance No. 22-05 Ground Transportation Ordinance.

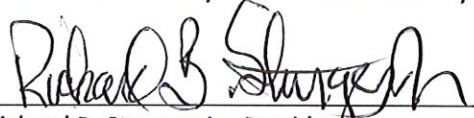
Ordinance No. 25-03 is effective upon passage.

INTRODUCED this 20th day of October 2025 by:

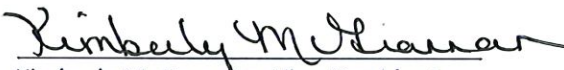


Timothy J. Haffner, Secretary


APPROVED: 17th day of November 2025 by:



Richard B. Sturges, Jr., President



Kimberly M. Grannan, Vice-President



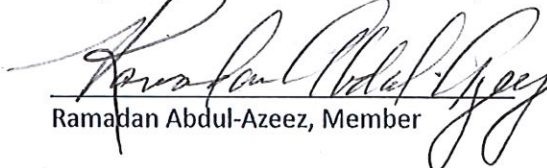
Timothy J. Haffner, Secretary



Jerome F. Henry, Jr., Member



Réna Bradley, Member



Ramadan Abdul-Azeez, Member

(If Board Member was absent, signature line is blank.)

APPROVED AS TO FORM AND LEGALITY:



Michael T. Deam, Attorney
Fort Wayne-AlLEN County Airport Authority

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

GROUND TRANSPORTATION ORDINANCE

Ordinance No. 25-03

1.01 Title

This Ordinance may be cited as the Airport Ground Transportation Ordinance of the Fort Wayne-Allen County Airport Authority Code of Ordinances. This Ordinance replaces and supersedes Ground Transportation Ordinance No. 22-05

1.02 Authority

This Ordinance is created pursuant to authority granted by Indiana Statute IC 8-22-3-11.

1.03 Purpose

The provisions of this Chapter are intended to provide for the safe, orderly, and efficient operation of Ground Transportation in the public areas of the Airports under Authority control.

1.04 Definitions

The following words and phrases, as used in this Ordinance, shall have the meanings indicated herein:

1. **"Airport"** means Fort Wayne International Airport and Smith Field, together with all improvements and facilities of whatever nature located thereon.
2. **"Authority"** means the Fort Wayne-Allen County Airport Authority.
3. **"Board"** means the Fort Wayne-Allen County Airport Authority Board, owner and operator of the Airport.
4. **"Bus"** means any Vehicle defined and licensed as a motor bus by the State of Indiana whose owner or lessee holds a certificate as a common motor carrier for the State of Indiana. Bus shall also include any Vehicle licensed or certified as a bus or motor bus by any other state or by the Interstate Commerce Commission. Bus also includes any Vehicle which, although not licensed as a common carrier, is available for charter.
5. **"Commercial Activity"** is that relating to an operation conducted for the purpose of securing earnings, income, compensation, reimbursement (including exchange of service), and/or profit, whether or not such objectives are accomplished.
6. **"Courtesy Shuttle"** means any Vehicle operated by a hotel, motel, corporation, rental car company, or similar establishment for the transportation of its patrons or prospective patrons to and from the Airport.
7. **"Director"** means the Authority's Executive Director of Airports or his or her designee(s).
8. **"Limousine"** (a/k/a "Black Car") is a Vehicle licensed as such by the State of Indiana that transports passengers in consideration for a fee over an indefinite route with the destination determined by the passengers. Such Vehicle is designed and constructed to accommodate and transport no more than fifteen (15) passengers in addition to the driver.

9. "Person" means an individual, firm, partnership, corporation, company, association, entity, and any trustee, receiver, assignee or similar representative thereof.
10. "Pre-arranged Ride" is defined herein as a fare with a specific Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab provider that was initiated by the customer via telephone, electronic media, the customer's physical presence at the Vehicle place of business, or by any other means.
11. "Rental Car" means any Vehicle held out for hire to the general public.
12. "Ride-Booking Services" are provided via companies commonly called transportation network companies (TNC's) that provide transportation services for compensation using an online-enabled application or platform to connect passengers with drivers using their personal Vehicles. All such Vehicles shall prominently display a placard on the Vehicle dashboard showing the TNC's name. All such vehicles and drivers shall comply with all applicable municipal and state regulations.
13. "Taxicab" is any Vehicle licensed as such by the City of Fort Wayne or any other municipality that transports passengers in consideration for a fee over an indefinite route with the destination determined by the passengers. Such Vehicle is designed and constructed to accommodate and transport no more than six (6) passengers including the driver. All such Vehicles shall contain a municipal-approved meter for the calculation of the fare and shall prominently display a taxi sign and the company's name.
14. "Vehicle" means a contrivance which is self-propelled. This definition includes, but is not limited to: automobiles, trucks, buses, limousines, semi-tractors, motorcycles, and mopeds.

1.05 Administration and Policy Oversight

1. Administration of the terms of this Ordinance shall be by the Director.
2. Policy making aspects of this Ordinance shall be performed by the Director with ultimate authority residing in the Board.

1.06 Enforcement

The Director or his or her designee(s) will enforce the provisions of this Ordinance and may call upon Authority Public Safety Department law enforcement for such assistance as the Director may from time to time require. Such enforcement may originate from random video reviews as well as complaints and direct observation by the Director or his or her designee(s).

(Sections 1.07 – 1.10 are reserved)

1.11 Parking Regulations

It shall be unlawful and a violation of this Ordinance for any Person or Persons, whether individually or in concert with others, to do or cause to be done any of the following on the premises of the Airport:

1. Park, stop, or leave standing any Vehicle of any type except within areas designated for the particular type of Vehicle involved, and then only in accordance with posted regulations relating to the area and type of Vehicle.

2. Park any unauthorized Vehicle within areas designated as "passenger loading and unloading zone" other than while boarding or discharging Persons or freight from the Vehicle; or leave unattended any Vehicle in any such area.
3. Double Park any Vehicle in any area.
4. No Person shall park, stop, or leave standing any Vehicle in a parking space designated for use by Persons with accessibility needs at the Airport unless the Vehicle displays a valid accessibility parking permit, placard, license plate, or other authorized identification issued by this state or another jurisdiction.
5. Park any Vehicle in such a manner that the same shall not be entirely within one stall as designated by lines or marks on the pavement.
6. Park in a parking lot designated by the Authority as an employee lot, without obtaining a properly issued employee parking access media.
7. Drive away from any pay lot without payment.
8. Falsify or misrepresent any media for parking purposes, to include, but not limited to: falsifying a validated parking ticket and using another individual's parking access media.

1.12 Towing of Vehicles

1. The Director may authorize the immediate towing of any Vehicle parked in such a manner that obstructs Airport vehicular traffic or has been identified as a concern to the public's safety.
2. A Vehicle towed under this section will be transported to a location for subsequent retrieval by the owner(s) thereof.
3. The owner of any Vehicle parked at the Airport will be deemed to have consented to pay the costs of removal and storage of the Vehicle when the same is parked in contravention of the provisions of this Ordinance.

1.13 Vehicle Traffic Control

It shall be unlawful and in violation of this Ordinance for any Person to do or cause to be done any of the following:

1. Fail to observe and to obey all traffic control devices on the Airport including signals, signs, and warnings and any and all directions, signs, or warning devices that may be given or displayed by law enforcement officers or Airport personnel for the purpose of safely controlling traffic movement and generally promoting safety.
2. Fail to comply with any lawful order or direction of any law enforcement officer vested by law with authority to direct, control or regulate traffic.
3. Operate a Vehicle in a reckless manner.
4. Operate a Vehicle at speeds in excess of posted speed limits.
5. Operate on the public streets of the Airport a Vehicle without a proper and/or valid operators' license issued by a state or territory of the United States or by the U.S. Federal Government.

1.14 Prohibited Activities: Commercial

Any customer seeking ground transportation has the option to choose, at their discretion, which provider they wish to hire.

It shall be unlawful and a violation of this Ordinance for any Person:

1. To engage in any Commercial Activity, provide a service or conduct any activity on the premises of the Airport, or off the premises of the Airport, which derives revenue from operations of the Airport, without first entering into a written lease or other written agreement with the Authority or without purchasing and properly displaying the applicable permit(s) in accordance with specifications established by the Authority.
2. To operate any Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab or Baggage Delivery Company Vehicle on the Airport without purchasing and properly displaying yearly permit or obtaining a daily ground transportation permit.
3. While under a lease, permit or other agreement with the Airport to engage in any Commercial Activity not specifically authorized by the lease, permit or agreement.
4. To post, distribute, or display signs, advertisements or distribute circulars except pursuant to the terms of a written lease, permit or other written agreement with the Authority.
5. To solicit for any purpose at the Airport in any manner,
6. As a driver of any Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab or Baggage Delivery Company Vehicle to use any loudspeaker, bullhorn, megaphone or similar voice amplification device.
7. As a driver of any Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, or Taxicab to leave his or her Vehicle unattended while the Vehicle is in the area designated by the Authority as the commercial ground transportation area or on the curb immediately in front of the terminal building.
8. To place a Pre-Arranged Ride in a Taxicab other than the selected company's first Taxicab waiting in the commercial ground transportation area.
9. To load passengers in non-authorized areas including immediately in front of the terminal and in public and private parking lots.
10. To operate any Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab or Baggage Delivery Company Vehicle on the Airport if there is any delinquency in the payment of the fees for such Vehicle.

1.15 Permitted Activities: Commercial

1. The operator of a Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, or Taxicab may display in the deplaning area of the terminal a handheld sign showing a pre-arranged passenger's name in order to assist the passenger to identify their pre-arranged driver. However, the Vehicle must not be unattended as specified in Section 1.14 (7).
2. Drivers are permitted to park in the public short-term parking lot for up to thirty minutes (30) without charge.

3. Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, or Taxicab, Pre-Arranged Ride, may be loaded in the short-term public parking lot providing they cannot get through the commercial ground transportation area due to Vehicle size, must pro-actively coordinate for approval.
4. Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab shall load passengers in the commercial ground transportation area only.
5. Buses are permitted to stand beyond the baggage claim curb. Vehicles shall not be left unattended at the curb.
6. Baggage Delivery Vehicles shall park at the designated service vehicle locations along the west end of the terminal curb.

1.16 Rental Car Operations

1. No Person shall, on the premises of the Airport, carry on, conduct, or engage in the business of providing or offering to provide Rental Cars to the public except in accordance with the terms of a written agreement between such Person and the Authority.
2. No Person shall conduct a Rental Car operation off Airport premises that derives revenue from the rental of automobiles to passengers picked up at the Airport without first entering into a written agreement with the Board in accordance with specifications established by the Authority.

1.17 Rental Car Parking

1. Parking stalls in the Rental Car lots shall be utilized only by Rental Car companies authorized to do so pursuant to the terms of a written agreement with the Authority.
2. Rental Cars owned by Rental Car companies that do not lease real estate from the Authority shall be parked in areas designated for public parking and shall conform to all regulations applicable to privately owned Vehicles.
3. Any Vehicle, including any Rental Car, parked in a public parking area of the Airport shall be treated as a privately-owned Vehicle for purposes of determining the applicable parking fee.

1.18 Parking Operation

1. No Person shall, on the premises of the Airport, carry on, conduct, or engage in the business of providing, or offering to provide, parking accommodations to the public without first entering into a written lease or other written agreement with the Board in accordance with specifications established by the Authority.
2. No Person shall conduct a parking operation off-Airport that derives revenue from the provision of Airport roads, sidewalks and/or parking facilities to users of the Airport without first entering into a lease or other agreement with the Board in accordance with specifications established by the Authority.

1.19 Prohibited Activities, Safety and Security Related

It shall be unlawful and a violation of this Ordinance for any Person to do or cause to be done any of the following at the Airport:

1. Smoke in non-designated smoking areas.

2. Repair or clean any Vehicle in any area other than that designated for such purpose by the Director and that meets Federal, State and Local laws and regulations.
3. Store or dispense fuel or other flammable liquids, gases or other similar materials.
4. Dispose of garbage, trash, scrap, or other materials except in approved locations. Areas to be used for trash, garbage, or scrap collection shall be designated by the Director, and no other areas shall be used. Such areas shall be kept clean and sanitary at all times.
5. Dump or otherwise introduce any petroleum products, agricultural chemicals, or other industrial waste matter into drains, or any other area or receptacle.
6. Enter secured doors, gates, or other secured entrances without utilizing proper media or access codes. Tailgating (following another person through a secure door, gate, etc.) and using another's access media is prohibited.
7. Possess, alter or use in any way a falsified Airport Authority access or identification media which permits access onto any secured area of the Airport.
8. To engage at any time and toward anyone: discourteous, aggressive, profane, disorderly, or threatening behavior or language. To control, possess, display, or use anything commonly known as, used as, or that could be reasonably construed as a weapon.
9. Anyone knowingly adversely affect the security of the airport or knowingly fails to follow the FWA Security Plan (ASP) will be in violation of this section of the ordinance.

(Sections 1.20 – 1.22 are reserved)

1.23 Rates and Fees for Commercial Ground Transportation

The rates and fees that apply to the operation of Commercial Ground Transportation at the Airport are determined by and are subject to the most current Rates and Charges Ordinance.

1.24 Other Fees

In addition to the fees specified in the Rates and Charges Ordinance, the Authority may establish other fees which are applicable to all Airport users.

1.25 Delinquent Payments

1. Failure to pay any fee, charge, rate, rental or other payment under any lease or operating agreement with the Authority is a violation of the Ordinance. Any person wanting to enter into a lease or contractual agreement with the Authority must be current and in good standing with the Authority.
2. Any fee, charge, rate, rental, or other payment, whether due under written agreement, the provisions of this Ordinance or otherwise, shall be paid as of the established due date.
3. Any portion of such fee, charge, rate, rental, or other payment which remains unpaid after the established due date shall bear interest at the rate of one and one-half percent (1-1/2%) per calendar month or fraction thereof during which the payment remains unpaid.

(Sections 1.26 – 1.90 are reserved)

1.91 Penalties

Any Person found to be in violation of Section 1.25 of the Ordinance will be subject to expulsion and the Authority has the right to terminate and revoke any permits issued to each Person or Vehicle.

Fines will be assessed to each Person and/or Vehicle involved in an infraction. Vehicle owners and operators are responsible for paying all Vehicle fines as indicated below.

Commercial Activity violations are cumulative by category, and all categories are tracked for a twelve (12) month consecutive period. Additionally, Bus, Courtesy Shuttle, Limousine, Ride-Booking Services Vehicle, Taxicab or Baggage Delivery Vehicle drivers and/or the company may both be fined for an infraction at the Authority's sole discretion. The Authority may skip to 2nd or 3rd offense penalties if the infraction warrants stricter penalties as determined by the Director or his or her designee(s).

Any Person, Commercial Driver, or Company who commits two (2) infractions of the same violation, within twelve (12) consecutive months will be considered habitually offending this Ordinance: This shall result in the second fine and may result in removal from the property and suspension of commercial activity for one (1) year.

Persons violating this ordinance shall pay fines according to the following schedule:

<u>VIOLATION OF SECTION</u>	<u>FINE/PENALTY</u>
1.11 (1) Parking in area designated for a particular parking use	\$ 50.00
1.11 (2) Parking in passenger load/unload areas	\$ 50.00
1.11 (3) Double parking	\$ 50.00
1.11 (4) Parking in accessible stall	\$ 50.00
1.11 (5) Parking outside of stall marks	\$ 50.00
1.11 (6) Parking in unauthorized lot	\$ 100.00
1.11 (7) Failure to pay parking fees	\$ 100.00
1.11 (8) Falsify parking ticket or pass	\$ 100.00
1.13 (1) Failure to obey traffic control devices	\$ 50.00
1.13 (2) Failure to comply with law enforcement traffic directions	\$ 50.00
1.13 (3) Reckless operation of Vehicle	\$ 100.00
1.13 (4) Excessive speed	\$ 100.00
1.13 (5) Invalid Vehicle operator license	\$ 100.00
1.14 (1) Unauthorized Commercial Activity	\$ 350.00
1.14 (2) Unauthorized Taxicab, Ride-Booking Service Vehicles, Limousine, Luggage Delivery Service or Bus activity without applicable permit	\$ 350.00
1.14 (3) Activity un-authorized by a lease, agreement or permit	\$ 350.00
1.14 (4) Unauthorized distribution of advertising	\$ 50.00
1.14 (5) Unauthorized solicitation	\$ 50.00
1.14 (6) Unauthorized use of amplifier	\$ 100.00

1.14	(7) Unattended Vehicle in taxi chute or curb	\$ 25.00
1.14	(8) Placing Pre-Arranged Ride in a Taxicab other than the company's first	\$ 100.00
1.14	(9) Loading passenger in unauthorized areas	\$ 25.00
1.14	(10) Conduct a Commercial Activity if fees or fines are delinquent	\$ 350.00
1.16	(1) On-Airport Rental Car operation without a valid Airport agreement	\$ 350.00
1.16	(2) Off-Airport Rental Car operation without a valid Airport agreement	\$ 350.00
1.18	(1) Unauthorized on-Airport parking operation	\$ 350.00
1.18	(2) Unauthorized off-Airport parking Passenger drop-off and-or pick-up operation	\$ 350.00
1.19	(1) Smoking in non-designated areas	\$ 50.00
1.19	(2) Repair or clean any Vehicle	\$ 50.00
1.19	(3) Storage or dispense flammables	\$ 50.00
1.19	(4) Dispose of garbage or trash in unauthorized areas	\$ 250.00
1.19	(5) Disposal of regulated substances	\$ 250.00
1.19	(6) Accessing controlled areas without using access media, using others' media or tailgating	\$ 250.00
1.19	(7) Alter or falsely use access media to enter a secured area	\$ 250.00
1.19	(8) Discourteous, aggressive, profane, disorderly, or threatening behavior	\$ 250.00
1.19	(9) Failure to follow Airport Security Procedure	\$ 250.00

NOTE: Each day that an offense occurs or continues shall be considered a separate offense.

1.92 Indemnity

In addition to the penalties provided in the foregoing Section 1.91, any Person violating this Ordinance shall indemnify and save harmless the Authority, its Board, Officers, Directors and employees of, from and against any and all liabilities, damages, suits, penalties, judgments, and environmental clean-up, removal, response, assessment, or remediation cost arising from contamination of the premises or the release of any Hazardous Substance, pollutant, contaminant or petroleum in, on, about or under the Airport, and shall indemnify and save the Authority, its Board, Officers, Directors, and employees harmless from and against any and all loss of rentals or decrease in property values arising out of such violation.

(Sections 1.93 – 1.98 are reserved)

1.99 Civil Responsibility

The imposition or payment of any forfeiture imposed by this Ordinance shall not relieve any Person from the civil consequences of his or her acts in any manner or form whatsoever.

Any and all violations requiring fines and/or civil penalties to be issued under this Ordinance and requiring legal action to be taken by the Authority to collect on said fines and/or civil penalties shall include the payment by the violator of any and all legal costs incurred by the Authority, including attorney fees, court costs and any other such costs which may be assessed by a court of competent jurisdiction against the violator in addition to the fines or penalty.