

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

May 17, 2021

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Board Conference Room (N210), on May 17, 2021 at Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, President, called the meeting to order at 3:01 p.m.

ATTENDANCE:

AIRPORT AUTHORITY BOARD MEMBERS:

Richard B. (Barry) Sturges, Jr., President, present
Gregg C. Sengstack, Vice President, absent
Timothy J. Haffner, Secretary, present
Jerome F. (Jerry) Henry, Jr., present
Kimberly M. Wagner, present
Réna Bradley, present

AIRPORT AUTHORITY STAFF & LEGAL COUNSEL PRESENT:

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir of Facilities and Operations
Mike Deam, Airport Authority Attorney
Tom Trent, Airport Authority Attorney
Patrick Dooley, Airport Development Director
Joe Behling, FBO General Manager
Doug Robinson, Controller
Mary Easterday, Administrative Asst.

CALL TO ORDER:

A quorum being present, Mr. Sturges called the meeting to order at 3:01 p.m.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA

Mr. Scott Hinderman indicated staff had no changes to the posted agenda. Mr. Timothy Haffner made a motion to approve the May 17, 2021 Board agenda as posted.

Ms. Kimberly Wagner seconded the motion; the motion carried.

2. CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA

3. CONSIDERATION AND APPROVAL OF BID CONSENT AGENDA (EXECUTIVE DIRECTOR SIGNATURE AUTHORITY)

Mr. Timothy Haffner made a motion to approve the Administrative Consent Agenda and the Bid Consent Agenda as follows:

- Approval of Board Minutes – 04.19.2021
- Review & Approval of Claims #21-05
- Accounts Receivable Report

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a. Consideration and Award of Three Pre-Conditioned Air Units and Two Ground Power Units

Airport Authority staff received bids for the purchase of three Pre-Conditioned Air Units (PCA) and two Ground Power Units (GPU) to be installed as part of the West Test Terminal Expansion Project. The items being purchased in this bid are being submitted for funding under a Voluntary Airport Low Emissions Program (VALE) Grant. In response to solicitation, staff received two bids.

The evaluation team completed a thorough analysis of the bids received. The lowest bid received was from Twist Incorporated in the base bid amount of \$344,617.05. Twist did fail to meet a requirement of the specifications contained in the bid packet. After reviewing this bid, staff has determined that the following bid specification deviations by Twist constitutes a material deviation to the bid requirement:

1. Specifications 1.4.B and 1.4.C require that the manufacturer is a qualified source who has been engaged in the manufacture and installation of commercial aviation power supply equipment and components for a minimum of five (5) years and with a minimum of five hundred (500) units installed. Additionally, manufacturers must have completed no less than ten (10) jobs of similar size and scope within the last five (5) years.

Upon clarification, Twist provided a list of installed GPU's which included 4 units installed at 2 airports. Airport staff solicited references on the installed units and received no response to e-mails or phone inquiries.

The second lowest bid received was from JBT Aerotech Corporation in the base bid amount of \$376,213.00. This bid meets all the criteria and materially complies with the specifications contained in the bid documents.

Staff, therefore, requested that the Board make a finding that the lowest bid from Twist Incorporated be declared non-responsive for the reasons stated above. Staff, therefore, recommended an award to JBT Aerotech Corporation as the lowest responsive and responsible bid in the amount of \$376,213.00.

Ms. Kimberly Wagner seconded the motion; the motion carried.

4. ACTIVITY REPORT – APRIL 2021

Mr. Scott Hinderman reported to board members on recent Airport Authority air service and marketing activities. His report to the board included the following:

- FWA continues to operate in a recovery mode
- Enplanements in April 2021 were down slightly compared to March 2021 – April

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2021 enplanements = 25,379; March 2021 enplanements = 26,750 – however, April 2021 enplanements were up approximately 1337.90% compared to April 2020 and year-to-date enplanements were down in 2021 only 2.32% compared to enplanements year-to-date 2020

- American Airlines loaded an additional flight into their system from FWA – starting August 17th American is increasing FWA to DFW from 2 to 3 flights daily
- This addition represents additional capacity from FWA to DFW prior to pre-pandemic levels and is not capacity recovery but actually growth into the DFW hub
- FWA is the only Midwest market seeing a frequency increase to DFW
- The Minneapolis flight has returned effective May 5th and is currently flying one flight a day, seven days a week
- American's Philadelphia flight will cease operation as of June 2, 2021, however Mr. Hinderman is optimistic that once business travel begins to increase, this flight will be brought back hopefully during the 3rd or 4th quarters
- Delta will increase capacity to Detroit in June with the addition of once more flight, we are anticipating increased capacity to Atlanta also in the very near future

5. CONSIDERATION AND APPROVAL OF PROPERTY/LIABILITY AND WORKER'S COMPENSATION INSURANCE RENEWAL

Ms. Robin Strasser introduced Mr. CJ Mills representing USI Insurance, the Authority's insurance broker, to board members and indicated Mr. Mills, would be presenting the property, liability and workers' compensation insurance renewal proposals to the board for consideration and approval. New policies would go into effect in June 2021.

Mr. Mills informed the board that in general (even prior Covid 19), the aviation industry as a whole, is witnessing a significant increase in rates.

Mr. Mills reported, that despite the overall trends, policy negotiations had gone very well for the Airport Authority's renewal for 2021 - 2022. No change in carriers will take place with the current renewal. The current renewal will result in about a 7% increase in premiums resulting from increased exposure and an increase in market rates. Mr. Mills did point out that this increase still puts the Airport Authority below 2019 rates for overall insurance spend during this renewal period.

Mr. Mills commended The Authority's exceptional loss control and prevention efforts along with a focus on safety which have resulted in a continual decline in claims on a yearly basis. Mr. Mills noted the Airport Authority should be commended for their diligence in showcasing and running the airport.

Mr. Tim Haffner made a motion to approve the Authority's negotiation of insurance rates for 2021-2022 as presented and to provide authorization for the Executive Director of Airports to sign the "Client Authorization to Bind" documents.

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Ms. Kimberly Wagner seconded the motion; the motion carried.

6. CONSIDERATION AND APPROVAL OF AN ADDENDUM TO THE FGMP AMENDMENT TO THE CONSTRUCTION MANAGER AS CONSTRUCTOR AGREEMENT WITH MICHAEL KINDER & SONS FOR THE WEST TERMINAL EXPANSION AND RENOVATION

Mr. Joe Marana reported to the board that at the April Board meeting, the board awarded the FGMP amendment to the Construction Manager as Constructor Agreement with Michael Kinder & Sons for the West Terminal Expansion and Renovation which included subcontractor packages for temporary interior construction, temporary site construction, selective demolition, concrete, masonry, structural steel, carpentry, wall panels, sliding glass doors, curtainwall, gypsum board, acoustical ceiling, resilient flooring, painting, fire suppression, mechanical, elevator, electrical, low voltage, earthwork, site concrete, asphalt paving, and wayfinding. At that time it was noted that Authority staff would be bringing to the Board an addendum to the FGMP Amendment for the following subcontractor packages: roofing, passenger boarding bridge installation, and terrazzo flooring due to the fact that discretionary funding was still being obtained from the Federal Aviation Administration for these bid packages. Discretionary funding requires that contract execution occur after the issuance of the grant award. The addendum to the FGMP amendment is in the amount of \$3,027,681.61 and includes the cost of construction for these three bid packages, a CMc fee of 2.98%, commercial insurance, and bonds.

Mr. Timothy Haffner made a motion that the Board of Directors of the Fort Wayne-Allen County Airport Authority approve the addendum to the Final Guaranteed Price Amendment to the Construction Manager as Constructor contract with Michael Kinder and Sons for the West Terminal Expansion and Renovation Project in the amount of \$3,027,681.06 and is contingent upon receipt by Authority staff of documented good faith efforts toward the Disadvantaged Business Enterprise (DBE) goal attainment and receipt of a discretionary grant from the FAA. The Board also authorized the Executive Director of Airports to execute the addendum to the FGMP Amendment.

Ms. Kimberly Wagner seconded the motion; the motion carried.

7. INTRODUCTION OF ORDINANCE 21-01: ORDINANCE OF THE FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY, AUTHORIZING DECLARATION OF SURPLUS LAND AND THE DISPOSITION OF RREAL ESTATE

Ordinance 21-01 was introduced by Mr. Timothy Haffner. A Public Hearing on Ordinance 21-01: Ordinance of the Fort Wayne-Allen County Airport Authority, Authorizing Declaration of Surplus Land and the Disposition of Real Estate will be held at the June 21, 2021board meeting.

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8. OTHER BUSINESS

Mr. Hinderman indicated staff had no other business to bring before the board at this time.

9. ADJOURNMENT

Mr. Haffner moved to adjourn the May 17, 2021 Regular Session Board Meeting at 3:15 p.m.
Mr. Barry Sturges adjourned the meeting.

EXECUTIVE SESSION:

An Executive Session was held prior to the regular session board meeting in the Airport Authority N210 Board Room, on May 17, 2021 at 2:00 p.m. at the Fort Wayne International Airport, 3801 W. Ferguson Road, Fort Wayne, Indiana 46809, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(7).

Attendance:

Richard B. (Barry) Sturges, Jr., President; present

Gregg Sengstack, VP; absent

Timothy T. Haffner, Secretary; present

Jerome F. (Jerry) Henry, Jr.; present

Kimberly Wagner; present

Réna Bradley; present

Mr. Mike Deam; present

Mr. Scott Hinderman; present

Mr. Joe Marana; present

Ms. Robin Strasser; present

Mr. Patrick Dooley; present

Ms. Mary Easterday; present

By signing the minutes of the May 17, 2021 board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary