

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

April 17, 2023

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held on April 17, 2023, at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, President, called the meeting to order at 3:01 p.m.

ATTENDANCE:

AIRPORT AUTHORITY BOARD MEMBERS:

Richard B. (Barry) Sturges, Jr., President, present
Gregg C. Sengstack, Vice President, present
Timothy J. Haffner, Secretary, present
Jerome F. (Jerry) Henry, Jr., present
Kimberly M. Grannan, absent
Réna Bradley, present
**electronic meeting participation*

AIRPORT AUTHORITY STAFF & LEGAL COUNSEL PRESENT:

Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir. Facilities & Operations
Mike Deam, Airport Authority Attorney
Tom Trent, Airport Authority Attorney
Doug Robertson, Controller
Justin Treft, FBO Manager
Mary Easterday, Administrative Assistant

CALL TO ORDER:

A quorum being present, Mr. Sturges called the meeting to order at 3:01 p.m.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA AND CONSENT AGENDA

Mr. Joe Marana indicated staff had no changes to the posted agenda. Mr. Timothy Haffner made a motion to approve the April 17, 2023 Board Agenda as posted. Mr. Gregg Sengstack seconded the motion, the motion unanimously carried.

ADMINISTRATIVE CONSENT AGENDA:

- Approval of Board Minutes – 03.20.2023
- Review & Approval of Claims #23-04
- Accounts Receivable Report

A. CONTRACT CONSENT AGENDA:

1. *Contingency Change Order Authorization Number 13 – Fort Wayne International Airport West Terminal Expansion with Michael Kinder & Sons (MKS) – AIP 77*

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This increase is in the amount of \$147,736.17. This amount will come from the already approved owner's construction contingency in the MKS contract. This leaves a contingency balance of \$810,708.99. Included in this change order are the items listed below. Staff recommended approval of this change order with signature authorization for the Executive Director of Airports.

RFCO-215.2	Replace Rusted Pipe in 2C-2
RFCO-214	2A2 Sprinkler Line Leaks
RFCO-213	Generator Exhaust Rain Cover
RFCP-098	Electrical Screen Foundation Clashes
RFCO-165	Rental Lot Sign EF1
RFCO-064	Slab Deflection Under Terrazzo 1A
RFCO-139	Sanitary Line in Unoccupied ATO 2-130
RFCO-221	Floor Leveling for Carpet 2C-3 and 1G
RFCP-101	1G Column Cover Bulkheads
RFCO-207	Lean Concrete for Unsuitable Soils at PBB's
RFCO-205	1G Glass Overlooking Above Ceiling Space
RFCP-083.1	Ceiling Next to Stair 2-104 and 2-115
RFCO-152.1	Work for Elevator Upgrades
RFCP-050.1	GB-1 Wood Slat Steel Part 2 (Labor)
RFCO-164	1K Glass Wall Jambs
RFCO-162	Lean Concrete for 1G Building Expansion Wall
RFCP-089	Support for Storm Lines in Stair 2-104 and 2-115
RFCO-220	Cam 132 Mounting Height
RFCP-098	Top Out of 2A-3 for Security Reasons
RFCO-165	Pour Concrete Approaches at Offload Zones
RFCO-064	Flashings Around W39
RFCO-139	TSA IT Power Rack

2. ACTIVITY REPORT – MARCH 2023

Mr. Joe Marana reported to board members on recent Airport Authority air service and marketing activities. His report to the board included the following:

- Enplanements for March 2023 were reported at 36,680 up 2.12% compared to March 2022 enplanements and up 6.27% year to date

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- Flight capacity in March 2023 was slightly down compared to flight capacity in March 2022, however seat capacity in March 2023 was reported up 4.2% compared to seat capacity in March 2022; both flight and seat capacity in March 2023 are up compared to February 2023
- American will cease operation of the Philadelphia flight effective May 31, 2023
- Mr. Hinderman is currently meeting with Allegiant to discuss current operations and the possibility of additional destinations being added to the flight schedule at FWA

3. CONSIDERATION AND APPROVAL OF RESOLUTION 23-01: APPOINTMENT OF TREASURER

Mr. Joe Marana reported to the board that the Airport Authority's current acting Treasurer, Robin R. Strasser would be leaving the employment of the Airport Authority effective April 28, 2023. Resolution 23-02 was presented so that a new Treasurer could be appointed. Resolution 23-02 would appoint Mr. Scott Hinderman as Airport Authority Treasurer, effective April 25, 2023. Mr. Hinderman's intent would be to act as Airport Authority Treasurer until Ms. Strasser's open position is filled. Mr. Marana also indicated that Mr. Hinderman has communicated with our auditing firm and they have assured staff that there are adequate separation of duties safe guards in place so that as Executive Director of Airports, Mr. Hinderman could also assume the role of Treasurer.

Mr. Tim Haffner made a motion to approve Resolution 23-02: Resolution to Appoint Treasurer as presented and to appoint Mr. Scott Hinderman as the board Treasurer effective April 25, 2023. Mr. Jerry Henry seconded the motion; the motion carried.

4. PUBLIC HEARING AND ADOPTION OF ORDINANCE 23-01: ADDITIONAL APPROPRIATIONS ORDINAANCE

Mr. Mike Deam reported that Ordinance 23-01 was introduced by Mr. Timothy Haffner at the March 20, 2023 Board Meeting. A Public Hearing on Ordinance 23-01: Additional Appropriations Ordinance would be held on this particular ordinance.

Public Hearing – Mr. Mike Deam opened the Public Hearing for Ordinance No. 23-01 Additional Appropriations Ordinance. Mr. Deam indicated that staff would make introductory comments. The board and staff would have time for comments and questions and then the public would have the opportunity to come to the podium and speak to the matter.

Staff Comments – Ms. Robin Strasser explained to the board that in accordance with State Code, if we spend more money than what is approved in our current budget, staff must seek approval from County Council for the additional spending. Ms. Strasser further explained that it is now necessary to appropriate more money than was originally appropriated in certain accounts of the 2023 annual budget for the purpose of funding the remaining costs associated with the Project

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Gateway East Expansion Project. With the receipt of an additional \$8 million in funding from the FAA, the Airport Authority now seeks an additional appropriation of \$27,186,262 so that both phase 2 and phase 3 of the Project Gateway East project can be awarded. The total cost of the Project Gateway East Expansion Project is \$82,317,516. \$55,131,254 had previously been appropriated in the original 2023 budget and Ordinance 23-01 would appropriate the spending of the additional \$27,186,262 needed to fund the entire project. Ms. Strasser also commented that approval of this ordinance by the FWACAA board, will assist the Airport Authority when we go before the Allen County Council to receive approval for the spending of these additional funds.

Board Comments – Board members had no questions or comments regarding the proposed ordinance.

Public comments – Mr. Deam asked if any member of the public cared to comment about Ordinance 23-01: Additional Appropriations Ordinance.

No member of the public came forward to comment about Ordinance No. 23-01.

Closure of Public Hearing – Hearing no further requests for comment, Mr. Deam closed the Public Hearing for Ordinance No. 23-01.

Board Action – Mr. Timothy Haffner made a motion to adopt Ordinance No. 23-01. Mr. Jerry Henry seconded the motion; the motion unanimously carried.

5. CIP REVIEW

Mr. Joe Marana reported to the board that authority staff has developed a Capital Improvement Program for the years 2023 - 2028. This plan represents projects which would be eligible for federal or state funding which the airport authority would seek to obtain. Mr. Marana reported that the report is focused primarily on federal dollars which it hopes to be awarded. Mr. Marana also indicated that based on actual federal / state funding received, staff would be adjusting affected projects accordingly. Projects included in the plan were outlined as follows:

FWA CIP:

- 2023 – Terminal Building East Expansion (Phase 2) = BIL ATP \$14.9M
- 2023 – Terminal Building East Expansion (Phase 3) = BIL ATP \$8M
- 2023 – Taxiway C & C Rehabilitation = Project currently competing for funding; could fall back into 2024
- 2024-2025 – Terminal Building – East Expansion = Reimbursement Entitlement Funds and AIG
- 2026 – West Ramp Rehabilitation & Taxiway F Lighting
- 2027 – Rehabilitate Taxiway
- 2028 – Rehabilitate Runway Lighting 5-23 and 14-32

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SMD CIP:

- 2023-2024 – TWY A / RWY 31 Connector = Reimbursement
- 2025 – New T-Hangar Taxiway
- 2026 – Apron Expansion
- 2027 – Airport Layout Plan Update
- 2028 – Reimbursement for Land Acquisition

6. OTHER BUSINESS

Mr. Marana indicated staff had no other business to bring before the board for consideration at this time.

7. ADJOURNMENT

Mr. Haffner moved to adjourn the April 17, 2023 Regular Session Board Meeting at 3:16 p.m.
Mr. Sturges adjourned the meeting.

EXECUTIVE SESSION:

An Executive Session was held prior to the regular session board meeting on April 17, 2023 at 2:00 p.m. at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(7).

Attendance:

Richard B. (Barry) Sturges, Jr., President; present

Gregg Sengstack, VP; present

Timothy T. Haffner, Secretary; present

Jerome F. (Jerry) Henry, Jr.; present

Kimberly Grannan; absent

Réna Bradley; present

Mr. Mike Deam; present

Mr. Tom Trent; present

Mr. Scott Hinderman; absent

Ms. Robin Strasser; present

Mr. Joe Marana; present

Mr. Ryan Bauer; present

Ms. Mary Easterday; present

**electronic participation*

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By signing the minutes of the April 17, 2023, board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary