

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

March 20, 2023

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held on March 20, 2023, at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Gregg Sengstack, Vice-President, called the meeting to order at 3:02 p.m.

ATTENDANCE:

AIRPORT AUTHORITY BOARD MEMBERS:

Richard B. (Barry) Sturges, Jr., President, absent
Gregg C. Sengstack, Vice President, present*
Timothy J. Haffner, Secretary, present
Jerome F. (Jerry) Henry, Jr., absent
Kimberly M. Grannan, present
Réna Bradley, present*

**electronic meeting participation*

AIRPORT AUTHORITY STAFF & LEGAL COUNSEL PRESENT:

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir. Facilities & Operations
Mike Deam, Airport Authority Attorney
Tom Trent, Airport Authority Attorney
Stephanie Veit, Airport Development Director
Doug Robertson, Controller
Justin Treft, FBO Manager
Mary Easterday, Administrative Assistant

CALL TO ORDER:

A quorum being present, Mr. Sengstack called the meeting to order at 3:02 p.m. Mr. Sengstack noted that board members Mr. Gregg Sengstack and Ms. Réna Bradley would be attending the meeting electronically and so all votes taken would be by roll call.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA AND CONSENT AGENDA

Mr. Scott Hinderman indicated staff had no changes to the posted agenda. Mr. Timothy Haffner made a motion to approve the March 20, 2023 Board Agenda as posted and the Consent Agendas as presented below. Ms. Kimberly Grannan seconded the motion. Mr. Sengstack called for a roll call vote. Below is a tally of the votes:

Mr. Jerry Henry – Absent
Ms. Kimberly Grannan – Aye
Mr. Barry Sturges – Absent
Mr. Tim Haffner – Aye
Ms. Réna Bradley – Aye
Mr. Gregg Sengstack -Aye
The motion carried.

A. ADMINISTRATIVE CONSENT AGENDA:

- Approval of Board Minutes – 02.20.2023
- Review & Approval of Claims #23-03

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- Accounts Receivable Report

B. CONTRACT CONSENT AGENGA:

1. Contingency Change Order Authorization Number 12 – Fort Wayne International Airport West Terminal Expansion with Michael Kinder & Sons (MKS) – AIP 77

This increase is in the amount of \$250,688.55. This amount will come from the already approved owner's construction contingency in the MKS contract. This leaves a contingency balance of \$958,455.16. Included in this change order are the items listed below. Staff recommended approval of this change order with signature authorization for the Executive Director of Airports.

No.	Description
RFCP-050R	GB-1 Wood Slat Wall Steel
RFCP-062	Roof at East Admin Curtain Wall
RFCP-073 R2	Apron Lighting Installation Removal - CREDIT
RFCO-099	Metal Facade at East Canopy Interference With Existing Blocking
RFCO-101	Access Panel for CUH-4 in Vestibule B115A
RFCO-141	Blocking for Toilet Partitions in Admin Bathrooms
RFCO-144	Gutter on Stair Towers 2-104 and 2-115
RFCO-146	Gyp Repairs For Demoed Grilles at Vestibules
RFCO-163	Exposed Beams in Admin
RFCO-165	Rental Lot Sign EF1
RFCO-177	Ceiling in 2-105
RFCO-178	Vestibule Ceiling and Damaged Ceiling Tile Repairs (Insurance)
RFCO-181	Paint for Heat Resistant Paint
RFCO-182 R2	Stair 2-104 and 2-115 Densglass and Weather
RFCP-088 R2	Concerns With Steel Added to Stair 2-104 and 2-115
RFCO-190	Lean Concrete for unsuitable soils at 2A-2, West Canopy and J&K Canopy
RFCO-194	EWC-1 in Mech Chase 1-144
RFCO-198	Vestibule 1-152 Return Grille Located in Stone
RFCO-210	Added TSA Data Cable
RFCO-215	Replace Rusted Pipe in 2C-2
RFCO-8D	General Conditions Associated with 26 day Schedule Extension

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2. Amendment #1, Addendum Number 14 to Professional Service Agreement with CHA for the Relocation of Taxiway C2 and Rehabilitation of Taxiway C-Phase 2, Design and Bid Phase Services

Amendment No. 1 to Addendum No. 14 to the Indefinite Delivery Services Agreement with CHA Consulting, Inc. is to provide additional design work to relocate the runway hold position locations for all taxiway connectors along Runway 5/23 to follow current FAA standards. This includes surface painted hold positions signs, enhanced centerline markings, hold position markings, mandatory hold guidance signs as well as runway guard lights.

CHA proposed additional fees in the amount of \$28,338.00 with a revised not to exceed contract amount of \$286,800.00. Staff recommended the Board make a motion to approve this contract amendment to CHA in the not-to-exceed increase amount of \$28,338.00. Authorization was also provided for the Executive Director to execute the contract documents.

2. ACTIVITY REPORT – FEBRUARY 2023

Mr. Scott Hinderman reported to board members on recent Airport Authority air service and marketing activities. His report to the board included the following:

- Enplanements for February 2023 were reported at 28,628 up 8.12% compared to February 2022 enplanements and up 9.13% year to date
- Capacity in February 2023 was up compared to capacity in February 2022; flights were up 18.3% and seats were up 17.2%
- American will cease operation of the Philadelphia flight effective May 31, 2023
- American continues working to place 3 daily flights to Dallas (with larger aircraft) on their schedule through the end of summer
- Even with the discontinuation of the Philadelphia flight, we do not anticipate losing any capacity out of FWA through American Airlines
- Mr. Hinderman will be meeting with Allegiant in April to discuss current operations and the possibility of additional destinations being added to the flight schedule at FWA

3. CONSIDERATION AND APPROVAL OF PUBLIC WORKS PROJECT – FOUNDATION WORK FOR ART INSTALLATION

In anticipation of the installation of the commissioned art piece in front of the terminal, Mr. Hinderman reported that Mead and Hunt solicited quotations on behalf of the Authority. Quotations were received for the foundation, landscaping, and flag pole work needed to be done prior to the art installation. Quotations were evaluated by Mead & Hunt, along with Authority staff. Mr. Hinderman noted that installation of the art sculpture is planned for May of this year.

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Mead & Hunt request quotations from 6 local firms, and received two quotes which were presented as follows:

Strebig Construction	\$270,470.00
Schenkel Construction	\$315,500.00

After discussions with Mead & Hunt, Airport staff reviewed the quotes and recommended that the Board make an award to Strebig Construction as the lowest responsive and responsible quote in the amount of \$270,470.00. Approval was also requested for the Executive Director of Airports to sign the quotation documents.

Mr. Timothy Haffner made a motion to approve the award of the bid for foundation, landscaping and flag pole work, for the art sculpture installation, to Strebig Construction in the amount of \$270,470 and provide authorization for the Executive Director of Airports to sign the quotation documents. Ms. Kimberly Grannan seconded the motion. Mr. Sengstack called for a roll call vote. Below is a tally of the votes:

Mr. Jerry Henry – Absent

Ms. Kimberly Grannan – Aye

Mr. Barry Sturges – Absent

Mr. Tim Haffner – Aye

Ms. Réna Bradley – Aye

Mr. Gregg Sengstack -Aye

The motion carried.

4. INTRODUCTION OF ORDINANCE 23-01: ADDITIONAL APPROPRIATIONS ORDINAANCE

Ordinance 23-01 was introduced by Mr. Timothy Haffner. A Public Hearing on Ordinance 23-01: Additional Appropriations Ordinance will be held at the April 17, 2023 board meeting.

5. OTHER BUSINESS

Mr. Hinderman indicated staff had one additional item to bring before the board for consideration.

Mr. Hinderman reported that staff had secured the services of JUSTcm on Project Gateway – West as an owners representative to work with and assist Airport Authority staff in providing oversight to manage the overall west terminal construction project. Airport staff requested the approval of the board to engage in a new contract with JUSTcm for the Project Gateway East phase. Mr. Hinderman requested board approval for a new one year contract through March 30, 2024 for the East Terminal Expansion Project, not to exceed \$240,000.

Mr. Timothy Haffner made a motion to approve a contract with JUSTcm, not to exceed \$240,000, to provide oversight and an owners representative for the east terminal expansion

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project. Ms. Kimberly Grannan seconded the motion. Mr. Sengstack called for a roll call vote. Below is a tally of the votes:

Mr. Jerry Henry – Absent

Ms. Kimberly Grannan – Aye

Mr. Barry Sturges – Absent

Mr. Tim Haffner – Aye

Ms. Réna Bradley – Aye

Mr. Gregg Sengstack -Aye

The motion carried.

Mr. Hinderman indicated staff had no additional business to bring before the board for consideration.

Mr. Hinderman announced to the board the Ms. Stephanie Veit, Airport Development Director had submitted her resignation and would be leaving the Airport Authority staff. Board members thanked Ms. Veit for her work on behalf of the Airport Authority and wished her well in her new endeavors.

6. ADJOURNMENT

Ms. Grannan moved to adjourn the March 20, 2023 Regular Session Board Meeting at 3:13 p.m. Mr. Sengstack adjourned the meeting.

EXECUTIVE SESSION:

An Executive Session was held prior to the regular session board meeting on March 20, 2023 at 2:00 p.m. at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(7).

Attendance:

Richard B. (Barry) Sturges, Jr., President; absent

Gregg Sengstack, VP; present*

Timothy T. Haffner, Secretary; present

Jerome F. (Jerry) Henry, Jr.; absent

Kimberly Grannan; present

Réna Bradley; present*

Mr. Mike Deam; present

Mr. Tom Trent; present

Mr. Scott Hinderman; present

Ms. Robin Strasser; present

Mr. Joe Marana; present

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Ms. Stephanie Veit; present

Ms. Mary Easterday; present

**electronic participation*

By signing the minutes of the March 20, 2023, board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary