

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

February 8, 2021

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Board Conference Room, on February 8, 2021 at Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, President, called the meeting to order at 3:03 p.m.

ATTENDANCE:

AIRPORT AUTHORITY BOARD MEMBERS:

Richard B. (Barry) Sturges, Jr., President, present
Gregg C. Sengstack, Vice President, present
Timothy J. Haffner, Secretary, present*
Jerome F. (Jerry) Henry, Jr., present
Kimberly M. Wagner, present*
Réna Bradley, present
**electronic participation*

AIRPORT AUTHORITY STAFF & LEGAL COUNSEL PRESENT:

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir of Facilities and Operations
Mike Deam, Airport Authority Attorney
Doug Robertson, Controller*
Patrick Dooley, Airport Development Director
Mary Easterday, Administrative Asst.

CALL TO ORDER:

A quorum being present, Mr. Sturges called the meeting to order at 3:03 p.m.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA:

Mr. Scott Hinderman indicated staff had no changes to the posted agenda. Mr. Sturges indicated board members Timothy Haffner and Kimberly Wagner would be attending today's meeting electronically and so each vote taken would be by roll call.

Mr. Tim Haffner made a motion to approve the February 8, 2021 Board Agenda as posted. Mr. Gregg Sengstack seconded the motion. Mr. Sturges called for a roll call vote. Below is a tally of the votes:

Mr. Jerry Henry – Aye
Ms. Kimberly Wagner – Aye
Mr. Barry Sturges – Aye
Mr. Tim Haffner – Aye
Ms. Réna Bradley – Aye
Mr. Gregg Sengstack - Aye
The motion carried.

Mr. Timothy Haffner made a motion to approve the Administrative Consent Agenda and the Contract Consent Agenda as follows:

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2. CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

- Approval of Board Minutes – 01.19.2021
- Review & Approval of Claims #21-02
- Accounts Receivable Report

3. CONSIDERATION AND APPROVAL OF CONTRACT CONSENT AGENDA

a. Change Order Number 1 for the Contract with Mudrack Tree Service, SMD 2020-01, Runway 5 Obstruction Mitigation Services, Smith Field Airport

This change order is a project increase in the amount of \$14,730 to include the following:

- Addition of trees for removal in Parcel 1 as the easement acquisition was completed after quotation award
- Modification to the quantity of trees to be removed on Parcel 10
- Deletion of topsoil/seeding to removed stumps on Parcel 13

Staff recommended approval of this change order with signature authorization for the Executive Director of Airports.

b. Change Order Number 3 Terminal Apron Improvements-Phases 1 & 2 with Superior Construction, AIP 71,72

This change order is a decrease in the amount of \$95,234.68 to decrease the total contract amount with Superior Construction to \$12,201,909.80. The change order includes the following:

- Final as-built quantity adjustments
- Additional budget for haul route repair
- Demolition and/or removal of various underground structures
- Video inspection and jetting of a sanitary sewer video
- Elevation adjustments
- Additional saw cutting at Ferguson Rd.
- Additional depth soil stabilization
- Replace Fire Hydrant
- Water line Maintenance Bond
- Lower existing water main
- Pavement work to facilitate gas line installation
- Call box relocation
- Access Control modifications
- Curb/Drainage modifications
- Install fiber network switch Gate 36

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- Light Pole Modifications
- Signage modifications

Staff recommended approval of this change order with signature authorization for the Executive Director of Airports.

Mr. Gregg Sengstack seconded the motion. Mr. Sturges called for a roll call vote. Below is a tally of the votes:

Mr. Jerry Henry – Aye

Ms. Kimberly Wagner – Aye

Mr. Barry Sturges – Aye

Mr. Tim Haffner – Aye

Ms. Réna Bradley – Aye

Mr. Gregg Sengstack - Aye

The motion carried.

ACTIVITY REPORT – JANUARY 2021

Mr. Scott Hinderman reported to board members on recent Airport Authority air service and marketing activities. His report to the board included the following:

- The FWA January 2021 activity report was reported as being incomplete. Current reported enplanement activity of 13,550 does not include the Delta flight to Atlanta.
- Once Delta – Atlanta enplanements are reported the January 2021 activity report will be updated.
- Delta continues to limit capacity on all flights and will extend the practice of not selling middle seats through April 30, 2021.

4. COMMITTEE REPORTS

Mr. Hinderman reported that the Real Estate Development Committee met in both executive and regular sessions on February 8, 2021. During the regular session, minutes were approved from the January 19, 2021 READ Committee meeting. No other formal business came before the READ Committee at the February 8, 2021 committee meeting.

Mr. Hinderman informed board members that the ASM Committee was scheduled to meet immediately following the board meeting in both public and executive sessions.

5. FIVE YEAR CIP REVIEW

Mr. Joe Marana reported to the board that authority staff has developed a Capital Improvement Program for the years 2020 - 2026. This plan represents projects which would be eligible for federal or state funding which the airport authority would seek to obtain. Mr. Marana reported that the report is focused primarily on federal dollars which it hopes to be awarded. Mr. Marana

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also indicated that based on actual federal / state funding received, staff would be adjusting affected projects accordingly. Projects included in the plan were outlined as follows:

FWA CIP PLANS

2020

- Taxiway C Rehabilitation

2021

- Terminal Building – West Expansion = \$5.4M
- VALE Grant = \$600K
- TSA CBIS = \$11M

2022

- Terminal Building – West Expansion = \$2.7M

2023

- Taxiway Charlie Relocation

2024

- Terminal Building – East Expansion, September 2024 = \$10M

2025

- Terminal Building – East Expansion, October 2024 = \$10M

2026

- West Ramp Rehabilitation and Taxiway F Lighting

SMD CIP PLANS

2021

- Taxiway A / Runway 31 Connector

2022

- Acquire Land for Approaches – Runway 5

2023

- Roll over funds into 2024

2024

- Construct New T-Hangar, Taxi-lane

2025

- Acquire Land for Approaches – Runway 5

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2026

- Perimeter Fence Installation

6. OTHER BUSINESS

Mr. Hinderman indicated staff had no other business to bring before the board at this time. Mr. Hinderman took the opportunity to formally welcome new board member Réna Bradley to the Fort Wayne-Allen County Airport Authority board of directors.

7. ADJOURNMENT

Mr. Haffner moved to adjourn the February 8, 2021 Regular Session Board Meeting at 3:21 p.m. Mr. Barry Sturges adjourned the meeting.

EXECUTIVE SESSION:

An Executive Session was not held.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary