

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY
Fort Wayne-Allen County Airport Authority Board Meeting
Regular Session
September 23, 2025
3:00 p.m.

A meeting of the Fort Wayne-Allen County Airport Authority Board of Directors was held on September 23, 2025, at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Ms. Kimberly Grannan, Vice President, called the meeting to order at 3:01 p.m.

ATTENDANCE:

**AIRPORT AUTHORITY
BOARD MEMBERS:**

Richard B. (Barry) Sturges, Jr., President, absent
Kimberly M. Grannan, Vice President, present
Timothy J. Haffner, Secretary, present
Jerome F. (Jerry) Henry, Jr., present
Réna Bradley, absent
Ramadan Abdul-Azeez, present

*Electronic meeting participation

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Scott Hinderman, Executive Director of Airports
Mike Deam, Airport Authority Attorney
Jordon Huttenlocker, Airport Authority Attorney
Joe Marana, Director of Facilities and Operations
Mike Zawahri, Director of Admin and Finance
Ryan Bauer, Airport Development Manager
Annie Hoffmeier, Admin Assistant I
Doug Robertson, Controller
Justin Treft, Director of Fixed Base Operations
Laura Hakes, Purchasing Manager

CALL TO ORDER:

A quorum being present, Ms. Grannan called the meeting to order at 3:01 pm.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA AND CONSENT AGENDAS:

Mr. Scott Hinderman indicated to staff that two additional items which would be presented under "Other Business". One item would require board action, and the other item would be informative.

Mrs. Kimberly Grannan asked for a motion to approve the amended September 23, 2025, Board Agenda and the Consent Agendas as presented below. Mr. Tim Haffner made a motion to approve the amended September Board Agenda and the Consent Agendas. Mr. Ramadan Abdul-Azeez seconded the motion; the motion unanimously carried.

BOARD MEETING MINUTES

September 23, 2025

Page 2 of 7

A. ADMINISTRATIVE CONSENT AGENDA:

- Approval of Board Minutes – 08.18.2025
- Review & Approval of Claims #25-09
- Accounts Receivable Reports

B. CONSIDERATION AND APPROVAL OF BID CONSENT AGENDA (WITH EXECUTIVE DIRECTOR SIGNATURE AUTHORITY):

Airport staff solicited bids for SMD Construct T-Hangar. The project is for the construction of a 12-unit T-Hangar at Smith Field Airport.

In response to our bid solicitation, five bids were received. Airport staff along with CHA, our engineering firm, have reviewed the bids and we are recommending that the Board make an award to Strebig Construction for the base bid in the amount of \$1,074,758.64.

An award to Strebig Construction as the lowest responsive and responsible bid received to include the base bid in the amount of \$1,074,758.64.

Authorization for the Executive Director of Airports to sign the contract documents.

C. CONSIDERATION AND APPROVAL OF CONTRACT CONSENT AGENDA (WITH EXECUTIVE DIRECTOR SIGNATURE AUTHORITY):

- a. Change Order 1 - Ardmore Development Project with Fleming Excavation Inc., AF25-05

This change order is an increase in the amount of \$84,266.33 for site plane revisions during the permitting period, including revisions to the stormwater system, water main relocation, right-of-way ADA ramp revisions, and erosion control revisions. It also includes revisions required to site conditions discovered during construction which include revisions to the stormwater system due to depth of the existing gas main and changes to the sanitary system, requiring jack-and-bore installation of a section of sanitary line due to concern over undermining existing poles and signage at the Southeast corner of Ardmore and Airport Express intersection.

Staff recommends approval of this change order with signature authorization for the Executive Director of Airports.

- b. Change Order 1 – JEKCC Temporary Stone Lot with Fleming Excavation Inc. – AF25-09

BOARD MEETING MINUTES

September 23, 2025

Page 3 of 7

This change order is an increase in the amount of \$7,300.00 to install erosion control blankets and subdrain tiles, and the disposal of buried concrete blocks.

Staff recommends approval of this change order with signature authorization for the Executive Director of Airports.

- c. Change Order 1 – PSD Parking Lot Replacement with Asphalt Maintenance Co., AF25-10

This change order is an increase in the amount of \$6,810.00 to provide and place missing Geogrid and 2-inches of base limestone.

Staff recommends approval of this change order with signature authorization for the Executive Director of Airports.

- d. Change Order 1 – Construct Taxiway G Extension and Demolish Taxiway C2 with Harper Construction Co., AIP 3-18-0022-087-2024

This change order is a decrease in the amount of \$328,273.46. Final balancing change orders for the project closeout.

Staff recommends approval of this change order with Signature Authorization for the Executive Director of Airports.

- e. Addendum Number 12- Guaranteed Maximum Price Amendment, Exhibit A, Construction Manager as Constructor, Fort Wayne International Airport East Expansion with Clayco.

This is an addendum to the Guaranteed Maximum Price amendment with Clayco, Inc. for the East Terminal Expansion. This addendum will incorporate the items listed below for an overall increase of \$92,640.63.

Staff recommends approval of this Addendum Number 12 in the amount of \$92,640.63 with signature authorization for the Executive Director of Airports.

Description of Change:

No.	Description
COR. #294	RFI-557 – Destratification Fan Blade DF1 & DF2
COR. #280	RFCP-104 – Power & Data Revisions for Area G Clerestory – R1
COR. #258	RFCP-096 – RF-482 – Bulkhead at Private Screening 1-170 – R3
COR. #297	RFCP-106 – RFI-531 – Hose Bib at BCS Men's 1-184E

BOARD MEETING MINUTES

September 23, 2025

Page 4 of 7

COR. #252	RFI-472 – Exterior Concrete Cracking at Gate 4 Area C – R1
COR. #296	RFCP-105 – RFI-558 – Access panel for Terminal Boxes Women’s 2-287
COR. #272	RFI-415 – Existing P-501 Pavement Thickness Area F – R1
COR. #273	RFCP-100 Area E Plumbing Modifications – R2

2. ACTIVITY REPORT – AUGUST 2025

Mr. Hinderman reported to board members on the recent Airport Authority air service and marketing activities. His report to the board included the following:

- August enplanements were reported at 38,355 which represented a 14.47% increase compared to August 2024 and an 18.49% increase in our year to date.
- The airlines which serve our market continue to do well.
- Mr. Hinderman also reminded the board that Allegiant Air will start seasonal flights starting on November 20, 2025, to Fort Lauderdale (FLL) and the public has already started booking these flights on Allegiant Air’s website.

3. CONSIDERATION AND APPROVAL OF RESOLUTION 25-03: RECOGNITION AND PROFOUND APPRECIATION OF DISTINGUISHED SERVICE BY THE 122ND FIGHTER WING

4. CONSIDERATION AND APPROVAL OF RESOLUTION 25-04: HONORING THE REMARKABLE CONTRIBUTIONS OF THE 2025 AIR SHOW DIRECTOR, LIEUTENANT COLONEL ALANA S. MINX

A motion was made and accepted to approve both resolutions with a single vote. Prior to the vote, Ms. Grannan read portions of each resolution aloud to those in attendance and expressed gratitude to Colonel Scott Boatright and Lieutenant Colonel Alana Minx for their outstanding contributions, along with the 122nd Fighter Wing, to the success of the 2025 Air Show held in July which drew an estimated 30,000 – 35,000 attendees for each day it was held.

Ms. Grannan then handed the resolutions to both honorees, after which a round of applause followed.

Ms. Grannan then asked for a motion to accept the resolutions. Mr. Tim Haffner made the motion, and Mr. Jerry Henry seconded it. The motion unanimously carried.

5. CONSIDERATION AND APPROVAL OF CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES AWARD

For the Hangar 2003 Renovations Project, the Airport Authority Selection Committee received three proposals. One from Hagerman, Inc., the second from Weigand Construction Co, Inc. and the third from CME Corporation. Proposals were reviewed and interviews were conducted on Thursday, September 18th with each of the firms' submitting proposals. After scoring the proposals based on the criteria contained in the Request for Proposal document, the selection committee is recommending Hagerman Inc. as the firm they believe to be the most advantageous to the Authority to perform pre-construction services and construct the Hangar 2003 Renovations. Staff is requesting that the Board make a motion to approve the choice of Hagerman Inc. as the CMc for the Hangar 2003 Renovations subject to lease agreement finalization with a prospective tenant. It was also requested that the Board grant authorization for the Executive Director to sign the contract documents as part of the motion.

Ms. Grannan then asked for a motion to accept the Hagerman, Inc. as the Construction Manager as Constructor for the Hangar 2003 Renovations. Mr. Tim Haffner made the motion and Mr. Jerry Henry seconded it. The motion carried.

6. RATIFICATIONS OF ESTIMATES

At August's Board Meeting, the Board authorized the Executive Director to approve project costs associated with the Ardmore Airport Expressway Development pending legal review and ratification at today's board meeting. This is being done to keep the project moving forward as quickly as possible through permitting and utility relocation steps. Ryan Bauer, Airport Development and Properties Manager, went through the list of expenses associated with the project ranging from stormwater drainage contracts with the city to several utility relocations totaling \$694,775.18.

7. OTHER BUSINESS

Mr. Hinderman presented to the board the Redevelopment Commission support of a TIF Reimbursement Agreement valued at \$1M to support ramp rehabilitation and expansion for Hangar 2003. The expansion has already begun and anticipated to be substantially completed by the end of November this year.

Staff is recommending board consideration and approval with the Executive Director of Airports authorization to sign.

Ms. Grannan asked for a motion to accept the TIF Reimbursement Agreement. Mr. Tim Haffner made the motion and Mr. Jerry Henry seconded it. The motion carried.

BOARD MEETING MINUTES

September 23, 2025

Page 6 of 7

The second item Mr. Hinderman brought to the Board's attention was the upcoming retirement of our Purchasing Manager, Laura Hakes, who will be closing nearly 35 years of dedicated service to the Fort Wayne-Allen County Airport Authority on September 30th. Board members and staff expressed their sincere appreciation for Laura's many contributions over the years. Much praise was given to her commitment, professionalism, and impact on the airport's success, which was followed by a round of applause in her honor.

Before adjournment, Ms. Grannan expressed her gratitude to the staff for their efforts in making the Smith Field Airport's 100-year celebration on Friday, September 12th a success. The event featured several food and merchant vendors, static-line aircraft displays, hot air balloons and a live band, all of which helped bring the community together to honor Indiana's oldest airport. Mr. Hinderman added that the following day the local EAA chapter was hosting an event, and commended Justin Treft and the airport staff for having the airport all cleaned up and secured by 10:30 pm.

8. ADJOURNMENT

Ms. Grannan adjourned the September 23, 2025, Regular Session Board Meeting at 1:18 p.m.

EXECUTIVE SESSION:

An Executive Session was held prior to the regular session board meeting on September 23, 2025 at 2:00 p.m. at the Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(7).

Attendance:

Mr. Barry Sturges, President; absent
Kimberly Grannan, Vice President; present
Timothy T. Haffner, Secretary; present
Jerome F. (Jerry) Henry, Jr., Member; present
Réna Bradley, Member; absent
Ramadan Abdul-Azeez, Member; present
Mr. Mike Deam; present
Ms. Jordon Huttenlocker; present
Mr. Scott Hinderman; present
Mr. Joe Marana; present
Mr. Mike Zawahri; present
Mr. Ryan Bauer; present
Ms. Annie Hoffmeier; present

BOARD MEETING MINUTES

September 23, 2025

Page 7 of 7

**Electronic participation*

By signing the minutes of the September 23, 2025, board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

Signatures on file

Ms. Kimberly Grannan
Board Vice President

Mr. Timothy Haffner
Board Secretary