

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

May 16, 2022

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held on May 16, 2022 at the Fort Wayne Aero Center, 4401 Altitude Drive, Fort Wayne, Indiana, 46809, Conference Room, F203, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, Board President, called the meeting to order at 3:03 p.m.

ATTENDANCE:

**AIRPORT AUTHORITY
BOARD MEMBERS:**

Richard B. (Barry) Sturges, Jr., President, present
Gregg C. Sengstack, Vice President, present
Timothy J. Haffner, Secretary, present
Jerome F. (Jerry) Henry, Jr., absent
Kimberly M. Wagner, present
Réna Bradley, present
**electronic meeting participation*

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir of Facilities and Operations
Mike Deam, Airport Authority Attorney
Tom Trent, Airport Authority Attorney
Stephanie Veit, Airport Development Director
Justin Treft, FBO Manager
Doug Robertson, Controller*
Mary Easterday, Administrative Assistant

CALL TO ORDER:

A quorum being present, Mr. Sturges called the meeting to order at 3:03 p.m.

**1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA AND CONSENT
AGENDA**

Mr. Scott Hinderman indicated that item #3 (Consideration and Approval of Lease Agreement with Sweet Aviation, LLC for the Lease of Building 828 at SMD) would be tabled and removed from the posted agenda. There were no other changes to the posted agenda. Mr. Tim Haffner made a motion to approve the May 16, 2022 Board Agenda as amended and the Consent Agendas as presented below.

Ms. Kimberly Wagner seconded the motion; the motion unanimously carried.

ADMINISTRATIVE CONSENT AGENDA:

- Approval of Board Minutes – 04.18.2022
- Review & Approval of Claims #22-05
- Accounts Receivable Report

CONTRACT CONSENT AGENDA:

(1) Contingency Change Order Authorization Number 4 - Fort Wayne International Airport West Terminal Expansion with Michael Kinder & Sons-AIP 77

This contingency change authorization includes the items below and will leave a remaining contingency balance of \$2,368,638.03

No.	Description	Amount
RFCO-037	Repair to Drywall	\$9,618.34
RFCO-047	Remove and replace 1.5" grinder line, grinder, lid and insulation	\$12,771.61
RFCO-048	Metal Facade at 1F-2 interference with existing blocking	\$2,131.50
RFCO-46	RFCO-46 Vertical Sanitary Repairs	\$2,709.38
RFCP-046	Owner Requested Sanitary Drain Replacement	\$28,450.01
RFCO-043	RFI-313 Stoop/Frost Footing in front of vestibules	\$3,431.73
RFCO-044	RFI-109 Repairs to existing beams	\$1,536.90
RFCO-049	Unsuitable soils at PBB foundations	\$11,006.69
RFCP-043	RFI-305 Exposed Columns in Vestibules 1-141 & 1-146	\$1,412.56
RFCP-045	CREDIT-RFI-319 Brick Demo	\$(2,599.27)
RFCP-047	Switchgear Pit	\$6,996.49
RFCP-049	RFI-318 - Aluminum Door Hinges & Other Hardware	\$525.72
RFCP-052	Gate Fiber	\$6,909.41
	Total	\$84,901.07

Staff recommended board ratification of this contingency change authorization with signature authorization for the Executive Director of Airports.

2. ACTIVITY REPORT – APRIL 2022

Mr. Scott Hinderman reported to board members on recent Airport Authority air service and marketing activities. His report to the board included the following:

- April 2022 enplanements were reported at 28,672 up 12.6% compared to April 2021 enplanements and up 34.59% year-to-date
- April 2022 enplanements were down compared to March 2022 enplanements by almost 20% however our monthly enplanement numbers continue to follow yearly trends
- Mr. Hinderman indicated we will start to feel the effects of the pilot shortage moving forward
- Allegiant has notified FWA that they will be reducing capacity this summer; June and July schedules are showing a 17% reduction in capacity and our enplanements will be affected through the summer months

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- Delta will be bringing back 2 class cabins to our market; Mr. Hinderman is not sure which flights would be targeted

3. CONSIDERATION AND APPROVAL OF PROPERTY / LIABILITY AND WORKER'S COMPENSATION INSURANCE RENEWAL

Ms. Robin Strasser introduced Mr. CJ Mills representing USI Insurance, the Authority's insurance broker, to board members and indicated Mr. Mills, would be presenting the property, liability and workers' compensation insurance renewal proposals to the board for consideration and approval. New policies would go into effect in June 2022.

Mr. Mills reported, policy negotiations had gone very well for the Airport Authority's renewal for 2022 - 2023. Mr. Mills commended the Airport Authority and staff for doing a phenomenal job in showcasing and running the airport. On a national scale, FWA is put up against every airport and carrier feedback indicates that from safety, risk management and organizational perspective our airport is doing an outstanding job. Mr. Mills also indicated in a market where few carriers are willing to take a risk and participate in the aviation space, every market is willing to take that risk and participate at our airport.

Mr. Mills reported there would be no change in carriers with the current renewal. The current renewal will result in about a 4% increase in premiums driven by two factors; cyber security and property - replacement costs have gone up significantly along with property values.

Board members asked if there were any national trends and how FWA compared. Mr. Mills commented that there has been a lose of capacity and a lot of markets are getting out of the aviation business and there are not many carriers willing to insure airports. Mr. Mills also indicated the over-all rate trend is starting to decline.

Mr. Tim Haffner made a motion to approve the Authority's negotiation of insurance rates for 2022-2023 as presented and to provide authorization for the Executive Director of Airports to sign the "Client Authorization to Bind" documents.

Ms. Kimberly Wagner seconded the motion; the motion carried.

4. CONSIDERATION AND APPROVAL OF RESOLUTION 22-04: AMENDMENT TO THE 2022 SALARY RESOLUTION

Ms. Scott Hinderman explained to board members that in conjunction with the compensation study, the consultants from Segal have made their recommendations for pay ranges for each Airport Authority job and the overall pay structure. Results of the compensation study indicated that Airport Authority collectively was paying about 14% below market. Mr. Hinderman indicated that rather than wait until the end of the year when a new salary resolution would be presented, staff is recommending amending the current salary resolution with a mid-year

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adjustment and so be able to pay employees accordingly. Mr. Hinderman explained that Resolution 22-04 being presented would provide mid-year adjustments to the current 2022 Salary Resolution.

Board members inquired how often a compensation study is completed, and Mr. Hinderman indicated such a study is usually conducted every 3-5 years and that the last study was conducted 4 years ago. Mr. Hinderman commented that the study compared similar situated airports in the mid-west with our airport and also included airports that operated FBOs – 10 different airports were compared. In addition to the airports, the study also compared, the cities and counties information and using computer analysis also compared our salary ranges to some private sector data. Board members also inquired if benefits would also be looked at and Mr. Hinderman indicated they would be reviewed and would anticipate making recommendations for some changes at the end of the year.

Mr. Timothy Haffner made a motion to approve Resolution 22-04: Amendment to the 2022 Salary Resolution with an effective date of June 5, 2022.

Ms. Réna Bradley seconded the motion; the motion unanimously carried.

5. INTRODUCTION OF ORDINANCE 22-01: ADDITIONAL APPROPRIATIONS ORDINANCE

Ordinance 22-01 was introduced by Mr. Timothy Haffner. A Public Hearing on Ordinance 22-01: Additional Appropriations Ordinance will be held at the June 21, 2022 board meeting.

6. NEW BUSINESS

Mr. Hinderman indicated staff had no other official business to bring before the board for consideration at this time.

7. ADJOURNMENT

Mr. Haffner moved to adjourn the May 16, 2022, Regular Session Board Meeting at 3:16 p.m.

Mr. Sturges adjourned the meeting.

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EXECUTIVE SESSION:

An Executive Session was held prior to the regular session board meeting on May 16, 2022 at 2:00 p.m. at the Fort Wayne Aero Center, 4401 Altitude Drive, Fort Wayne, Indiana, 46809, Conference Room, F203, pursuant to proper legal notice, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(7).

Attendance:

Richard B. (Barry) Sturges, Jr., President; present

Gregg Sengstack, VP; present

Timothy T. Haffner, Secretary; present

Jerome F. (Jerry) Henry, Jr.; absent

Kimberly Wagner; present

Réna Bradley; present

Mr. Mike Deam; present

Mr. Tom Trent; present

Mr. Scott Hinderman; present

Mr. Joe Marana; present

Ms. Robin Strasser; present

Ms. Stephanie Veit; present

Ms. Mary Easterday; present

By signing the minutes of the May 16, 2022, board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary